



Built On What Matters

Town of Frederick Board of Trustees Agenda

Frederick Town Hall

Board Chambers

401 Locust Street

Wednesday, November 19, 2025

7:00 PM

Work Session 6:00 pm

Agenda

Regular Meeting 7:00 PM

Work Session 6:00 pm

A. Legislative Update -

Call to Order – Roll Call

Pledge of Allegiance

Approval of Agenda

Special Presentations

Public Comment

This portion of the agenda is provided to allow members of the audience to provide comments to the Board of Trustees. Please sign in and you will be called. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

Staff Reports

B. Administrative Report -

Consent Agenda

Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Board of Trustees member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda.

C. Approval of Minutes

D. List of Bills -

Action Agenda

- E. Town 2026 Budget - Public Hearing 1 -
Kurtis Adams, Finance Director
 - Open the Public Hearing
 - Staff Presentation
 - Public Comment
 - Board of Trustee Discussion and Questions
 - Close the Public Hearing

- F. Resolution 25-R-62 November Grant Submissions -
Jason Berg, Engineer
Justin Glantz, Commander
Traci Garcia Castells, Grants Administrator

Discussion Agenda

Mayor and Trustee Reports

Executive Session

- G. Executive Session for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) regarding Northern Water Negotiations. -

- H. Executive Session for discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; regarding Town Attorney Review. -

Adjournment



Town of Frederick Administrative Report November 19, 2025

Upcoming Board of Trustees Meetings:

The following is the schedule for upcoming meetings, though topics are subject to be changed or rescheduled:

- November 19, 2025 – Regular Meeting
- December 3, 2025 – Regular Meeting
- January 7, 2025 – Regular Meeting
- January 21, 2025 – Regular Meeting



Effective, Efficient & Strategic Government Operations

- The Town Clerk's Office attended the Annual Colorado Municipal Clerks Association (CMCA) Conference in Pueblo from October 21–24. The week was filled with valuable educational sessions, and the Clerks returned to Frederick with renewed energy and inspiration to continue advancing their goals and further developing their departmental strategic plan. The team is grateful for the opportunity to participate and looks forward to applying what they learned to enhance the level of service provided to the Town of Frederick and its residents.
- Communications staff are collaborating with the Town's Planning Division regarding public outreach to maximize community knowledge of scheduled Neighborhood Meetings.
- The Building Division is in the process of adopting new Building Code to align with State requirements. They are also working on updating Chapter 18 of the Frederick Municipal Code, simplifying the Building Permit Fee Schedule, and updating the building permit online system to include process improvement to simplify the Building Permit and Contractor Registration processes.
- The following is a comparison of past years' permit totals with 2025 YTD permits:

Permit Type	2022	2023	2024	2025
Commercial Accessory Structure Permit	2	1	7	1
Commercial Addition Permit		1	4	4
Commercial Alteration Permit	13	20	21	33
Commercial Demolition Permit	2	3		1
Commercial Electrical Permit	12	10	10	13

Built on What Matters.

Commercial Foundation Permit	1	3	5	0
Commercial Mechanical Permit	6	7	4	3
Commercial New Construction Permit	4	9	12	11
Commercial Plumbing Permit	1	3	1	1
Commercial Roofing Permit		14	9	2
Commercial Solar/PV Permit			2	5
Communication Facility Permit	2			1
Sign Permit	6	8	11	25
Temporary Structure Permit		6	1	2
Residential Accessory Structure Permit	3	7	2	1
Residential Addition Permit	12	11	14	8
Residential Alteration Permit	42	31	21	21
Residential Electrical Permit	13	23	26	14
Residential Foundation Permit		1	2	0
Residential Mechanical Permit	82	102	110	69
Residential New Construction Permit	125	93	64	44
Residential Plumbing Permit	46	57	58	33
Residential Pool/Spa Permit	3	2		0
Residential Roofing Permit	23	2164	468	48
Residential Solar/PV Permit	105	65	70	33
Water Tap Permit				1
Total Permits	503	2641	922	374

- The Town Clerk's Office plays an integral role in the smooth, ongoing function of Town government. The following is the November Clerk's Report:
 - Liquor Licensing
 - 2 licenses set for hearings
 - 6 licenses in renewal process
 - 2 current enforcement issues
 - 16 total licenses

Liquor License Name	Expiration Date	License Type	Addition to License
Georgia Boys Smokehouse	1/23/2026	Hotel + Restaurant (city)	Takeout and Delivery, Renewal in Progress
Frederick Liquor and Store	2/21/2026	Liquor Store (city)	Delivery
7 - Eleven Store 35269B	3/21/2026	Fermented Malt Beverage Off (city)	
King Soopers #154	4/14/2026	Fermented Malt Beverage and Wine (city)	
Frederick Travel Center	6/30/2026	Fermented Malt Beverage (city)	
Chipotle Mexican Grill #5480	7/21/2026	Beer and Wine (city)	

Back 9 at Bella Rosa	9/3/2026	Hotel + Restaurant Optional (city)	One Optional Premise
Glacier Liquors	9/4/2026	Liquor Store (city)	
Gabe's Café LLC	9/27/2026	Hotel + Restaurant (city)	
Rock Solid	10/18/2025	Tavern (city)	Renewal in Progress, Hearing Set 11/14/2025
Circle K Store 2706787	11/12/2025	Fermented Malt Beverage (city)	Renewal in Progress
Mirror Image Brewing Company	11/3/2025	Brew Pub (city)	Takeout, Renewal In Progress, Modification of Premises, Hearing Set 11/14/2025
Lola's Kitchen Tacos Y Tequila	11/2/2025	Hotel + Restaurant (city)	Takeout, Renewal in Progress
Rumbo 52	11/20/2025	Hotel + Restaurant (city)	Takeout
7 - Eleven Store 38638A	12/25/2025	Fermented Malt Beverage Off (city)	

- Solicitors Licensing
 - No Active Licenses and No Applications.
- Municipal Court

October 3 2025 Court Numbers *FTA = Failure to Appear										
Early Pay	Traffic	Criminal	Animal	Virtual Court	Review	Restitution	Interpreter	Trial	Total Appearances	FTAs
78	39	3	0	2	6	0	4	0	54	21

October 24 2025 Court Numbers *FTA = Failure to Appear										
Early Pay	Traffic	Criminal	Animal	Virtual Court	Review	Restitution	Interpreter	Trial	Total Appearances	FTAs
33	0	0	0	6	0	0	0	0	2	4

- Colorado Open Records Requests September and October 2025
 - 17 Requests were completed and closed for the month of September 2025
 - 16 Requests were completed and closed for the month of October 2025 (3 additional requests were forwarded to the Frederick Police Department due to the nature of the requests. 1 additional request was referred to the Town of Firestone).

Kristen Hoffman	Requesting copies of or a report of ALL issued building permits for Residential & Commercial properties from 8/1/2025 - 8/31/2025. Report to include (if available): Permit #, Issued and Applicated Dates, Site Addresses, Valuation of project, Description of Work, Contractor & Owner Information.
Gabby Smith	Public Records Request for Residential Building Permit Reports. Includes Contractor/owner name, permit #, address, & permit type, value. For the month of August 2025
Judy Cruz	e-mail me a copy of the building plans for 6160 Silverstone Dr. Frederick, CO 80054. We need the correct building measurements to apply for sign permits.
Wyatt Campling	Request for available CAD and CD sets for Prosperity subdivision and Savannah subdivision. This is for a sewer line project requested by NOCO Engineering.
Danielle Diaz	PROPERTY ADDRESS: 405 ASPEN CIR, FREDERICK, CO 80530 PARCEL NUMBER: R1059096 SELLER: WEBER, LARRY L CLOSING DATE: 9/12/2025 Please provide verification and/or documentation regarding any open or active code violations (building/enforcement/nuisance/fire). If there are active violations please provide the case/violation number. Please provide a description of the violation as well as the compliance status. Please confirm if there are any fines or fees associated with the case. If there are monies owed, please provide a payoff good for 30 days.
Amy Coseo	5341 Warrior St. Frederick, CO. He needs to know who the roofer was at the time the home was built (2020), this is for insurance purposes. Can you provide the licensed roofer's name and contact information?
John Valenzisi	building department records for the construction of the building located at 8116 Indian Peaks Avenue. It was built around the years 1998 1999. Mainly the construction plans. Also the construction plans for the tenant finish work located in Suite CU1. which was performed around February 2015.
Kasey Little	Please provide copies of any open zoning, building and or fire code violations. Property- 7781 Mountain View Dr (Prairie Greens)
Emilie Mitcham	Current contract with town / city attorney.
Jay Brand	We purchased this home on 9/3/25 and were told the roof was replaced in 2025. Our homeowners insurance needs information as to what type of shingles were installed. We are needing to know what contractor/roofing company the owners used at that time in order to get documentation regarding the classification of shingles. We are also requesting any and all

	information regarding permits pulled pertaining to our new home due to the fact as no information was left for us.
Frank Amarillas	Potential work on property. Looking for all permits pulled on property. 3762 Puritan Way
Edwin Spears	Purpose: Phase I Environmental Assessment Address: 3761 & 3751 Monarch Street, Frederick CO Building Department: Permits pertaining to underground storage tanks and/or permits of environmental concern.
Cory Adams	I am looking for a Utility Report or Utility Study for the Glacier West Business Parking Filing No. 2. Any info on sanitary sewer or potable water is appreciated. I am working on a project within this development.
Chad Voth	Looking for original builder's floorplan and/or blueprints for 7235 Prairie Circle, if available.
Amy Schrader	Emails received by Bryan Ostler from Wes LaVanchy, Stan Linker, and Josh Cook since June 1, 2025.
Amy Schrader	Draft agreement between Central Weld County Water District and the Town of Frederick.
Amy Schrader	Emails sent by Bryan Ostler to Wes LaVanchy, Stan Linker, and Josh Cook since June 1, 2025.
Caitlin Dunn	I would like all information on complaints on this property and or owners of the property in reference to the property. Please include all complaint calls, reports, and records. 6810 Blue Spruce Street Frederick, CO 80530
Chally Lagrave	Please provide all approved plans, engineering reports, including geotechnical and civil, and plan review recommendations for the Glasco Park at Wyndham Hill, Filing #5, located in Frederick, Colorado. Please also provide a certified copy of the ordinance adopting building codes which was in place during construction. Thank you.
Kyle Schmidt	Looking for a copy of the approved Site Plan for parcel 131326215001. The address is 4001 Commerce Drive, Frederick, CO. Legal description is L1-H FREDERICK WEST BUSINESS CENTER REPLAT H AMD.
Gabby Smith	Public Records Request for Residential Building Permit Reports. Excel preferred. Includes Contractor/owner name, permit #, address, & permit type, value. For the month of September 2025
Kristen Hoffman	I am requesting copies of or a report of ALL issued building permits for Residential & Commercial properties from 9/1/2025 - 9/30/2025. Report to include (if available): Permit #, Issued and Applied Dates, Site Addresses, Valuation of project, Description of Work, Contractor & Owner Information.

Marshall Marquardt	Specifically, I request copies of, or a list identifying, all names and mailing addresses of individuals and/or property owners to whom notice was sent regarding the Public Hearing to consider an Appeal of Administrative Decision related to the property at 8546 Silver Birch Blvd, Frederick, CO 80504. If available, please also include: A copy of the notice itself as it was sent to the recipients. Please provide these records electronically via email, if possible.
Joan Peete	Please send over the 3rd Qtr. July 1, 2025 thru September 30, 2025 New Single Family Detached Permits showing Builder, Valuation and Issued Date.
Brenda Solis	I need the builder permit receipt for 13322 FRONT PORCH LN FIRESTONE, CO 80504 showing the total tax amount including the use tax paid by the builder. This is required for tax purposes.
Bradley Olsen	I am requesting all engineering documents that pertain to Salazar Way, Frederick, Colorado, including plan and profile sheets, drainage reports. I am the engineer working on a development at 4501 Salazar Way and it appears that the drainage pathways for the north half of Salazar Way were not constructed at the cul-de-sac. These documents are needed to understand the intent for drainage.
Michael Goodyear	I am requesting the Solar Panel / System building permit for 7840 Cattail Green. I trying to find who was the installer of the system. I have not been able to find this through other means.
James Brunsman	5530 Palomino Way. Looking to gain all building department records for my property. Specifically the last roof replacement permit showing shingle type (class IV) was used.
Jamie Pulver	Please provide copies of Certificates of Occupancy (after Aug 2023); copies of Variances, Special/Conditional-Use Permits (excluding signage) (after Aug 2023); a copy of approved Site Plan (excluding grading, landscaping, etc) (after Aug 2023); a copy of the development regulations that may have been approved in the final approved site plan, development agreement and or approved ordinances that list the height, density, setbacks, parking requirements and permitted uses not typically listed in the standard zoning code; and copies of open/unresolved Zoning and Building Violations on file for the property located at 7200 Eagle Blvd, Frederick, CO 80504, parcel: 131326405001. Please do not exceed \$25.00 without prior approval. Thank you. (our ref# 184111-1)

Misty Ruhlman	SmartProcure is submitting a public records request to the Town of Frederick for any and all purchasing records from 4/24/2025 to current. The request is limited to readily available records without physically copying, scanning, or printing paper documents. Any editable electronic document is acceptable. The specific information requested from your record-keeping system is: 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor ID number, name, address, contact person and their email address 7. An identifier for purchases that indicate what location/department it was made for (Examples: Library, Fire Department, Police Department, etc.)
Long Truong	Requesting the most up to date information pertaining to the following types of obligations held in accounts managed by Frederick. Records may include any: 1. Records concerning credits, overages, refunds due and owing by the City Specifically, any account balances, overpayments, excess funds submitted to city that have not yet been refunded. May be related to property tax payments, permit/license fees, utility overcharges, other administrative payments where payor is entitled to refund. Include amounts currently refundable - have not been forfeited or reissued. 2. Called, matured, and/or currently redeemable bonds issued by city Records of refundable amounts related to surety bonds, sheriff bonds, construction or public works bonds, and similar financial instruments where obligation has matured or been fulfilled and original depositor is due refund. Include bond identifiers, dates of maturity, depositor information, refund eligibility status. 3. Any financial spreadsheet, ledger, other record of the active cash and cash-convertible sureties and escrow accounts maintained by the City for financial instruments posted or deposited with the City by companies to ensure completion of private-sector residential or commercial construction projects Includes deposits or financial instruments related to subdivision infrastructure, zoning compliance, or development guarantees. Only include accounts where funds have not been refunded and are still eligible for return to original company or depositor. 4. Amounts on deposit with City held in trust for recipients whose whereabouts are unknown, including instances where payments were attempted but undeliverable May include: Eminent domain proceeds Tax refunds or overpayments Restitution or

	court-ordered disbursements Foreclosure sale Surpluses Matured bond proceeds Proceeds from auctions of lost or abandoned property Failed electronic funds transfers (EFTs) Escrow accounts where the recipient could not be located 5. Outstanding and refundable credit balances Positive balances remaining in accounts where overpayment or prepayment occurred and funds are available for return. Include details such as source of credit, account or service related to, whether the credit is pending disbursement. 6. Unclaimed, uncashed, undeliverable, stale-dated, voided, overdue and/or outstanding payment/checks/warrants issued by city Payments made by city that remain uncashed for 90 days or longer, have been returned as undeliverable, were voided without reissue. This includes vendor payments, employee reimbursements, benefits payouts, contractor payments, other financial disbursements. 7. Any responsive documentation from requests submitted by Asset Management Consultants of Virginia, Inc. (AMC) include any datasets, reports, spreadsheets, or written responses previously provided to AMC that fall under any of categories above. If some of this request is exempt from release, please release the remainder of the record which is allowed. Please provide all requested records that are greater than \$500, are claimable (The obligation to the payee has not been voided by law), The funds have not been turned over to the abandoned property office, and the funds are not in the process of being issued or reissued.
Sofia Valdes	I would like to request a 20 year criminal and civil search for any records found for the names below. Please email the results to sofia.valdes@thomsonreuters.com. I've attached a formal request here. Knigge, Taylor dob 04/05/1996 If there are any issues or any questions you may reach me via email at sofia.valdes@thomsonreuters.com, via fax at (800) 403-9949 or via phone at 612. 636. 3672.
MaKayla Romey	I would like to request a copy of any building permit, inspections, completions on my house pertaining to the roof replacement in 2017. I need proof for my home owners insurance that the roof was replaced and is not the original roof from 2007.
Mariana Gonzalez	Please search your records (beginning from 1940) for the presence of underground or aboveground storage tanks, other storage of hazardous substances or petroleum products, leaks, or spills of hazardous substances or petroleum products, and building permits and building code violations at these locations: Northwest quadrant of Hwy 52 and Colorado Boulevard in Monument, Colorado. West Parcel Account No. R8983652; East Parcel Account No. R8983651



Community and Economic Vitality

- Staff are finishing up the final touches on production of the 3rd Annual Business Awards to recognize Frederick's local business community for their contributions and commitment to the Town.
- For a list of all active development applications currently under review by the Town's Planning Department, Engineering Department, Legal Counsel, Frederick-Firestone Fire Protection District, and external review agencies, please follow these links to our ["What's Developing"](#) map and webpage, ["Development Applications Under Review."](#)



Dynamic, Inclusive & Connected Community

- Our Thanksgiving Dinner in a Box program is rallying for our community! We had almost double the number of applications for those in need of a Thanksgiving meal than previous years, but we feel confident we can accommodate with help from our community and our partnering organizations. Thank you to everyone who has already taken the time to donate!
- Communications & Engagement staff continue their work on the Town's website to ensure accurate, accessible, and up-to-date information is available to all members of our community. They recently hosted a Lunch & Learn for Town employees to learn more about making content accessible to the widest population possible. Screen readers for accessibility testing are currently being researched.
- Town event preparation continues as staff work to bring engaging events to our community.
 - 87 sponsor applications
 - 158 Market Vendor applications
 - Planning is underway for the Festival of Lights, which will be held on Saturday, December 6. Staff are currently coordinating with Dacono and Firestone, securing vendors, completing permit applications, coordinating with internal departments, recruiting volunteers, and more!
- Staff are working together across departments to roll out and celebrate the 2025 Top 10 Accomplishments for the Town of Frederick in 2025.



Strategic, Reliable and Sustainable Infrastructure

- Communications staff continue to collaborate with Intrepid Fiber to ensure resident satisfaction during the fiber installation process. They are also working closely with an internal roads committee to ensure transparent communication regarding road project updates and impact to the community.



Safe and Secure

- Town and Police Department staff are working together to support the yearly Santa Cops program, which supports families in need during the holiday season. We will share further updates as the program continues into the holidays!



Fiscally Responsible Governance

- Communications & Engagement staff are working on remediation of the 2026 Budget document to ensure accessibility for our residents.



Town of Frederick Board of Trustees

Meeting Minutes
November 5, 2025

Work Session

A. Bella and Colorado Intersection Project Update

Call to Order – Roll Call

At 7:00 PM, Trustee March called the meeting to order and requested a roll call. Present were Trustees March, Lamach, Mahan, and Padia. Also present were Assistant Town Manager Ryan Johnson, Town Clerk Tricia David, and Deputy Town Clerk Emily Nitcher. Attending remotely were Town Manager Bryan Ostler and Town Attorney Jason Meyers.

Pledge of Allegiance

Approval of Agenda

Deputy Town Clerk Emily Nitcher indicated that there were no changes to the agenda.

Special Presentations

Trustee March indicated there were no special presentations this evening.

Public Comment

This portion of the agenda is provided to allow members of the audience to provide comments to the Board of Trustees. Please sign in and you will be called. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

No members of the public were present for general public comment. One comment submitted under public comment pertained to the Public Hearing and was therefore addressed during that portion of the agenda.

Staff Reports

Assistant Town Manager Ryan Johnson referred to the Administrative Report included in the Board packet. He announced that the Town's Redevelopment Administrator, Sierra Fedder, received the Excellence in Economic Development "Rookie of the Year" Award at the State's annual economic development conference.

Mr. Johnson also reminded the Board of the upcoming Town of Frederick Annual Business Awards to be held on November 12th at Rocky Mountain Christian Church.

Trustee March noted that the Town's Director of People and Culture, Brittany Dvorak, was featured in the most recent issue of *Colorado Municipalities* magazine.

B. Administrative Report -

Consent Agenda

Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda.

A motion was made by Trustee Mahan and seconded by Trustee Lamach to approve the Consent Agenda. Upon roll call vote, the motion passed unanimously.

C. Approval of Minutes

Action Agenda

D. Resolution 25-R-57 Amending the 2025 Budget - Kurtis Adams, Finance Director

Finance Director Kurtis presented. A motion was made by Trustee Lamach and seconded by Trustee March to approve Resolution 25-R-57 Amending the 2025 Budget. Upon roll call vote, the motion passed unanimously.

E. **Public Hearing: 25-R-58, 25-R-59, 25-R-60 Spindle Hill BESS Minor Subdivision, Conditional Use, MOAPI, Annexation Agreement Amendment**

- Open Public Hearing
- Staff and Applicant Presentation
- Public Comment
- Board of Trustees Discussion and Questions
- Close the Public Hearing
- Board of Trustees Action on Resolutions 25-R-58, 25-R-59 and 25-R-60 -

Bailey Arvizu, Associate Planner
Ali van Deutekom, Planning Manager
Robyn Brown, Development Review Engineer Coordinator

A motion was made by Trustee Lamach and seconded by Trustee Mahan to open the Public Hearing for the item: **Public Hearing:** 25-R-58, 25-R-59, 25-R-60 Spindle Hill BESS Minor Subdivision, Conditional Use, MOAPI, Annexation Agreement Amendment.

At 7:14 PM, Trustee March opened the public hearing.

Planning Manager Ali Lommel presented, followed by Clearway Energy's Project Developer Even Wied and Development Engineering Manager Peter Todd, who provided the applicant's presentation. James Caufield of Fire Risk Alliance also spoke regarding safety/response.

Trustee March called for Public Comment: Congressional representative Dan Woog, who is also a Frederick resident, briefly spoke in favor of the Spindle Hill Action item. There was no further public comment.

At 7:43 Trustee March closed the Public Hearing.

A motion was made by Trustee Lamach and seconded by Trustee Mahan to approve Resolution 25-R-58. Upon roll call vote, the motion passed unanimously.

A motion was made by Trustee Padia and seconded by Trustee Mahan to approve Resolution 25-R-59. Upon roll call vote, the motion passed unanimously.

A motion was made by Trustee Mahan and seconded by Trustee Lamach to approve Resolution 25-R-60. Upon roll call vote, the motion passed unanimously.

F. Resolution 25-R-61 IGA with Central Weld Regarding New Treatment Facility

- Sarah Watson, Engineer

Sarah Watson presented.

A motion was made by Trustee Padia and seconded by Trustee Lamach to approve Resolution 25-R-61 IGA with Central Weld Regarding New Treatment Facility. Upon roll call vote, the motion passed unanimously.

