



Built On What Matters

Town of Frederick PROST Commission Agenda

Bella Rosa Golf Course Clubhouse
5830 Bella Rosa Parkway
Frederick, CO 80504
Wednesday, April 9, 2025

6:30 PM

Call to Order – Roll Call

Approval of Agenda

Public Comment

This portion of the agenda is provided to allow members of the audience to provide comments to the PROST Commission. Please sign in and you will be called. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

Action Agenda

- A. March Minutes -
Colby Johnson, Parks and Open Space Director
- B. 2025 Youth Conservation Corps Program Update -
Jordan Davison
- C. Trails Planning Update - First Draft -
Colby Johnson, Parks and Open Space Director
Sara Barnard, Parks Planning and Development Coordinator
- D. Parks, Open Space and Trails Land Use Code Update - First Draft -
Colby Johnson, Parks and Open Space Director
Sara Barnard, Parks Planning and Development Coordinator

Discussion Items

Commissioner Reports

Adjournment



Built On What Matters

TOWN OF FREDERICK PROST Commission Staff Report

Tracie Crites, Mayor

Kevin Brown, Mayor Pro Tem
Dan March, Trustee
Mark Lamach, Trustee

Adam Mahan, Trustee
Windi Padia, Trustee
Chad teVelde, Trustee

March Minutes

Agenda Date: 04/09/25 PROST Commission

Attachments: 1. 3-12 Minutes

Reviewed By:

Action Type

2) Administrative: Actions of routine nature that implement policies/directions or effectuate the functioning of government; such as contract approvals/granting of licenses and permits/etc.

Strategic Plan Alignment:



EFFECTIVE, EFFICIENT & STRATEGIC GOVERNMENT OPERATIONS - As an employer of choice, the Town of Frederick will lead the region in a culture of efficiency, innovation, and strategic partnerships in all municipal services to far exceed the community's expectations and exemplify the fact that Frederick is Built on What Matters, its people.

1.1 Develop and implement a strategy for delivering a parks, streets and downtown "win" including assessing available political capital.

1.2 Complete an update to the Municipal Code in connection with 2.5 below.

Summary Statement:

Approval of the Minutes for the March Regular Meeting of the PROST Commission.

Detail of Issue/Request:

Provide for any modifications and approval of the March Minutes.

Legal Comments:

NA

Alternatives/Options

NA

Financial Considerations

NA

Staff Recommendation

Staff recommends approval of the March Minutes.

Community Impact



Town of Frederick PROST Commission

Meeting Minutes

March 12, 2025

Call to Order – Roll Call: Commissioner Pilon and Chairperson Gill were absent and excused.

Approval of Agenda: The Agenda was approved with no changes.

Public Comment: Richard Maxwell, a resident of Frederick and an Arts Committee member was also present at the meeting.

Action Agenda:

February Minutes: The February 2025 Minutes were approved 5-0.

Discussion Items:

Communications and Engagement Update: Jessica Hill, Senior Communications and Engagement Specialist and Renae Lehr, Director of Communications and Engagement, joined the Commission and presented updates on the Town's 2025 Event Schedule, Volunteer Opportunities and updates to the 2025 Capital Improvement Program engagement.

Downtown Plan Update: Audem Gonzalez, Senior Planner and Britt Palmberg, of RICK Engineering, joined the Commission to provide an update on the ongoing Downtown Plan. Discussions focused on the expansion of Downtown to the west and south along with improvements to the existing Fifth Street corridor.

Go Outdoors Frederick 2050 Update: Sara Barnard, Parks Planning and Development Coordinator, Chad Herd, of Confluence and Colby updated the Commission on the Go Outdoors Frederick 2050 planning effort. This update focused on a high-level view of work completed so far, with additional individual topics to come to the Commission for further discussion throughout 2025.

Commissioner Reports: Colby reminded the Commission to provide any comments for the ongoing SWOT analysis of the Department's operations to him before the end of the April 2025 Regular Meeting.

Adjournment: Adjourned at 8:30pm.



December 9, 2024

Jordan Davison
Open Space & Trails Manager
Town of Frederick

Re: Frederick Recreation Area (FRA) Restoration Project: 25-9024

Dear Jordan,

Congratulations! We are pleased to inform you that the Colorado Youth Corps Association (CYCA) and Great Outdoors Colorado (GOCO) have chosen your project to receive 7 weeks of work from WCYCC. This work is valued at \$96,198.06 which includes 7 weeks of a specialty crew. Work on this project must be completed by December 31, 2025.

Please note, if unforeseen circumstances necessitate a change in the scope of work or the project location, please reach out to Tom Dillow at (303) 717-5659 or tdillow@cyca.org as soon as possible to discuss.

Funds for this project were awarded to CYCA by GOCO, which receives a portion of Colorado Lottery revenues to invest in parks, playgrounds, trails, rivers, wildlife, youth corps and open space. The goal of the program is to employ youth and young adults throughout the state on critical outdoor recreation and land conservation projects.

If you issue any news releases or include information in newsletters and other media about your project receiving these funds, it is important that you acknowledge that the funding came from lottery funds through GOCO in partnership with the Colorado Youth Corps Association. If you have any questions about acknowledging CYCA or GOCO, please contact Diane Metzger at GOCO at dmetzger@goco.org, (303) 226-4507 or Tom Dillow at CYCA (tdillow@cyca.org, (303) 717-5659).

Thank you for your interest in youth conservation corps and applying for crews. This work and similar projects funded through this grant will help put young people to work on our public and protected lands that are in great need of service.

As a reminder, your organization will not need an agreement with the youth corps or financial management as your organization will not receive any funds from CYCA. CYCA will reimburse the corps for their work on your project.

Youth corps staff will be in touch with you about scheduling your project. If you have any questions, please contact Tom at (303) 717-5659 or tdillow@cyca.org.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Dillow".

Tom Dillow
Associate Director
Colorado Youth Corps Association

Sincerely,

A handwritten signature in black ink, appearing to read "Jackie Miller".

Jackie Miller
Executive Director
Great Outdoors Colorado

Conservation Service Corps Grant Summary Form

Applicant Information

Name: Jordan Davison

Title: Open Space and Trails Manager

Organization Name: Town of Frederick

Organization Type: Colorado Municipality

Phone: 720-202-8557

Email: jdavison@frederickco.gov

Partnering Conservation Service Corps: Weld County Youth Conservation Corps

Technical Contact Information

Jordan Davison, Town of Frederick, 720-202-8557, jdavison@frederickco.gov

Colby Johnson, Town of Frederick, 720-382-5805, cjohnson@frederickco.gov

Mike Harris, Town of Frederick, 303-241-0046, mharris@frederickco.gov

Project Information

Project Title: Frederick Recreation Area (FRA) Restoration Project

Property Name: Frederick Recreation Area

Owned By: Town of Frederick

Property Type: Publicly owned open space

County: Weld County

What entities will facilitate educational hours: Town of Frederick and/or Colorado Parks and Wildlife



Conservation Service Corps Grant

Summary Form

Budget Information

Crew Type	Cost/Week	Weeks	Total
Chainsaw/Herbicide Crew	\$13,082.58	7	\$91,578.06
Woodchipper	\$1,155	4	\$4,620
		Total Amount Requested	\$96,198.06

Match Information

Match	Source	Amount	Total
Chainsaw/Herbicide Crew	Weld County Youth Conservation Corps	3 weeks/\$13,082.58/week	\$39,247.74
Herbicide	Town of Frederick	Herbicide/\$5,000	\$5,000.00
Tree Purchase	Town of Frederick	\$10,000	\$10,000.00
		Total Match	\$54,247.74

Project Description

The overall vision of the Frederick Recreation Area (FRA) Restoration Project is to assist with the restoration and maintenance of the native riparian communities within the FRA by controlling the non-native woody species, tamarisk and Russian-olive. This project will safeguard vital water resources, native riparian habitats, and dependent wildlife populations. Additionally, it will protect the FRA watershed and the Frederick community from the devastating impacts of wildfires and floods. The project will be completed using hand crews and equipment to remove non-native phreatophytes. A cut stump method will be utilized to control tamarisk and Russian-olive on the larger specimens, and a foliar treatment will be used on sprouts. Slash piles from the trees removed will be disposed of using a woodchipper. Crews will complete the project by planting native trees on site.



Proposal Narrative

1. Project overview, need, and benefits:

The Frederick Recreation Area is currently and will continue to be a primary source of outdoor recreation for the Carbon Valley area, which includes the communities of Frederick, Firestone, Dacono, and others. With a regional population of over 40,000, which is rapidly growing, there is a massive need for maintaining and protecting the community's public land. The FRA is Frederick's flagship facility with a group of amenities and natural resources that draw residents from the surrounding area. It includes features such as the 65-acre Milavec Lake with its 1.26 mile, 10ft wide crusher fine trail, large areas of shade trees with picnic areas, horseshoe pits, metal pavilions with grills for public use, playground, restrooms, dog park, basketball court, outdoor fitness station, and numerous connecting trails. The lake and surrounding trail especially are highly popular destinations for outdoor enthusiasts, including anglers, bicyclists, and runners. Water from Milavec provides raw irrigation to multiple parks, HOAs, and Bella Rosa Golf Course. A stormwater ditch passes through the site, providing flood mitigation for much of the entire area. This drainage is becoming infested with Russian-olives, narrowing channel width and slowing flow, putting the region at higher risk for flooding. The area provides habitat for fauna including numerous mammals, aviary species, and aquatic life.

Due to their extensive growth patterns, negative ecological effects, and high-profile images, Russian-olive and tamarisk are important invasive species to control. The FRA Restoration Project complies with all rules pertaining to the Colorado Noxious Weed Act and the Colorado Department of Agriculture, as well as the Town of Frederick's Parks, Open Space, and Trails Master Plan. Russian-olive and tamarisk infest 535 acres and 476 acres, respectively, within Weld County. The project site includes 128.5 total acres with approximately 40 total acres of tamarisk and Russian-olive infestation. These infestations degrade wildlife habitat, agricultural lands, recreational activities, and water resources. If no action is taken, the potential intensification and expansion of ecosystem degradation in the future is prohibitively high. Restoration is the ultimate goal.

The control of Russian-olive and tamarisk will be accomplished using integrated pest management with a combination of mechanical and chemical control. Crews will utilize chainsaw to remove all tamarisk and Russian-olive within the FRA. Once cuts have been made on trees, the stumps will be treated with herbicide to prevent regrowth. Cut trees will be run through a woodchipper to completely dispose of them. As with any woody species control project, a small amount of regrowth and new sprouts can be expected. The Town of Frederick Parks and Open Space staff has ongoing maintenance at the project site, and will monitor the area on a continuous basis to specifically inspect for new growth of tamarisk and/or Russian-olive. Any new sprouts will be treated with a foliar application to ensure the continued success of the project into the future.

After the initial phase of the project is complete and tamarisk and Russian-olive have been removed, crews will seek to establish native, beneficial woody species on the project site. This is an important step in the project, aiming to establish, maintain, and enhance the canopy on the project site, providing shade for recreational users, improving public perception, and adding habitat for terrestrial animals that occupy the area. This will be accomplished by planting a combination of

saplings and 2-inch caliper trees. Because of the cost and ease of planting, saplings will be the primary source used to establish additional trees. However, more mature trees will be planted at strategic locations. The Town of Frederick will hand water all trees to help ensure establishment. Project staff is confident that once trees are planted and supplementally watered for a time, the ground water in the immediate area is sufficiently available to allow trees to thrive. Additionally, raw-water irrigation is available on the site, and will be utilized where necessary.

If funded, the Frederick Recreation Area Restoration Project seeks to restore 40 acres infested with tamarisk and Russian-olive, protecting public lands, assisting with water conservation and flood mitigation, and ensuring a place for residents to safely recreate.

2. Planning & Readiness, and Sustainability:

Addressing the noxious weed infestation has become a primary goal of the Town of Frederick in recent years. The FRA was chosen as a target location for numerous reasons, including the amount of public use, the benefits of water conservation specific to this site, the promotion of flood mitigation, and the quantity of invasive woody species at the site. The Town of Frederick has made Parks and Open Space areas a priority, including noxious weed control on these sites. In 2021, funds were spent creating the Town's Parks, Open Space, and Trails Master Plan document. This document outlines the goals and processes for maintaining public lands within the Town of Frederick and explicitly addresses invasive species control. Internal planning specifically addressing invasive phreatophytes at the project site began in January 2024. Three primary staff involved in the project have a combined 45 years of public lands stewardship experience, including implementing countless noxious weed control projects. Town staff has coordinated planning with Weld County Youth Conservation Corps, comprising on-site meetings to tour the area, discuss, plan, and address any foreseeable issues. Weld County Youth Conservation Corps has completed numerous projects targeting tamarisk and Russian-olive, and are experts at removal and treatment of these woody species. Stakeholders involved in this project are prepared to effectively begin work, with no known barriers hindering completion of the plan.

Sustainability of the project is paramount. It is important to ensure the labor involved and the funds spent result in not only short-term success, but also are viable long into the future. To this end, the Town of Frederick is dedicated to monitoring the site and treating tamarisk and Russian-olive as needed. Future Town staff will still be guided by the Town of Frederick's Parks, Open Space, and Trails Master Plan, ensuring that noxious weeds will continue to be a priority regardless of what individuals are employed with the Town of Frederick. Tamarisk infestation upstream from the project site has not been discovered to date, and Russian-olive is limited. The project site contains the bulk of the invasive species. Downstream of the project site contains some Russian-olive invasion and can be addressed in the future without affecting the current work site. Sustainability and long-term restoration of the Frederick Recreation Area is possible with action taken now, and current plans in place for the future.

