



Built On What Matters

Town of Frederick Historic Preservation Committee Agenda

Frederick Museum

Tuesday, September 9, 2025

2:30 PM

Call to Order – Roll Call

Approval of Agenda

Public Comment

This portion of the agenda is provided to allow members of the audience to provide comments to the Historic Preservation Committee. Please sign in and you will be called. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

Consent Agenda

Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda.

- A. August 12th, 2025 Historic Preservation Committee Meeting Minutes -

Discussion Items

- B. Upgrades to the Miner's Museum- Alan Issac Facilities Manager -
- C. Miner's Day opportunities- Jessica Hill, Senior Communications & Engagement Specialist -
- D. Website Content- History of/historic plan for Frederick, deadline -
- E. Certified Local Government Designation- timeline -

Other Business

- F. Next meeting- October 14th -

Adjournment

[MEET_FOOT]



Town of Frederick Historic Preservation Committee Meeting Minutes August 12, 2025

Call to Order – Roll Call: At 2:34 PM, Chair Smith called the meeting to order and requested roll call. Present were Chairperson Smith, Vice Chair Simek, Committee Members Cave, and Grubb, Trustee March, and Youth Commissioner Dukart. Also present were staff liaison — Planning Manager Ali Van Deutekom and secretary — Town Clerk Tricia David.

Recently donated items were on display for the Committee to view.

Public Comment: No public comment.

Consent Agenda:

July 8, 2025, Historic Preservation Committee Meeting Minutes: A motion was made by Committee Member Simek and seconded by Committee Member Cave to approve the July 8, 2025 Historic Preservation Committee Meeting Minutes. Motion passed unanimously.

Discussion Items:

Downtown Plan Progress and Feedback- Britt Palmberg and Ali van Deutekom: Britt Palmberg presented the Downtown Plan and requested input. Mr. Palmberg also extended an invitation to Committee Members to attend the upcoming Downtown Open House on September 3rd at Town Hall.

Continued update from Committee Members as to progress made on the Timeline:

Determine next steps to become CLG:

Review Community Events list sent by Town Planner Ali van Deutekom and see if Committee members can attend/review Miner's Day:

Determine how and when we will let the community know about the Museum open hours and welcoming of volunteers, historic items, and stories (FaceBook, NextDoor, Town Newsletter-anything else?) – Did we make any progress on this last month?:

Discuss possibilities of committee members meeting at the Museum to rearrange/update before September 5th opening: Committee members discussed arranging a time to meet at the museum. Chairperson Smith suggested that updates be made to the museum, artifacts would be added, and the museum would need to be made more inviting.

Other Business:

Museum Open Hours – September 5th:

Adjournment: The meeting adjourned at 4:06 PM.