Mayor and Trustee Reports

Trustee Mahan confirmed with Assistant Town Manager Ryan Johnson that a Board of Trustees meeting will be held on November 19. Mr. Johnson confirmed that it will be the final meeting in November and will include the first reading of the proposed 2026 budget. He further stated that there will be one meeting in December, which will include the second reading of the proposed 2026 budget and related items.

Trustee March inquired about the Board's mini-retreat, and Mr. Johnson confirmed the date of December 10.

Adjournment

There being no further business of the Board of Trustees, Trustee March adjourned the meeting at 8:00 PM.

ATTEST:

Approved by the Board of Trustees:

Tracie Crites, Mayor

Tricia David, Town Clerk

Town of Frederick
August 31, 2025 - September 29, 2025

1800DRYCLEAN NORTH METRO DENVER	Uniform Cleaning	279.05
4 RIVERS EQUIPMENT LLC	Asphalt Milling Teeth	398.93
A FAST PATCH INC	Hot Asphalt	1,450.00
AAA PEST PROS LLC	Clubhouse exterminator service	230.00
ACE HARDWARE OF FIRESTONE	Duct Tape	1,625.03
ACUSHNET COMPANY	Golf shop merchandise	286.94
ADAMSON POLICE PRODUCTS	Police Equipment - 40mm Equip	6,891.55
ADIDAS AMERICA INC	Golf shop merchandise	173.08
AGFINITY	Fuel Tanks	34,658.80
ALAN ISAAC	Per Diem NFMT Conference	258.00
ALEX SCHULTZ	Livestream and Closed-Caption BOT	1,547.50
ALI VANDEUTEKOM	DrCOG Housing Work Session	302.20
ALTITUDE AWARDS AND APPAREL	Police Uniforms - Hats	2,625.00
ANDY FAIRBANKS	Uniform Reimbursement	200.00
AXON ENTERPRISE INC	Pricing difference - Offline & Online cameras	242,637.02
BANNER NORTH COLORADO MED CTR	SANE Exam	700.00
BARR ENGINEERING CO.	Water Quality On-Call Services	2,218.00
BETTER BUSINESS CLEANING	Cleaning Service	6,356.00
BK TIRE, INC.	Alignment	2,231.58
BLACK HILLS ENERGY	Gas Utility-Fitness	311.16
BREAKTHRU BEVERAGE COLORADO	Drinks for restaurant	729.35
BRIGHAM YOUNG UNIVERSITY	Frederick Scholarship - Hakan Boyce	2,000.00
BRITTANY L DVORAK	Lunch Meeting Food Reimbursement	52.72
CAGE ENGINEERING INC	August On-Call Development Review	9,975.00
CARBON VALLEY HELP CENTER	Donation - Empty Bowls Fundraiser	3,500.00
CDW GOVERNMENT LLC	Cisco Meraki Licenses	14,111.10
CENTRAL WELD COUNTY WATER DIST	CWCWD August Bill	420,540.90
CENTRAL WELD CTY WATER DIST	Clearview Villages water study	45,000.00
CINTAS CORPORATION	PW Mat Service	294.96
CIRSA	PC6026894-1 - 2023 Chevy Tahoe overpayment	689.10
CIVIC PLUS	Website Services	14,082.23
CODE PUBLISHING INC	Land Use Code - Web Update	493.50
COLORADO BARRICADE CO	Signs for Open Space	240.00
COLORADO MESA UNIVERSITY	2025 Scholarship – Brianna Romero	2,000.00
COLORADO MUNICIPAL CLERKS ASSOC.	E.Nitcher Masters Academy at Conference 2025	130.00
COLORADO STATE UNIVERSITY	2025 Scholarship – Taylor Morris	7,398.00
COMCAST CABLE	TV Service	43.90
COMCAST PHONE	Town Fiber Internet	2,687.84
COMMUNITY COUNSELOR INC	Counseling Services	375.00
CONCEPT 32, INC	Deposit for Bella Rosa Clubhouse Renovation	10,728.50
CONFLUENCE INC	Go Outdoors Frederick 2050	51,070.91
CORE & MAIN LP	Hoses and Various Water Meter Parts	946.88
COREN PRINTING INC	3 Part NCR Form and Impound Form	110.03
CORKAT DATA SOLUTIONS LLC	Server and Professional Services	48,980.00
COSTAR REALTY INFORMATION INC	Economic Development Monthly Subscription	644.29
CURALINC HEALTHCARE	SupportLinc EAP- 4th Quarter	931.50
DATASHIELD CORPORATION	Document Shredding	178.25
DELL MARKETING LP	New LTs to replace LTSC PCs	8,006.23
DERRICK SCHMIDT	Per Diem NFMT	236.00
DOUGLAS PROCTOR	sluice mining performance	1,000.00
DUNAKILLY MANAGEMENT GROUP CORP	Owners Representation Services	11,772.50
DUNRITE EXCAVATION	Hydrant Meter Damage Deposit Refund	4,500.00
E & G TERMINAL INC	Wire, Clamps, and Metal Parts	400.63
EDUARDO LOPEZ	EMP Advance Loan	2,000.00
ELDORADO ARTESIAN SPRINGS INC	Water Delivery Service	39.90
ELEMENT WATER CONSULTING INC	Element Lower Boulder Ditch change	10,529.75
ELEVATED FIRE SUPPLY	Capital Equipment Repair	10,957.38
EMBRY RIDDLE AERONAUTICAL UNIVERSITY	2025 Scholarship – Ava Bailey	2,000.00
ENGLAND THIMS & MILLER INC	GIS Asset Management Support Services	1,927.50
ENTENMANN-ROVIN CO	Police Badges	283.00
EXPRESS SERVICES INC	Temp services - golf shop & payroll	17,312.48
FACTORY MOTOR PARTS CO	Brake Rotor	182.28
FASTENAL COMPANY	Screws and Caps	200.88
FCI CONSTRUCTORS INC	Frederick Public Works Facility	2,540,834.00
FERGUSON ENTERPRISES LLC	Web Sling	691.97
FERTECH INDUSTRIES LLC	Fairway Mower and Tournament Supplies	575.96
FLATIRONS MARKETING & PRINTING SERVICES	Window Envelopes- Finance	900.26

Town of Frederick
August 31, 2025 - September 29, 2025

FLEXX PRODUCTIONS LLC	final payment event rentals	1,562.02
FLOCK SAFETY	Flock Camera Subscription	24,000.00
FORSGREEN ASSOCIATES INC	Reuse Study July Invoice	1,528.45
FORTILINE WATERWORKS	Water Meter Parts	2,538.36
FRONT RANGE INFLATABLES	inflatables for event final payment	595.00
G & G EQUIPMENT INC	Tap Head	161.43
GENERAL AIR	Gas Cylinders	26.43
GENERATOR SOURCE LLC	Generator Maintenance	3,102.13
GEOTAB USA INC	Police GPS	6,314.00
GREEN MILL SPORTMAN'S CLUB	Range Fees	600.00
GUS'S GOODIES	Snacks for restaurant	212.00
HIGH COUNTRY BEVERAGE	Drinks for restaurant	636.80
IMAGEFIRST HOSPITALITY	Rug service for clubhouse	107.20
INFOSEND INC	Utility Bill Notification and Postage	11,374.54
INTERMOUNTAIN SALES OF DENVER INC	Abrasion Suction Hose	610.69
IRON SPEAR PROTECTION GROUP LLC	Municipal Court Bailiff and Security	551.98
ITERIS INC	Cell Modem	8,363.94
JC GOLF ACCESSORIES	Grips for rental clubs	122.78
JOHN DEERE FINANCIAL	Uniforms for Public Works	2,196.78
JUB ENGINEERS INC	22nd Invoice for BR & Silver Birch	31,833.46
KATY PRESS	Retail Consulting Services	2,400.00
KINSCO LLC	Police Uniforms	351.00
KUMAR & ASSOCIATES INC	Professional Services for Public Works Campus	5,627.20
L.G. EVERIST INC	Road Base	1,872.21
L.L. JOHNSON DISTRIBUTING COMPANY	Golf course supplies	239.64
LOLAS KITCHEN	Tour & Talk Catering - Service Hours	75.00
LORENA WIANT	Recruitment Services- Lorena Wiant	1,293.75
MADISON MCINTOSH	Reimbursement for planter in PD	32.00
MARONEY CONSULTING SERVICES LLC	Responsible Alcohol beverage vendor training	165.00
MATTHEW BENDER & CO INC	Legal Update Manuals	145.26
MAX DAFFRON	IEDC Annual Conference in Detroit	273.15
MIKE MAROONE CHEVROLET BUICK GMC LONGMONT	Handle Kit	109.59
MINT GREEN GROUP USA	Golf shop merchandise	197.50
MIRROR IMAGE BREWING COMPANY	Miner's Day Drinks	730.00
MOSES WITTEMYER HARRISON & WOODRUFF PC	MWHW August invoice - water attorney	9,977.00
NEW CONSOLIDATED LOWER BOULDER RESERVOIR	Rule 11 - CBT delivery	2,130.00
NORTHWEST PARKWAY	Tolls - FTO School Littleton	32.00
OCCUPATIONAL HEALTH CENTERS	Pre-Employment Screening- TKind	1,074.00
O'KEEFE PUBLISHING INC	Ad in divot magazine	325.00
OPENGOV INC	Government Website	36,190.16
O'REILLY AUTOMOTIVE INC	Bolt	7.49
PAUL C BENEDETTI	Legal Services	7,470.00
PETTY CASH	Miner's Day T-shirt Money	600.00
PIONEER DEVELOPMENT COMPANY	Feasibility analysis	700.00
POLICE AND SHERIFFS PRESS INC	Photo ID- AMilano	100.00
PRAIRIE MOUNTAIN MEDIA	Publishing Costs	180.23
PREMIUM EVENT STAFFING	beer garden staffing	3,125.12
PRINT EXPERTS	zip code post cards	80.60
PRO GOLF REPAIR LLC	Reimburse for lessons and club repairs	7,021.00
RAMEY ENVIRONMENTAL COMPLIANCE	ORC Services	121.34
RB B ARCHITECTS INC	Public Works Facility - Design	121,329.00
RESOURCE CENTRAL	Sprinkler Evaluations	697.50
RICK ENGINEERING COMPANY - COLORADO	Frederick Comprehensive Plan and Downtown Plan	29,820.49
RINGCENTRAL INC	Telephone System	8,242.97
ROCKY MOUNTAIN AWARD & TROPHY	Parade and burro awards	335.50
ROCKY MOUNTAIN HEROES COUNSELING	Counseling Services	330.00
ROCKY MTN PLAYGROUND SERVICES LTD	Playground Repairs	1,735.80
RTC MANUFACTURING INC	Crosswalk Operations Software	2,880.00
SGR LLC	Legal Services	760.00
SIERRA FEDDER	Per Diem IEDC	221.50
SIGNARAMA	event parade signs	456.60
SOLITUDE LAKE MANAGEMENT LLC	Milavec Water Quality	2,236.00
SPOT ON SOUND PRODUCTIONS	Final Payment for Miner's Day Band	10,250.00
SRIXON CLEVELAND GOLF XXIO	Golf shop merchandise	1,080.55
STEPHEN JOHNSON	CDL Physical Reimbursement	85.00
SUNBELT RENTALS INC	video pipe camera	235.98
SWIRE COCA-COLA USA	Drink Order for Restaurant	488.55

