



Town of Frederick PROST Commission

Meeting Minutes

June 11, 2025

Call to Order – Roll Call: Chairperson Gill and Commissioners Bolinger, Pilon and Schlais were present. Commissioners Davis, Fosdick and Hickman were absent.

Approval of Agenda: The Land Use Code discussion item was tabled for a future meeting, to focus on preparation of the 2026 budget.

Public Comment: There were no members of the public in attendance.

Action Agenda:

Approval of April Minutes: April Minutes were approved with no changes.

Commission Officer Elections: Commission Officer elections were tabled until the July Regular Meeting as three Commissioners were absent.

Discussion Items:

2025 Capital Improvement Program Update: Parks and Open Space Director Colby Johnson, Open Space and Trails Manager Jordan Davison and Parks Planning and Development Coordinator Sara Barnard gave a status update on all ongoing projects in the 2025 Capital Improvement Program. Commissioners had several questions relating to specific projects, but no substantial changes to the Program were made.

2026 Town Budget Update: Parks and Open Space Director Colby Johnson gave an update on the financial status of the Town's Funds, in preparation for the 2026 Capital Improvement Program and Operations and Maintenance Budget discussion at the July Regular Meeting. Generally speaking, the Town is taking a more conservative approach to budgets in 2026, with a focus on the Town's Strategic Plan, Downtown, Parks and Transportation along with improvements to internal processes, policy and planning. Commissioners tasked Director Johnson to come back with updates throughout the rest of 2026 on a plan regarding Parks and Open Space Fund.

Draft Parks Land Use Code Update:

Commissioner Reports:

Adjournment: