



Built On What Matters

Town of Frederick PROST Commission Agenda

Bella Rosa Golf Course
5830 Bella Rosa Parkway
Frederick, CO 80504

Wednesday, October 8, 2025

6:30 PM

Call to Order – Roll Call

Approval of Agenda

Public Comment

This portion of the agenda is provided to allow members of the audience to provide comments to the PROST Commission. Please sign in and you will be called. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

Action Agenda

- A. Approval of September Minutes -
Sara Barnard, Parks Planning and Development Coordinator

Discussion Items

- B. Go Outdoors Frederick 2050 Update -
Sara Barnard, Parks Planning and Development Coordinator
Mike Harris
Jordan Davison

Commissioner Reports

Adjournment

[MEET_FOOT]



Built On What Matters

TOWN OF FREDERICK

Parks, Recreation, Open Space & Trails Commission Staff Report

Matt Hickman, Chairperson

Erin Fosdick, Vice Chairperson
Alan Gill, Commissioner
Kristen Davis, Commissioner

Luke Bolinger,
Commissioner
Susan Pilon, Commissioner
Lee Schlais, Commissioner

Approval of September Minutes

Agenda Date: October 8, 2025 PROST Commission Regular Meeting

Attachments: 1. 0910 PROST Minutes

Reviewed By:

Action Type

2) Administrative: Actions of routine nature that implement policies/directions or effectuate the functioning of government; such as contract approvals/granting of licenses and permits/etc.

Strategic Plan Alignment:



EFFECTIVE, EFFICIENT & STRATEGIC GOVERNMENT OPERATIONS - As an employer of choice, the Town of Frederick will lead the region in a culture of efficiency, innovation, and strategic partnerships in all municipal services to far exceed the community's expectations and exemplify the fact that Frederick is Built on What Matters, its people.

Summary Statement:

Staff are presenting the Minutes from the PROST Commission's September Regular Meeting for approval.

Detail of Issue/Request:

Staff are presenting and recommending approval of the September Minutes.

Legal Comments:

The Town Attorney has reviewed this action item.

Alternatives/Options

Commissioners may request any alterations to the Minutes to ensure proper accuracy.

Financial Considerations

NA

Staff Recommendation

Staff recommends approval of the September Minutes.

Community Impact



Town of Frederick PROST Commission

Meeting Minutes
September 10, 2025

Call to Order – Roll Call: Commissioners Fosdick and Davis were absent at Roll Call. However, Commissioner Fosdick arrived at the meeting at 7:00pm.

Approval of Agenda: The Agenda was approved as-is.

Public Comment: There were no members of the public present.

Action Agenda:

Approval of July Minutes: The Minutes were passed 5-0 with no changes.

2026 Parks and Open Space Operating and Capital Budget - Resolution of Support: Parks and Open Space Director Colby Johnson provided a detailed presentation and update on the Department's 2026 Operations and Capital Budget. Commissioners expressed support for the overall proposal, but continued to request more support from the General Fund for Parks, Open Space and Trails and to ensure that administrative expenses continued to be minimized to the maximum extent practical.

The Resolution of Support for the Budget as proposed passed 6-0 with a condition that Staff report all changes to the Budget that may occur during discussions with the Town Manager's Office and Board of Trustees and a second condition that the Resolution include "natural resources" or similar in addition to "outdoor recreation assets."

Discussion Items:

Go Outdoors Frederick 2050 - Preliminary Update: Parks and Open Space Director Colby Johnson gave a brief introduction to the discussion coming up at the October PROST Commission Meeting, which will include the outline of the Go Outdoors Frederick 2050 plan, which is the 25-year system master plan for the Department.

Skate Park Lighting Upgrade Update: Parks and Open Space Director Colby Johnson and Parks Planning and Development Coordinator Sara Barnard gave a brief update on the Skate Park Lighting project, which is currently underway.

Commissioner Reports: The November PROST Commission Meeting will be a joint work session with the Board of Directors of the Carbon Valley Parks and Recreation District to learn about future opportunities in the area.

Parks and Open Space Director Colby Johnson will be absent at the October Meeting, which will be coordinated by Sara Barnard and the Department's Managers.

Adjournment: The Meeting adjourned at 8:00pm.



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TOWN OF FREDERICK

Parks, Recreation, Open Space & Trails Commission Staff Report

Matt Hickman, Chairperson

Erin Fosdick, Vice Chairperson
Alan Gill, Commissioner
Kristen Davis, Commissioner

Luke Bolinger,
Commissioner
Susan Pilon, Commissioner
Lee Schlais, Commissioner

Go Outdoors Frederick 2050 Update

Agenda Date: October 8, 2025 PROST Commission Regular Meeting

Attachments: None

Reviewed By:

Action Type

4) Information: Items that require no specific action and are provided for informational purposes only.

Strategic Plan Alignment:



COMMUNITY AND ECONOMIC VITALITY– Frederick is a community that fosters economic, recreational, cultural, and environmental vitality and builds upon and enhances a variety of economic opportunities. Frederick celebrates its downtown and regards it as a gem in the region.

Summary Statement:

Parks and Open Space Staff and our project consultant, Confluence, will be presenting a 50% master plan completion update to the Commissioners for their input and guidance.

Detail of Issue/Request:

Sara Barnard - Parks Planning and Development Coordinator, Mike Harris - Parks Manager and Jordan Davison - Open Space and Trails Manager will be presenting a 50% completion update on Go Outdoors Frederick 2050, our updated system master plan. The intent of this update is to gather input on items presented and for guidance on subsequent updates or items as the project continues to approach the finish line.

Legal Comments:

NA

Alternatives/Options

There is no action item associated with this request.

Financial Considerations

NA

Staff Recommendation

Staff recommends the Commission provide input and guidance on the project, as presented, for Staff to take into account as the project nears completion.

Community Impact