Town of Frederick
August 31, 2025 - September 29, 2025

SYSKO DENVER	Food order for restaurant	2,423.01
TAYLA WILSON	Reimbursement for Uber for Conference	33.95
TELOS ONLINE INC	Backup Link	150.00
THE BUTTERNUT KITCHEN LLC	Community Tour & Talk Catering	1,620.00
THE GEORGE WASHINGTON UNIVERSITY	2025 Scholarship – Nicholas Aasmundstad	2,000.00
THE TREE FARM	Frederick Tree Sale	31,595.21
TLO LLC	Investigative Fees	110.00
TOWN OF FIRESTONE	Fall District Meetings	135.00
TRANSWEST TRUCK	Heavy Duty Rubber Flap	23.90
TRT CONSTRUCTION	(2) Offices PD	9,900.00
TRUEPOINT SOLUTIONS LLC	Planning Implementation August 2025	1,934.77
ULINE INC	Evidence Equipment - New Sealers/Trimmer	1,059.19
UME CUSTOM EMBROIDERY & IMPRINTING LLC	volunteer shirt replenishment	7,357.62
UNITED POWER	Electric Utility golf	15,918.37
UNIVERSITY AUTO PARTS INC	Car Parts and Supplies	2,805.22
UNIVERSITY OF COLO AT BOULDER	2025 Scholarship – Payton Rhodes	6,000.00
UTAH STATE UNIVERSITY	2025 Scholarship – Isabel Howell	2,000.00
VECTOR DISEASE CONTROL INTERNATIONAL LLC	Mosquito Control	9,369.00
VERIZON WIRELESS	Town Mobile Devices	13,391.52
VIA MOBILITY SERVICES	Mobility Services	6,783.00
WASTE CONNECTIONS OF COLO INC	Trash Services - Bella Rosa	396.14
WEBER STATE UNIVERSITY	2025 Scholarship – Frances Hudson	2,000.00
WELD COUNTY HEALTH DEPT	Laboratory Services	1,797.50
WELD COUNTY INFORMATION TECHNOLOGY	RSA Tokens	271.24
WESTMINSTER UNIVERSITY	2025 Scholarship - Milia Jeffers	2,000.00
WEX BANK	Fuel	529.03
WTC-WICKHAM TRACTOR CO	Mirror Kit	105.38
YAMAHA MOTOR FINANCE CORP USA	Golf Cart Lease	5,387.39
ZACHARY HARRIS	ACREP ED Partnership Meeting	86.80
ZAK DIRT, INC	Parking Lot Project	13,328.11
ZENDESK INC	Zendesk License	1,268.16
ZEP SALES & SERVICE	Chemicals and Sprayers	1,928.50
Total		4,061,641.20



Built On What Matters

TOWN OF FREDERICK

Board of Trustees

Staff Report

Tracie Crites, Mayor

Kevin Brown, Mayor Pro Tem
Dan March, Trustee
Mark Lamach, Trustee

Adam Mahan, Trustee
Windi Padia, Trustee
Chad teVelde, Trustee

Town 2026 Budget - Public Hearing 1

Agenda Date: Board of Trustees November 19, 2025

Attachments: 1. Town Proposed 2026 Budget 11.19.25 PH1 Presentation

Reviewed By:

Action Type

1) Legislative: Actions that relate to subjects of a long term and general applicability; such as the passing of ordinances/resolutions/policies/etc.

Strategic Plan Alignment:



FISCALLY RESPONSIBLE GOVERNANCE– The Town of Frederick plans for, identifies, leverages, and utilizes resources that reflect exemplary stewardship for those who live in Frederick and those who will seek out Frederick in the future.

Summary Statement:

This is the first of two public hearings scheduled for the fiscal year 2026 Proposed Budget. The proposed 2026 budget reflects strong leadership and clear direction from the Board of Trustees. The second or final public hearing of the proposed fiscal year 2026 budget is scheduled for December 3rd, 2025.

Detail of Issue/Request:

The budget process starts in the early summer months with a review and analysis of proposed expenditures and any proposed staff or capital improvement projects. Following that, projected revenues are then reviewed towards the end of the summer, considering the property tax certifications are delivered to municipalities around that time. Input is gathered from every operating department with emphasis placed on strategic plan alignment and operational efficiency as the foundation of the budget philosophy. During the fall is when projected costs for benefits, insurance and other items related to personnel are included in the analysis. This year, staff took extra measures to look for ways to increase operational efficiencies while finding reductions that could be made without jeopardizing service delivery to the community.

In compliance with CRS 29-1-105, the Town Board received the preliminary budget during its first budget work session on October 15, 2025. Prior to that, staff met with the Board to seek feedback, direction and also to inform regarding the status of the Town's financial position on August 12, 2025. This is the first of two advertised public hearings for the fiscal year 2026 proposed budget. The second public hearing is scheduled for Wednesday, December 3, 2025, at 7:00p.m. The proposed budget has been available for public inspection since October 15, 2025. Fiscal year 2026 runs from January 1, through December 31, 2026.

The public hearings provide the opportunity for the public to provide comment on the fiscal year 2026 Proposed Budget. The budget document is available for public review online at www.FrederickCO.gov and at Town Hall, 401 Locust Street, Frederick, CO 80530, Monday through Friday, 8 a.m. to 5 p.m.

Legal Comments:

The Board is required to adopt a budget prior to the end of the current fiscal year. Once formally adopted after the second reading, the budget will be filed timely with the Department of Local Affairs as required.

Alternatives/Options

No formal action is required at the first reading. The Board will be asked to take action at the second reading scheduled for December 2025. Staff will be present at the November 19th meeting to receive any feedback that the Board has.

Financial Considerations

Proposed 2026 Budget

The proposed total budget for fiscal year 2026 across all funds is \$97,287,110. This reflects marginal increases across nearly all funds while recognizing the one-time expenses associated with the construction of the new Public Works facility which broke ground in mid 2025. Those are reflected in the Capital Facilities Fund.

Source of Funds:

- General Fund
- Street & Alley Fund
- Conservations Trust Fund
- Parks & Open Space Fund
- Public Safety Fund
- Capital Facilities Fund
- Facilities Fund
- Fleet Fund
- Events Fund
- Art In Public Places Fund
- Water Fund
- Storm Water Fund
- Oil Royalty Trust Fund

Staff Recommendation

Staff recommends receiving this presentation and providing any feedback to Staff prior to the scheduled second reading in December. Should the Board have any questions or comments, staff will be present on November 19th to answer any questions. Staff believe the contents of the proposed budget are inclusive and reflective of the adopted strategic plan and the Board's direction to Staff throughout the budget process.

Community Impact

Adoption of an annual budget is one of the single most supportive things the Board of Trustees does in recognition of the adopted Strategic Plan. Since shifting to the program-based budget process years ago, the goal has been to align the budget based on those programs that are prioritized in the Strategic Plan and those that are critical core services for the Town. The impacts of the services, programs and initiatives are critically connected with providing high-quality services and amenities to the residents of Frederick.

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

GENERAL FUND | EXPENSE SUMMARY

	2024 Actual	2025 Budget	2025 Projected	2026 Proposed
Town Manager's Office	511,723	515,485	481,500	419,800
Economic Development - Admin	349,315	1,125,855	253,150	537,975
Economic Development - Planning	518,622	919,600	486,571	802,930
Economic Development - Building	437,777	486,430	408,322	585,015
Economic Development - Neighborhood Services	43,858	238,650	75,000	214,750
Town Attorney	308,896	399,335	442,858	449,450
Town Clerk	159,386	189,620	186,495	167,750
Community Engagement	405,636	428,830	444,031	414,425
Human Resources	508,778	486,180	432,662	366,600
Information Technology	1,637,890	1,931,200	1,307,350	1,434,930
Geographic Information Systems	228,369	198,840	196,152	82,650
Finance & Internal Services	3,894,263	4,620,430	4,875,283	5,125,425
Court	96,186	129,705	99,233	122,390
Parks & Open Space	0	1,975,150	1,091,472	1,618,700
Legislative (Board)	340,906	318,400	312,144	274,900
Public Works - Administrative	245,285	340,250	472,824	58,400
Public Works - Engineering	99,071	292,100	181,754	84,500
Police Department	8,212,141	8,689,010	8,647,104	8,998,895
Transfers Out	802,242	2,331,600	331,600	3,900,975
Totals	\$18,800,344	\$25,616,670	\$20,725,505	\$25,660,460

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

GENERAL FUND | EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Town Manager	379,200	20,800	7,800	12,000	419,800	---	---	419,800
Town Clerk	132,600	28,000	4,250	2,900	167,750	---	---	167,750
Town Attorney	361,500	72,150	3,800	12,000	449,450	---	---	449,450
Legislative	25,900	190,500	2,500	56,000	274,900	---	---	274,900
Courts	88,500	27,290	2,100	4,500	122,390	---	---	122,390
Community and Engagement	309,800	51,900	10,500	33,225	405,425	9,000	---	414,425
Human Resources	213,600	11,000	6,000	136,000	366,600	---	---	366,600
Finance	275,000	17,650	11,000	3,800	307,450	---	---	307,450
Finance - Internal Services	350,000	17,700	0	8,351,250	8,718,950	---	---	8,718,950
Police	6,843,300	1,005,400	241,000	561,695	8,651,395	347,500	---	8,998,895
Public Works - Admin	43,100	5,500	6,300	3,500	58,400	---	---	58,400
Public Works - Engineering	47,600	13,500	2,500	20,900	84,500	---	---	84,500
Parks & Open Space	798,100	497,000	208,600	0	1,503,700	115,000	---	1,618,700
ED - Admin	179,000	293,600	6,300	59,075	537,975	---	---	537,975
ED - Planning	451,300	334,500	8,600	8,530	802,930	---	---	802,930
ED - Building	517,400	42,670	10,300	14,645	585,015	---	---	585,015
ED - Neighborhood Services	97,400	116,250	0	1,100	214,750	---	---	214,750
Geographic Information Systems	12,500	65,500	3,800	850	82,650	---	---	82,650
Information Technology	38,100	373,430	1,022,900	500	1,434,930	---	---	1,434,930
Totals	\$11,163,900	\$3,184,340	\$1,558,250	\$9,282,470	\$25,188,960	471,500	\$0	\$25,660,460
Total Cash Available								\$36,847,396
Ending Fund Balance								\$11,186,936
% of Total Budget	43.51%	12.41%	6.07%	36.17%	98.16%	1.84%	0.00%	100.00%

Town of Frederick
2026 Proposed Budget - Program Summary
GENERAL FUND

General Administration

Town Manager's Office

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Economic Development	Business retention and recruitment.	General	79,175
Regional Partnerships	Creating and fostering relationships with State and Federal Partners.	General	39,400
Local Partnerships	Creating and fostering relationships with local partners.	General	39,775
External Communication	Creating and fostering relationships with the community.	General	19,720
Internal Communication	Creating and fostering relationships within the organization.	General	19,660
Town Administration and Operations	Oversight, coordination, and direction regarding day-to-day activities.	General	67,055
Strategic Planning	Implementing and monitoring long-term goals and objectives.	General	75,840
Organizational Development	Training, culture development, succession planning, leadership development.	General	40,555
Intergovernmental Relations	Creating and fostering positive relationships with other governmental entities.	General	19,660
Developer Obligations and Liabilities	Infrastructure improvements through MOAPIs.	General	18,960
Total Town Manager's Office programs			\$ 419,800

Town Attorney

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Governance	Review and compliance of Town, County, and State laws.	General	93,137
Boards and Commissions	FURA, Board of Trustees, Commissions, Frederick Metro District.	General	92,538
Contracting	Review and regulate contracts, IGA, vendor agreements for the Town.	General	124,175
Intergovernmental Relations	Creating and fostering positive relationships with other governmental entities.	General	68,225
Customer Service	Assist and provide customer service to both internal and external customers. Partnering with departments.	General	68,575
Town Administration and Operations	Oversight, coordination, and direction regarding day-to-day activities.	General	2,800
Total Town Attorney programs			\$ 449,450

Town of Frederick
2026 Proposed Budget - Program Summary
GENERAL FUND

Town Clerk

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Election Administration	Preparation and conduction of all Town elections.	General	35,713
Agenda Management	Management of Board of Trustee packets, URA packets, Liquor Authority packets, Metro District packets, and commission packets.	General	35,450
Municipal and Land Use Code Maintenance	Laws of the Town of Frederick.	General	16,920
Licensing	Business, liquor, peddler/solicitor.	General	22,453
Fred TV	Online Board recordings.	General	6,630
Records Management	Ordinances, public hearings, final payments.	General	47,385
Risk Management	Insurance policy management, loss assessments, claim processing.	General	0
Town Administration and Operations	Oversight, coordination, and direction regarding day-to-day activities.	General	3,200
Total Town Clerk programs			\$ 167,750

Community Engagement

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
External Communication	Frederick Flash, Monthly Newsletter, Social Media, Website, Media Relations, Events Brochure, General Information Brochure.	General	229,317
Internal Communication	Internal Communication, Culture development, Community Relations Strategic Plan.	General	31,173
Community Outreach	BBQ Tour, Youth Programming, Community Survey, Volunteer Program, Adopt a Place, Memorial Bench and Tree, Self-Defense Classes.	General	73,745
Branding	Ensuring the protection and expansion of Frederick's brand with ads, SEO, branded giveaway items, branded apparel, business cards.	General	48,008
Communications Administration	Administrative tasks such as entering purchase orders, budgeting, training, and maintaining membership with the following organizations: ESPIOC, PRSA, 3CMA, Weld County PIOs group.	General	31,990
Commissions	The volunteer commissions help with everything from planning public art to executing the tree sale program.	General	193
Total Community Engagement programs			\$ 414,425

Town of Frederick
2026 Proposed Budget - Program Summary
GENERAL FUND

Human Resources

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Recruitment and Selection	Recruiting, hiring, onboarding.	General	102,672
Employee Relations	Employee performance, recognition, wellness, morale.	General	82,581
Learning & Development	HR training and professional memberships, staff training, tuition reimbursement.	General	106,855
Risk Management	Insurance policy management, loss assessments, claim processing.	General	55,362
Benefits Administration	Employee benefit program analysis and administration.	General	19,130
Total Human Resources programs			\$ 366,600

Information Technology

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
IT Infrastructure	Email, internet, telephones, network storage, connectivity, back-up/recovery, database management, records center, application hosting, application development, server platform.	General	509,079
Customer Service	Help desk, PC support, PC replacement program, software replacement program, printer/scanner device support, mobile device support, telephone programming and support, GIS mapping and application development.	General	83,719
Security	Cyber security, firewalls/intrusion protection, patch management, PC virus protection, vulnerability management, compliance (CJIS/CIRSA), endpoint protection, remote network access/VPN.	General	537,014
Administration	Software license compliance, inventory control, software maintenance contracts, budget, technology contracts and purchasing, capital asset management, census.	General	244,998
Product Management	GIS, website management, project management, automation.	General	60,120
Total Information Technology programs			\$ 1,434,930

Town of Frederick
2026 Proposed Budget - Program Summary
GENERAL FUND

Finance & Internal Services			
<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Finance Administration	Oversight, coordination, and direction regarding day-to-day financial activities, policy analysis, economic development activities.	General	43,345
Payroll	Managing employee compensation, including salary calculations, tax deductions, benefit administration, and compliance with labor laws and regulations, in order to efficiently and accurately handle payroll tasks.	General	27,500
Budget and Research	Review, analyze, and compile annual budget documents. Review, analyze, and update long-term financial plans and forecasts for organization. Review and analyze rate structures and levels for enterprise funds.	General	33,445
Accounting Services	Includes preparation of monthly financial reports and Comprehensive Annual Financial Report, Accounts Payable, Accounts Receivable, investment services, and general accounting services.	General	33,582
Grant Management	General grant oversight.	General	28,363
Materials Management	Ordering supplies/services for organization, processing payment for purchases.	General	27,500
Utility Billing and Cashiering	Collect and process all payments for services/licenses, etc. Maintain all utility billing accounts, rate structures, process utility bills, and shut off notices.	General	55,800
Debt Management	Management of debt for all funds/bond issuance.	General	27,900
Customer Service	Collect, sort, and disburse all incoming mail. Provide information to internal and external customers.	General	30,015
Town Administration and Operations	Town-wide Group, Property, and Casualty Insurance, Worker's Compensation, Fiscal Audit, Banking/Merchant fees, and transfer out.	General	8,718,950
Total Finance programs			\$ 9,026,400

Town of Frederick
2026 Proposed Budget - Program Summary
GENERAL FUND

Court			
<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Restorative Justice	Alternative offender program.	General	10,833
Municipal Court	Judicial operations.	General	111,557
Total Court programs			\$ 122,390

Legislative (Board)			
<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Board Outreach	Communication and meeting with community members.	General	46,180
Board Strategic Planning and Organizational Development	Development of clear goals and objectives for the organization and community.	General	44,635
Legal Matters and Advice	Legal Matters for the Town including Town Attorney.	General	38,590
Elections	All Town Elections.	General	40,000
Board Regional Partnerships	Creating and fostering relationships across regional partners at State and Federal levels.	General	5,940
Board Local Partnerships	Creating and fostering working relationships with local partners.	General	44,135
Board Legislative	Agenda related items.	General	28,525
Community Betterment	Projects as directed by Board.	General	26,895
Total Legislative (Board) programs			\$ 274,900

Public Works Administration			
<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Workplace Safety and Injury Prevention	Comply with federal, state, and local standards and codes as they relate to healthful working conditions, provide safety training, provide necessary safety equipment, and supplies.	General	4,775
Facility Maintenance	Maintain and repair town facilities and properties including the bank property, rental house, etc.	General	11,934
Administration	Oversight, coordination, and direction regarding day-to-day public works activities.	General	12,595
Fleet Operations	Management and maintenance of town fleet vehicles and partnership with Frederick-Firestone Fire District.	General	8,339
Asset Management Planning	Review, inspect and analyze asset condition and plan for repairs and replacement.	General	2,155

Town of Frederick
2026 Proposed Budget - Program Summary
GENERAL FUND

Capital Project Development	Analyze the towns long term needs for services and put together a plan to address those.	General	431
Capital Project Management	Manage, assist, supervise capital improvement projects.	General	4,310
Procurement	Procurement process for purchases, managing purchase orders, submitting pay requests.	General	2,155
Dispatch and Scheduling	Manage service order processing and scheduling of needed repairs, testing, and provide information to internal and external customers.	General	11,706
Total Public Works Admin programs			\$ 58,400

Public Works | Engineering

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Permitting	Permit processing for new development and for modifications to existing structures.	General	22,745
Inspections	Inspection of new and existing structures and infrastructure.	General	5,032
Plan Review	Review all design infrastructure of new development for compliance with Town standards and specifications.	General	7,626
Code Enforcement	Review of infrastructure and structures for health, safety, and welfare compliance.	General	7,636
Administration	Answering resident calls and questions, updating engineering page on website, meeting with residents, training, personnel.	General	11,747
Development Review	Review of development projects, meeting with prospective developers, drafting agreements between the Town and property owners, creating items to go before the Board, developer improvement guarantee collection.	General	12,813
Inspection of Public Improvements	Review of approved construction drawings, inspection of water lines, curb gutter and sidewalk, streets, etc. for new developments, inspections of Capital improvement projects, releasing developer improvement guarantee.	General	15,950
Fleet Maintenance	Management and maintenance of town fleet vehicles.	General	952
Total Public Works Engineering programs			\$ 84,500

Town of Frederick
2026 Proposed Budget - Program Summary
GENERAL FUND

Community & Economic Development Administration			
<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Attraction, Retention, & Expansion	Attract and retain primary employers to support a healthy economy and provide access to jobs for residents.	General	119,463
Commercial & Retail Development	Attract new retailers and retain existing retailers to sustain a healthy tax base, and encourage a strong business environment.	General	97,663
Urban Renewal and Redevelopment	Facilitate development and redevelopment of commercial properties in Urban Renewal Areas.	General	84,984
Downtown Business Support	Provide support for the growth and vitality of downtown businesses in the Town of Frederick.	General	164,700
Strategic Planning	Maintain long term economic plan for future economic development opportunities.	General	58,766
Town Administration and Operations	Oversight, coordination, and direction regarding day-to-day activities.	General	12,400
Total Community & Economic Development Admin programs			\$ 537,975
Community & Economic Development Planning			
<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Development Review Management	Review of land use applications in compliance with Land Use Code.	General	356,780
Comprehensive Plan Management	Implementation and maintenance of Comprehensive Plan and its supplemental documents.	General	22,565
Business Retention/Expansion	Efforts to attract/retain businesses to/within the community.	General	24,026
Administration	Includes the day to day operations of the Planning Department including general, safety, and training supplies as well as miscellaneous items.	General	187,568
Metro District Management	Review of and ongoing interaction with metropolitan districts.	General	6,770
5th St. Revitalization		General	2,257
Land Use Code Management & Enforcement	Participation in enforcement of the Land Use Code. Often includes participation by Chief Building Official, Town Prosecutor, and Community Service Officers.	General	52,565
Training and Professional Development	Quality training and educational activities to support high quality employee service for the community.	General	22,826
Commission Administration	Administration of the Planning Commission and POST Commission, as well as preparation for and participation in meetings.	General	90,385

Town of Frederick
2026 Proposed Budget - Program Summary
GENERAL FUND

Community Outreach	Administer and/or participate in the following: Annual Arbor Day event as required for Tree City USA designation, Tree City USA designation, Unity in the Community.	General	4,513
Planning Department Memberships	Professional memberships with planning organizations.	General	2,708
Tree Sale Administration	Manage Town tree sale program.	General	2,257
Annexations	The TOF is able to assist with annexation of properties.	General	4,062
Oil & Gas	Strengthening municipal oversight and community engagement in oil and gas operations while promoting economic growth.	General	23,650
Total Community & Economic Development Planning programs			\$ 802,930

Community & Economic Development | Building

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Permitting	Permit processing for new development and for modifications to existing structures.	General	155,220
Inspections	Inspection of new and existing structures and infrastructure.	General	165,420
Code Enforcement	Review of infrastructure and structures for health, safety, and welfare compliance.	General	132,680
Building Admin	Provide support for the growth and vitality of downtown businesses in the Town of Frederick.	General	131,695
Total Community & Economic Development Building programs			\$ 585,015

Geographic Information Systems

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
GIS Infrastructure	Email, internet, telephones, network storage, connectivity, back-up/recovery, database management, records center, application hosting, application development, server platform.	General	5,850
Customer Service	Help desk, PC support, PC replacement program, software replacement program, printer/scanner device support, mobile device support, telephone programming and support, GIS mapping and application development.	General	4,250
Security	Cyber security, firewalls/intrusion protection, patch management, PC virus protection, vulnerability management, compliance (CJIS/CIRSA), endpoint protection, remote network access/VPN.	General	20,225

Town of Frederick
2026 Proposed Budget - Program Summary
GENERAL FUND

Administration	Software license compliance, inventory control, software maintenance contracts, budget, technology contracts and purchasing, capital asset management, census.	General	28,125
Product Management	GIS, website management, project management, automation.	General	24,200
Total Community & Economic Development GIS programs			\$ 82,650

Community & Economic Development | Neighborhood Services

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Permitting	Permit processing for new development and for modifications to existing structures.	General	0
Inspections	Inspection of new and existing structures and infrastructure.	General	29,220
Code Enforcement	Review of infrastructure and structures for health, safety, and welfare compliance.	General	163,700
NS Admin	Provide support for the growth and vitality of downtown businesses in the Town of Frederick.	General	21,830
Total Community & Economic Dev Neighborhood Svcs programs			\$ 214,750

Police Department

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Patrol Services	Uniformed police services in the community.	General	2,444,840
Investigations	Criminal investigations.	General	544,331
Property and Evidence	Secure storage of evidence and victim property.	General	171,708
Community Services	Code enforcement and animal control.	General	652,567
Special Weapons & Tactics	IGA Longmont - High Risk Response Team.	General	227,527
School Resource Officers	Effective liaison with school students and faculty.	General	683,520
Police Records	Criminal justice records for public and system.	General	38,556
Administration	Oversight, management and direction of police.	General	1,025,021
K9 Program	Working dog for drugs and criminal apprehension.	General	246,808
Community Policing/Outreach	Maintain and improve relations with community.	General	525,537
Fleet Maintenance	Provide vehicles for department tasks.	General	768,125
Communications	911 and police dispatch services.	General	194,763
Training and Professional Development	Training and Professional memberships for personnel.	General	1,098,445
Grant Funding	Grant funded overtime for traffic enforcement, equipment, special duty programming.	General	102,425

Town of Frederick
2026 Proposed Budget - Program Summary
GENERAL FUND

School Crossing Guards	School crossings protected by part-time guards.	General	81,940
Inter agency Initiatives	JAC, Victim Assistance, Drug Task Force, Kids Place, Emergency Management Program.	General	192,785
Total Police Department programs			\$ 8,998,895

Parks & Open Space | Golf Course

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	
Golf Operations	Operation of the golf course clubhouse, pro shop and customer services.	General	593,556
Golf Course Maintenance	Maintenance of the golf course grounds, facilities and equipment.	General	148,389
Golf Programming	Recreational program administration, operations and materials for leagues, junior golf, learn-to-golf, tournaments and other special events.	General	519,362
Food and Beverage Operations	Operation of food and beverage offerings at the golf course.	General	55,000
Golf Course Improvements	Planning, design, procurement and/or construction of improvements to golf course operations, grounds, facilities and equipment.	General	222,584
Budget and Research	Review, analyze, and compile annual budget documents. Review, analyze, and update long-term financial plans and forecasts for organization. Review and analyze rate structures and levels for enterprise funds.	General	39,905
Accounting Services	Includes preparation of monthly financial reports and Comprehensive Annual Financial Report, accounts payable, accounts receivable, investment services, and general accounting services.	General	39,905
Total Golf Course programs			\$ 1,618,700
Total General Fund programs			\$ 25,660,460

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

STREET & ALLEY FUND | EXPENSE SUMMARY

	2024 Actual	2025 Budget	2025 Projected	2026 Proposed
Engineering	4,866,335	3,109,600	3,181,368	2,302,500
Public Works	1,618,610	1,977,855	1,399,917	1,766,100
Operational Expenses	1,600,094	1,808,520	1,535,979	2,335,000
Totals	\$8,085,039	\$6,895,975	\$6,117,263	\$6,403,600

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

STREET & ALLEY FUND | EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Engineering	---	92,900	0	9,600	102,500	2,200,000	---	2,302,500
Public Works	---	1,080,000	131,000	13,100	1,224,100	542,000	---	1,766,100
General Operations	1,797,600	200	---	6,500	1,804,300	---	530,700	2,335,000
Totals	\$1,797,600	\$1,173,100	\$131,000	\$29,200	\$3,130,900	\$2,742,000	\$530,700	\$6,403,600
Total Cash Available								\$8,618,713
Ending Fund Balance								\$2,215,113
% of Total Budget	28.07%	18.32%	2.05%	0.46%	48.89%	42.82%	8.29%	100.00%

Town of Frederick
2026 Proposed Budget - Program Summary
STREETS AND ALLEY FUND

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Streets Admin	Administrative expenses related to wage and fringe, operations, and debt service.	Streets	31,600
Pavement Maintenance	Chip seal, overlays, striping.	Streets	485,000
Frederick Speed Management Program	Traffic calming projects and print media.	Streets	50,000
Inspection/Condition Assessments	Review and inspection of street and sidewalk infrastructure.	Streets	207,968
Concrete Maintenance	Pave alleys, repair curb and gutter and cross pans.	Streets	105,202
Transportation Expansion and Capital Improvements	Reconstruct and widen streets, construct traffic signals, address parking needs.	Streets	1,625,000
Transportation System Planning	Master plans, regional coordination with CDOT, DRCOG, NATA, grants.	Streets	261,604
Road Repairs	Crack sealing, pothole patching, replacement of damaged roadway sections, and delineators.	Streets	61,203
Trash Removal	Solid waste removal.	Streets	896,700
Transportation Outreach and Education	Communication and meeting with community members regarding transportation topics.	Streets	6,700
Workplace Safety and Injury Prevention	Comply with federal, state, and local standards and codes as they relate to healthful working conditions, provide safety training, provide necessary safety equipment and supplies.	Streets	44,421
Median Maintenance	Maintaining median infrastructure which includes weeding, gravel replacement, mowing, tree trimming, concrete replacement, etc.	Streets	62,082
Street Sweeping	Maintaining clean streets with an organized street sweeping schedule.	Streets	317,123
Training and Professional Development	Quality training and educational activities to support high quality employee service for the community.	Streets	36,553
Right of Way Mowing	Maintaining right of way areas.	Streets	89,337
Streets Fleet Operations	Management and maintenance of town fleet vehicles.	Streets	70,000

Town of Frederick
2026 Proposed Budget - Program Summary
STREETS AND ALLEY FUND

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Traffic Control	Directing vehicular and pedestrian traffic around work projects.	Streets	99,473
Sidewalk Maintenance	Maintaining sidewalk safety by repairing cracked, deteriorated, or misaligned sidewalks.	Streets	62,826
Streets Storm Response and Recovery	Management and restoration of infrastructure and facilities following an incident.	Streets	582,433
Traffic Signal Maintenance	Ensure safe installation, operation, and maintenance of traffic signals.	Streets	60,735
Traffic Engineering	Review and analyze methods to ensure the safe and efficient movement of citizens and goods on public roadways.	Streets	132,106
Snow and Ice Removal	Snow and ice removal/management on primary streets, bike lanes, and frequently used paths in an effort to maintain open travel during and after snow storms.	Streets	294,349
Street Sign Maintenance	Repair and replacement of the Town's street signs.	Streets	8,250
Customer Service	Collect, sort, and disburse all incoming mail. Provide information to internal and external customers.	Streets	35,156
Utility Billing and Cashiering	Collect and process all payments for services/licenses, etc. Maintain all utility billing accounts, rate structures, process utility bills, and shut off notices.	Streets	52,921
Grant Management	General grant oversight.	Streets	69,837
Accounting Services	Includes preparation of monthly financial reports and Comprehensive Annual Financial Report, accounts payable, accounts receivable, investment services and general accounting services.	Streets	55,749
Budget and Research	Review, analyze, and compile annual budget documents. Review, analyze, and update long-term financial plans and forecasts for organization. Review and analyze rate structures and levels for enterprise funds.	Streets	68,581

Town of Frederick
2026 Proposed Budget - Program Summary
STREETS AND ALLEY FUND

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Debt Management	Management of debt for all funds/bond issuance.	Streets	530,700
Total Street and Alley Fund programs			\$ 6,403,603

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

CONSERVATION TRUST FUND | EXPENSE SUMMARY

	2024 Actual	2025 Budget	2025 Projected	2026 Proposed
Operational Expenses	17,499	0	0	0
Totals	\$17,499	\$0	\$0	\$0

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

CONSERVATION TRUST FUND | EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Operations	0	0	0	0	0	---	---	0
Totals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Cash Available								\$570,400
Ending Fund Balance								\$570,400
% of Total Budget	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

Town of Frederick
2026 Proposed Budget - Program Summary
CONSERVATION TRUST FUND

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Public Site Improvements	Development, replacement, or improvement of park and other public areas.	CT	0
Total Conservation Trust programs			\$ -

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

PARKS & OPEN SPACE FUND | EXPENSE SUMMARY

	2024 Actual	2025 Budget	2025 Projected	2026 Proposed
Planning	214,238	0	0	0
Public Works	1,113,844	1,952,525	1,472,165	1,181,700
Operational Expenses	1,031,891	2,209,200	1,706,368	1,906,400
Totals	\$2,359,972	\$4,161,725	\$3,178,533	\$3,088,100

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

PARKS & OPEN SPACE FUND | EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Public Works	---	712,900	48,800	---	761,700	420,000	---	1,181,700
General Operations	1,906,400	---	---	---	1,906,400	---	---	1,906,400
Totals	\$1,906,400	\$712,900	\$48,800	\$0	\$2,668,100	\$420,000	\$0	\$3,088,100
Total Cash Available								\$7,941,932
Ending Fund Balance								\$4,853,832
% of Total Budget	61.73%	23.09%	1.58%	0.00%	86.40%	13.60%	0.00%	100.00%

Town of Frederick
2026 Proposed Budget - Program Summary
PARKS & OPEN SPACE FUND

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Open Space Planning and Project Management	Planning, supervising, assisting, coordinating, and review of existing and potential projects.	Open Space	57,192
OS Improvements	Installation and/or restoration of open space improvements including: trees, grasses and vegetation, signs, benches, etc.	Open Space	38,128
Trail Improvements	Installation and/or restoration of trails.	Open Space	19,064
Open Space Expansion	Support of POST MP implementation.	Open Space	19,064
Infrastructure Maintenance and Expansion	Maintenance of Open Space areas, new infrastructure assets.	Open Space	99,232
Mosquito Control	Mosquito spraying that occurs from late spring through summer.	Open Space	68,128
Integrated Pest Management	General pest control.	Open Space	76,256
Trail Maintenance	Maintenance of existing trails including concrete repair, mowing and weed control.	Open Space	575,576
Resource and Wildlife Management	Conservation and preservation of ecology, plant ecology, botany, wildlife management, and natural resources including the Wetlands.	Open Space	388,760
Graffiti Removal	Removal and restoration of Town assets that have been defaced.	Open Space	50,794
Open Space Public Education and Outreach	Public education program on open space and conservation of these areas.	Open Space	44,064
Open Space Signs	Maintenance and replacement of existing open space signage.	Open Space	13,532
Noxious Weed Control	Control and management of noxious and invasive weeds.	Open Space	152,512
Parks Maintenance	Maintenance of park areas, including shrub pruning, weed control, fertilization, sweeping hard surfaces, cleaning and repairing park benches and tables, maintaining splash park, etc.	Parks	209,704

Town of Frederick
2026 Proposed Budget - Program Summary
PARKS & OPEN SPACE FUND

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Tree Maintenance	Horticulture, tree trimming, replacing dead trees.	Parks	152,384
Parks Mowing	Mowing of the town parks.	Parks	329,743
Parks Fleet Maintenance	Management and maintenance of town fleet vehicles.	Parks	178,220
Playground Maintenance	Maintaining park playground areas.	Parks	157,210
Parks Building Maintenance	Maintaining park buildings, restrooms, and shelters.	Parks	140,932
Youth Recreation Activities	Investigation and analysis of various youth recreation activities that would be possible for the Town.	Parks	38,128
Parks Irrigation	Maintain irrigation system and water for Town park areas.	Parks	127,456
Private Special Events	Park preparation and any necessary clean up after private rentals and Town Events.	Parks	33,824
Workplace Safety and Injury Prevention	Comply with federal, state, and local standards and codes as they relate to healthful working conditions, provide safety training, provide necessary safety equipment and supplies.	Parks	19,064
Budget and Research	Review, analyze, and compile annual budget documents. Review, analyze, and update long-term financial plans and forecasts for organization. Review and analyze rate structures and levels for enterprise funds.	Parks	28,596
Accounting Services	Includes preparation of monthly financial reports and Comprehensive Annual Financial Report, accounts payable, accounts receivable, investment services, and general accounting services.	Parks	38,128
Grant Management	General grant oversight.	Parks	9,532
Customer Service	Collect, sort, and disburse all incoming mail. Provide information to internal and external customers.	Parks	13,345
Materials Management	Ordering supplies/services for organization, processing payment for purchases.	Parks	9,532

Town of Frederick
2026 Proposed Budget - Program Summary
PARKS & OPEN SPACE FUND

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
	Total Parks & Open Space programs		\$ 3,088,100

TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026

PUBLIC SAFETY FUND | EXPENSE SUMMARY

	2024 Actual	2025 Budget	2025 Projected	2026 Proposed
Transfer Out (PD Capital)	300,000	350,000	350,000	89,000
Totals	\$300,000	\$350,000	\$350,000	\$89,000

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

PUBLIC SAFETY FUND | EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Operational Expenses	0	0	0	0	0	89,000	---	89,000
Totals	\$0	\$0	\$0	\$0	\$0	\$89,000	\$0	\$89,000
Total Cash Available								\$99,000
Ending Fund Balance								\$10,000
% of Total Budget	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Town of Frederick
2026 Proposed Budget - Program Summary
PUBLIC SAFETY FUND

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Vehicle and Equipment Replacement	Routine PD vehicle and equipment replacements, transferred to General Fund.	Public Safety	89,000
Total Public Safety programs			\$ 89,000

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

CAPITAL FACILITIES FUND | EXPENSE SUMMARY

	2024 Actual	2025 Budget	2025 Projected	2026 Proposed
Operational Expenses	1,586,595	3,068,000	8,853,167	46,246,525
Totals	\$1,586,595	\$3,068,000	\$8,853,167	\$46,246,525

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

CAPITAL FACILITIES FUND | EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Capital Facilities	0	2,974,125	0	0	2,974,125	40,988,200	2,284,200	46,246,525
Totals	\$0	\$2,974,125	\$0	\$0	\$2,974,125	\$40,988,200	\$2,284,200	\$46,246,525
Total Cash Available								\$48,565,149
Ending Fund Balance								\$2,318,624
% of Total Budget	0.00%	6.43%	0.00%	0.00%	6.43%	88.63%	4.94%	100.00%

Town of Frederick
2026 Proposed Budget - Program Summary
CAPITAL FACILITIES FUND

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Debt Service	Debt service for existing Town obligations.	Cap Fac	2,284,200
Contract Services	Professional service potential needs.	Cap Fac	2,974,125
Capital	Building Construction and Infrastructure maintenance.	Cap Fac	40,988,200
Total Capital Facilities programs			\$ 46,246,525

TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026

FACILITIES FUND | EXPENSE SUMMARY

	2024 Actual	2025 Budget	2025 Projected	2026 Proposed
Operational Expenses	619,632	778,200	669,741	560,150
Totals	\$619,632	\$778,200	\$669,741	\$560,150

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

FACILITIES FUND | EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Operational Expenses	293,700	250,600	14,150	700	559,150	1,000	---	560,150
Totals	\$293,700	\$250,600	\$14,150	\$700	\$559,150	\$1,000	\$0	\$560,150
Total Cash Available								\$644,100
Ending Fund Balance								\$83,950
% of Total Budget	52.43%	44.74%	2.53%	0.12%	99.82%	0.18%	0.00%	100.00%

Town of Frederick
2026 Proposed Budget - Program Summary
FACILITIES FUND

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Grounds Maintenance	Maintain the grounds so that they are safe, aesthetically pleasing, and fit for public use.	Facilities	87,175
Workplace Safety and Injury Prevention	Comply with federal, state, and local standards and codes as they relate to healthful working conditions, provide safety training, provide necessary safety equipment, and supplies.	Facilities	80,325
Facility Maintenance	Maintain and repair town facilities and properties including the bank property, rental house, etc.	Facilities	276,825
Public Works Administration	Oversight, coordination, and direction regarding day-to-day public works activities.	Facilities	115,825
Total Facilities programs			\$ 560,150

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

FLEET FUND | EXPENSE SUMMARY

	2024 Actual	2025 Budget	2025 Projected	2026 Proposed
Operational Expenses	1,548,752	1,583,300	1,209,989	1,572,550
Totals	\$1,548,752	\$1,583,300	\$1,209,989	\$1,572,550

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

FLEET FUND | EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total	
Operational Expenses	309,000	1,094,600	130,950	38,000	1,572,550	---	---	1,572,550	
Totals	\$309,000	\$1,094,600	\$130,950	\$38,000	\$1,572,550	\$0	\$0	\$1,572,550	
Total Cash Available									\$1,606,900
Ending Fund Balance									\$34,350
% of Total Budget	19.65%	69.61%	8.33%	2.42%	100.00%	0.00%	0.00%	100.00%	

Town of Frederick
2026 Proposed Budget - Program Summary
FLEET FUND

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Workplace Safety and Injury Prevention	Comply with federal, state, and local standards and codes as they relate to healthful working conditions, provide safety training, provide necessary safety equipment, and supplies.	Fleet	13,230
Administration	Oversight, coordination, and direction regarding day-to-day fleet activities.	Fleet	971,230
Fleet Maintenance	Maintain and repair town vehicles, including regular mileage intervals of service.	Fleet	301,025
Fleet Operations	Management and operation of town fleet vehicles and partnership with Frederick-Firestone Fire District.	Fleet	262,625
Asset Management Planning	Review, inspect and analyze asset condition and plan for repairs and replacement.	Fleet	8,080
Procurement	Procurement process for purchases, managing purchase orders, submitting pay requests.	Fleet	6,180
Customer Service	Assist and provide customer service to both internal and external customers. Partnering with departments.	Fleet	7,180
Training and Professional Development	Quality training and educational activities to support high quality employee service for the community.	Fleet	3,000
Total Fleet programs		\$	1,572,550

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

EVENTS FUND | EXPENSE SUMMARY

	2024 Actual	2025 Budget	2025 Projected	2026 Proposed
Operational Expenses	252,700	274,075	275,318	254,325
Totals	\$252,700	\$274,075	\$275,318	\$254,325

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

EVENTS FUND | EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Events	0	0	0	252,825	252,825	1,500	---	254,325
Totals	\$0	\$0	\$0	\$252,825	\$252,825	\$1,500	\$0	\$254,325
Total Cash Available								\$525,559
Ending Fund Balance								\$271,234
% of Total Budget	0.00%	0.00%	0.00%	99.41%	99.41%	0.59%	0.00%	100.00%

Town of Frederick
2026 Proposed Budget - Program Summary
EVENTS FUND

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Vehicle Lease	Event van.	Events	11,250
Frederick In Flight	A hot air balloon festival to showcase our community to a regional audience.	Events	75,150
Chainsaws and Chuckwagons	A woodcarving competition that adds festivities to Downtown Frederick and art pieces to the town's collection.	Events	71,825
Miners Day	A celebration of the town's history to connect current residents with each other and their past.	Events	79,200
Tiny Terror Town	Safe community event that connects residents and downtown businesses for Halloween fun.	Events	2,150
Community Programs	Community tour and talks.	Events	2,550
Festival of Lights	A kickoff to the holiday season that showcases Crist Park and the town's lighting displays.	Events	12,200
Total Events programs			\$ 254,325

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

ART IN PUBLIC PLACES FUND | EXPENSE SUMMARY

	2024 Actual	2025 Budget	2025 Projected	2026 Proposed
Operational Expenses	7,266	30,000	26,782	45,000
Totals	\$7,266	\$30,000	\$26,782	\$45,000

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

ART IN PUBLIC PLACES FUND | EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Art in Public Places	---	25,000	---	---	25,000	20,000	---	45,000
Totals	\$0	\$25,000	\$0	\$0	\$25,000	\$20,000	\$0	\$45,000
Total Cash Available								\$186,300
Ending Fund Balance								\$141,300
% of Total Budget	0.00%	55.56%	0.00%	0.00%	55.56%	44.44%	0.00%	100.00%

Town of Frederick
2026 Proposed Budget - Program Summary
ART IN PUBLIC PLACES FUND

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Public Art	Placement, education, and creation of bronze art and other art in the community.	Art	45,000
Total Arts in Public Places programs			\$ 45,000

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

WATER FUND | EXPENSE SUMMARY

	2024 Actual	2025 Budget	2025 Projected	2026 Proposed
General Administration	1,612,548	1,984,200	1,502,275	2,185,200
Engineering	6,893,255	7,880,805	7,883,651	8,388,150
Public Works	1,279,009	1,985,605	2,141,908	786,800
Totals	\$9,784,811	\$11,850,610	\$11,527,834	\$11,360,150

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

WATER FUND | EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
General Admin	1,691,200	79,000	---	415,000	2,185,200	---	---	2,185,200
Engineering	---	7,974,850	4,300	19,000	7,998,150	390,000	---	8,388,150
Public Works	490,800	208,000	53,000	5,000	756,800	30,000	---	786,800
Totals	\$2,182,000	\$8,261,850	\$57,300	\$439,000	\$10,940,150	\$420,000	\$0	\$11,360,150
Total Cash Available								\$136,854,101
Ending Fund Balance								\$125,493,951
% of Total Budget	19.21%	72.73%	0.50%	3.86%	96.30%	3.70%	0.00%	100.00%

Town of Frederick
2026 Proposed Budget - Program Summary
WATER FUND

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Water Admin	Oversight, coordination, and direction regarding day-to-day public works activities.	Water	39,200
Water Resource Management	Water rights tracking, acquisition of rights, filing of decrees, water conservation, and water rental to farmers.	Water	5,635,738
Water Source Projects	Permitting, design, and construction of new water source storage.	Water	3,468,040
Raw Water System Improvements	Meter upgrades, meter replacements, design of new raw water main lines, park conversions from potable water to raw water, and GIS layers management.	Water	704,834
Potable Water System Improvements	Mainline extensions, abandonment of old lines, and GIS layers management.	Water	57,645
Meter Services	This program includes all meter related services from placing new meters, to testing, repairing, and reading.	Water	256,473
Hydrant Repair and Replacement	Repairing and replacing fire hydrants for fire protection.	Water	54,080
Water Education Outreach	Communication and meeting with citizens and community members regarding water sourcing and storage.	Water	49,080
Training and Professional Development	Quality training and educational activities to support high quality employee service for the community.	Water	5,000
Water Quality Operations	Water quality monitoring and testing.	Water	101,910
Water Conservation	Public education regarding the practice of using water efficiently to reduce unnecessary usage.	Water	132,080
Water Fleet Operations	Management and maintenance of town fleet vehicles.	Water	100,000
Infrastructure Maintenance	Repair and replace water mains.	Water	97,830
Employee Certification	Employee certification and continued education in water management	Water	54,080

Town of Frederick
2026 Proposed Budget - Program Summary
WATER FUND

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Water - Storm Response and Recovery	Management and restoration of infrastructure and facilities following an incident.	Water	52,830
Workplace Safety and Injury Prevention	Comply with federal, state, and local standards and codes as they relate to healthful working conditions, provide safety training, provide necessary safety equipment and supplies.	Water	57,330
Utility Billing and Cashiering	Collect and process all payments for services/licenses, etc. Maintain all utility billing accounts, rate structures, process utility bills, and shut off notices.	Water	34,000
Customer Service	Collect, sort, and disburse all incoming mail. Provide information to internal and external customers.	Water	460,000
Total Water programs			11,360,150

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

STORM WATER FUND | EXPENSE SUMMARY

	2024 Actual	2025 Budget	2025 Projected	2026 Proposed
Engineering	221,313	308,955	311,439	106,900
Public Works	232,717	291,905	264,238	161,450
General Operations	1,419,864	1,665,500	1,387,065	1,665,900
Totals	\$1,873,894	\$2,266,360	\$1,962,742	\$1,934,250

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

STORM WATER FUND | EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Engineering	---	100,400	4,300	2,200	106,900	---	---	106,900
Public Works	---	136,700	24,750	---	161,450	---	---	161,450
General Operations	1,439,400	6,500	---	220,000	1,665,900	---	---	1,665,900
Totals	\$1,439,400	\$243,600	\$29,050	\$222,200	\$1,934,250	\$0	\$0	\$1,934,250
Total Cash Available								\$8,324,859
Ending Fund Balance								\$6,390,609
% of Total Budget	74.42%	12.59%	1.50%	11.49%	100.00%	0.00%	0.00%	100.00%

Town of Frederick
2026 Proposed Budget - Program Summary
STORM WATER FUND

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Storm Water Admin	Administrative expenses related to wage and fringe, operations, and debt service.	Storm	253,900
Storm Drainage Maintenance	Clear drainage outfalls, repair sewers, and manholes.	Storm	288,380
Storm System Expansion	Construct storm sewers, box culverts, detention ponds, and grants.	Storm	372,880
Storm Planning and Project Management	Management and restoration of infrastructure and facilities following an incident.	Storm	5,925
Ditch and Culvert Maintenance	Ditch cleaning, roadside shoulder grading, inspection, and cleaning of culverts and drain grates.	Storm	63,644
Training and Professional Development	Quality training and educational activities to support high quality employee service for the community.	Storm	9,000
Workplace Safety and Injury Prevention	Comply with federal, state, and local standards and codes as they relate to healthful working conditions, provide safety training, provide necessary safety equipment, and supplies.	Storm	70,000
Fleet Capital & Maintenance	Purchase, maintenance, and lease costs for storm drainage operations.	Storm	2,879
Storm Response and Recovery	Management and restoration of infrastructure and facilities following an incident.	Storm	301,380
Budget and Research	Review, analyze, and compile annual budget documents. Review, analyze, and update long-term financial plans and forecasts for organization. Review and analyze rate structures and levels for enterprise funds.	Storm	143,940
Accounting Services	Includes preparation of monthly financial reports and Comprehensive Annual Financial Report, accounts payable, accounts receivable, investment services, and general accounting services.	Storm	71,970

Town of Frederick
2026 Proposed Budget - Program Summary
STORM WATER FUND

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Grant Management	General grant oversight.	Storm	241,819
Utility Billing and Cashiering	Collect and process all payments for services/licenses, etc. Maintain all utility billing accounts, rate structures, process utility bills, and shut off notices.	Storm	79,745
Customer Service	Collect, sort, and disburse all incoming mail. Provide information to internal and external customers.	Storm	28,788
Total Storm Water programs			\$ 1,934,250

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

OIL ROYALTY TRUST FUND | EXPENSE SUMMARY

	2024 Actual	2025 Budget	2025 Projected	2026 Proposed
Operational Expenses	54,500	73,000	19,714	73,000
Totals	\$54,500	\$73,000	\$19,714	\$73,000

**TOWN OF FREDERICK
ANNUAL BUDGET
FY 2026**

OIL ROYALTY TRUST FUND | EXPENSE SUMMARY

	Personnel Services	Contract Services	Commodity	Other Charges	Total Operating Costs	Capital Outlay	Debt Service	Total
Oil Royalty	---	0	---	73,000	73,000	---	---	73,000
Totals	\$0	\$0	\$0	\$73,000	\$73,000	\$0	\$0	\$73,000
Total Cash Available								\$2,140,810
Ending Fund Balance								\$2,067,810
% of Total Budget	0.00%	0.00%	0.00%	100.00%	100.00%	0.00%	0.00%	100.00%

Town of Frederick
2026 Proposed Budget - Program Summary
OIL ROYALTY TRUST FUND

<u>Program Name</u>	<u>Program Description</u>	<u>Fund</u>	<u>Cost of Service</u>
Scholarships	High School Scholarship Program, Continuing Education Program.	Oil Royalty	58,000
Community Grants	Donations to Non-profit organizations in the Tri Town Area.	Oil Royalty	15,000
Planning and Project Management	Economic Development.	Oil Royalty	0
Total Oil Royalty programs			\$ 73,000



Built On What Matters

TOWN OF FREDERICK

Board of Trustees

Staff Report

Tracie Crites, Mayor

Kevin Brown, Mayor Pro Tem
Dan March, Trustee
Mark Lamach, Trustee

Adam Mahan, Trustee
Windi Padia, Trustee
Chad teVelde, Trustee

Resolution 25-R-62 November Grant Submissions

Agenda Date: Board of Trustees November 19, 2025

Attachments: 1. 25-R-62 Reso RE Grant Submissions - off-system bridge

Reviewed By:

Action Type

2) Administrative: Actions of routine nature that implement policies/directions or effectuate the functioning of government; such as contract approvals/granting of licenses and permits/etc.

Strategic Plan Alignment:



STRATEGIC, RELIABLE & SUSTAINABLE INFRASTRUCTURE– Frederick is dedicated to investing in existing and future transportation, water, storm water, and technology while planning for sustainable growth and development.



SAFE & SECURE– Residents of Frederick experience safety and peace of mind knowing they live in the safest community in Colorado for sustainable growth and development.

Summary Statement:

Two (2) grant submissions were submitted to support infrastructure and public safety. The first submission is for the Colorado Department of Transportation Off-System Bridge grant funding with the focus being for design-only services. The second grant is for public safety equipment from the Colorado Bureau of Investigations.

Detail of Issue/Request:

The Town proposes a twelve (12)-month project design-only service to replace an obsolete and undersized off-system bridge (Weld County Road 7/Aggregate Boulevard) that no longer meets current standards. The Off-System grant funding supports the eligible project. The existing structure poses safety and operational concerns, particularly with increased traffic and pedestrian activity anticipated from the new high school currently under construction nearby. The proposed design will develop plans for a new bridge meeting CDOT's minimum 34-foot width requirement while also accommodating the Town's long-term vision for an ultimate 120-foot structure to serve future multi-modal and capacity needs. The design phase will include survey, geotechnical, hydraulic, and environmental work necessary to advance the project to CDOT "shovel-ready" construction readiness for future construction funding opportunities. The Town is requesting 30% Off-System Bridge funding participation, leveraging partial CDOT support to proactively address an identified safety concern and extend the functionality of this critical local transportation link. The total project is \$300,000, with a CDOT ask of \$90,000 and a local match requirement of 20% from the FY 26 Street and Alley Fund.

The second request for a grant approval is for the CBI Adam Walsh Act Equipment Grant. The State released a call to small and rural law enforcement departments to apply for fingerprinting equipment. This opportunity equates to funding in the amount of \$21,967.00. There is no local match required for the grant. The Frederick Police Department received notice from the state for approval of the request.

Legal Comments:

Legal counsel is required to review and draft the agreements (like an IGA) between the Town and CDOT for the Off-System Bridge funding and project execution and for the CBI Adam Walsh Grant.

Alternatives/Options

- Approval of Resolution No. 25-R-62: The Mayor is hereby authorized to execute the necessary documents and agreements to effectuate the submissions for the CDOT Off-System Grant funding and for the CBI Adam Walsh Act Equipment Grant funding.
- Approval with Conditions: I move to approve resolution No. 25-R-62, which recommends the resolution with conditions for the following items:
- Denial: I move to deny resolution No. 25-R-62.

Financial Considerations

Regarding the grant for the off-system bridge program, the local match would come from the FY 2026 budget once adopted. Completion of this initial design work is necessary to advance this project regardless of whether or not the grant is awarded in order to plan for meeting the anticipated needs of the area once the new high school opens up. As it relates to the grant request for the fingerprinting equipment, there is not local match requirement.

Staff Recommendation

Approval of Resolution No. 25-R-62: The Mayor is hereby authorized to execute the necessary documents and agreements to effectuate the submissions for the CDOT Off-System Grant Submission and for the CBI Adam Walsh Act Equipment Grant funding.

Community Impact

The Off-System Bridge funding project directly addresses the safety and operational concerns for the community, especially the increase in traffic and pedestrian activity anticipated from the new high school. This shows a commitment to the family unit and the well-being of the residents (including students). The benefit of having updated fingerprint technology is to be able to more effectively and efficiently identify people that interact with the Police Department. This can reduce the length of time needed to continue an interaction with a member of the public which results in increased customer service and safety considering some of these interactions occur in busy locations.

TOWN OF FREDERICK, COLORADO
RESOLUTION NO. 25-R-62

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FREDERICK,
COLORADO, APPROVING GRANT SUBMISSIONS FOR ADDITIONAL FUNDING
RELATED TO THE OFF-SYSTEM BRIDGE AND POLICE EQUIPMENT UPDATE**

WHEREAS, the Town of Frederick is a community that fosters economic, recreational, public safety, cultural, and environmental vitality, and builds upon and enhances a variety of economic opportunities; and,

WHEREAS, the Town of Frederick plans for, identifies, leverages, and utilizes resources that reflect exemplary stewardship, which includes seeking grant opportunities to assist in the funding of various Town projects and initiatives; and,

WHEREAS, the Town of Frederick Grant Administrator's Office for November 2025 will submit grants on behalf of the Frederick Engineering Department and for the Frederick Police Department: and,

WHEREAS, the submission will be for additional funding for a twelve (12) month project design-only services to replace an obsolete and undersized off-system bridge that no longer meets current standards, and replace outdated police equipment; and,

WHEREAS, the Frederick Grant Administrator's office recommends signing authority for Mayor Crites to approve grant awards if awarded.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
THE TOWN OF FREDERICK, COLORADO, AS FOLLOWS:**

- Section 1. Applications.** The following grant applications are pending/awarded:
- **CDOT Off-System Grant Funding:** \$90,000.00 with a 20% local match.
 - **CBI Adam Walsh Act Grant:** \$21,967.00.
- Section 2. Execution.** The Mayor is hereby authorized to execute necessary documents and agreements to effectuate Grant Awards, if funded, after review by the Town Attorney, as applicable.
- Section 3. Effective Date.** This resolution shall become effective immediately upon adoption.
- Section 4. Certification.** The Town Clerk shall certify the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

INTRODUCED, READ, PASSED, AND ADOPTED THIS ____ DAY OF
_____, 2025.

ATTEST:

TOWN OF FREDERICK

By _____
Tricia David, Town Clerk

By _____
Tracie Crites, Mayor