Assurance, Authorization, & Signature Form

Assurance

I certify that I am authorized to sign on behalf of the applicant and that, if awarded a grant for this project, the applicant will comply with the grant administration requirements of both GOCO and CYCA. I further certify that the applicant collaborated on this proposal with the conservation service corps indicated and that the conservation service corps is fully aware of and agrees to the scope of the project, budget, and timeline.

Name and title of service corps staff consulted on this proposal:

Name: Holly J. Bernhardt

Title: Weld County Youth Conservation Corps Supervisor

Authorization to Release Funds

Applicant recognizes that it will not receive payment from GOCO. By its signature below, applicant hereby authorizes GOCO to make payment on its behalf directly to CYCA in the event this project is chosen for funding.

Signature

Name: Jordan Davison

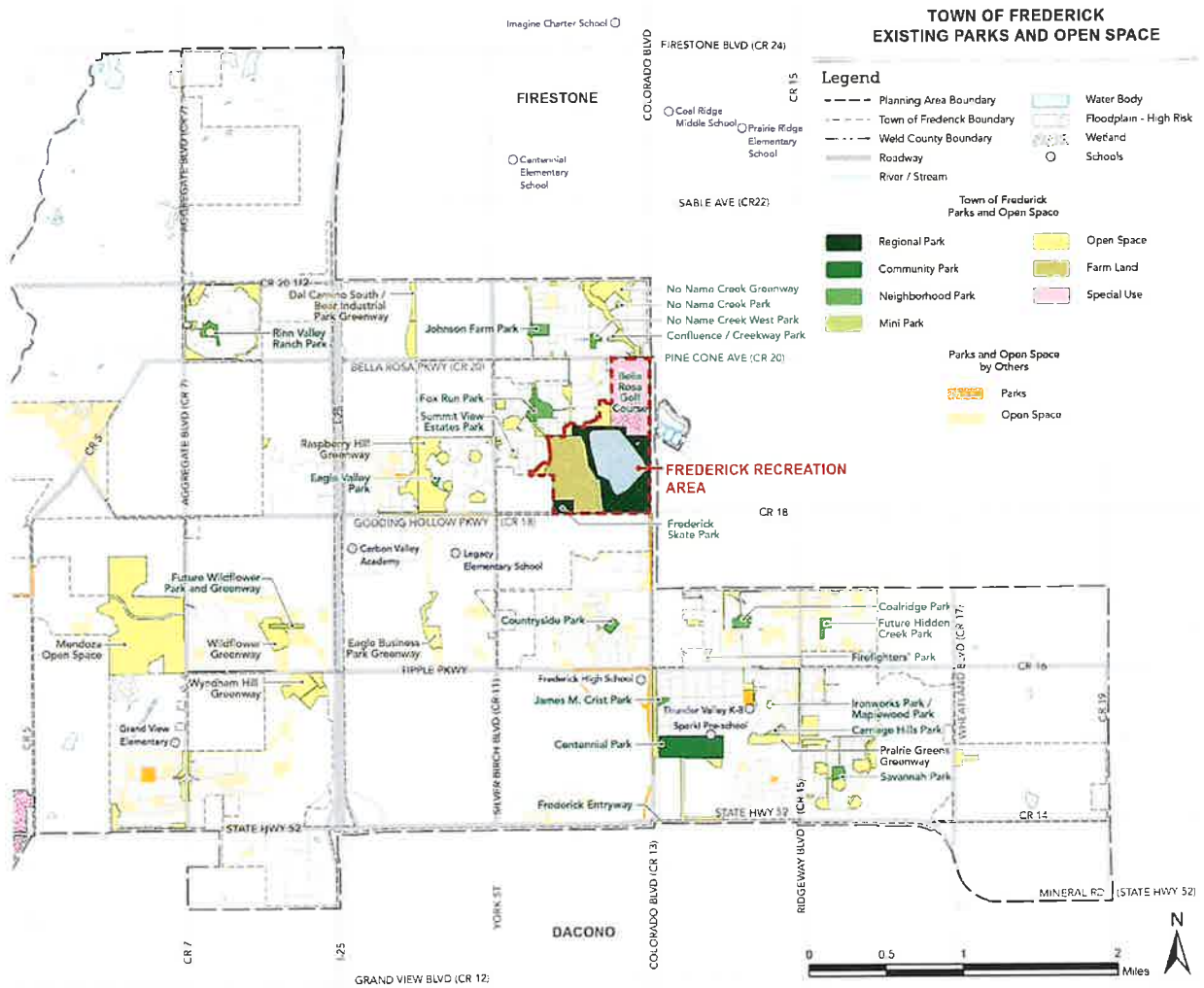
Title: Open Space and Trails Manager

Organization Name: Town of Frederick

Signature: 

Date: 8/9/2024

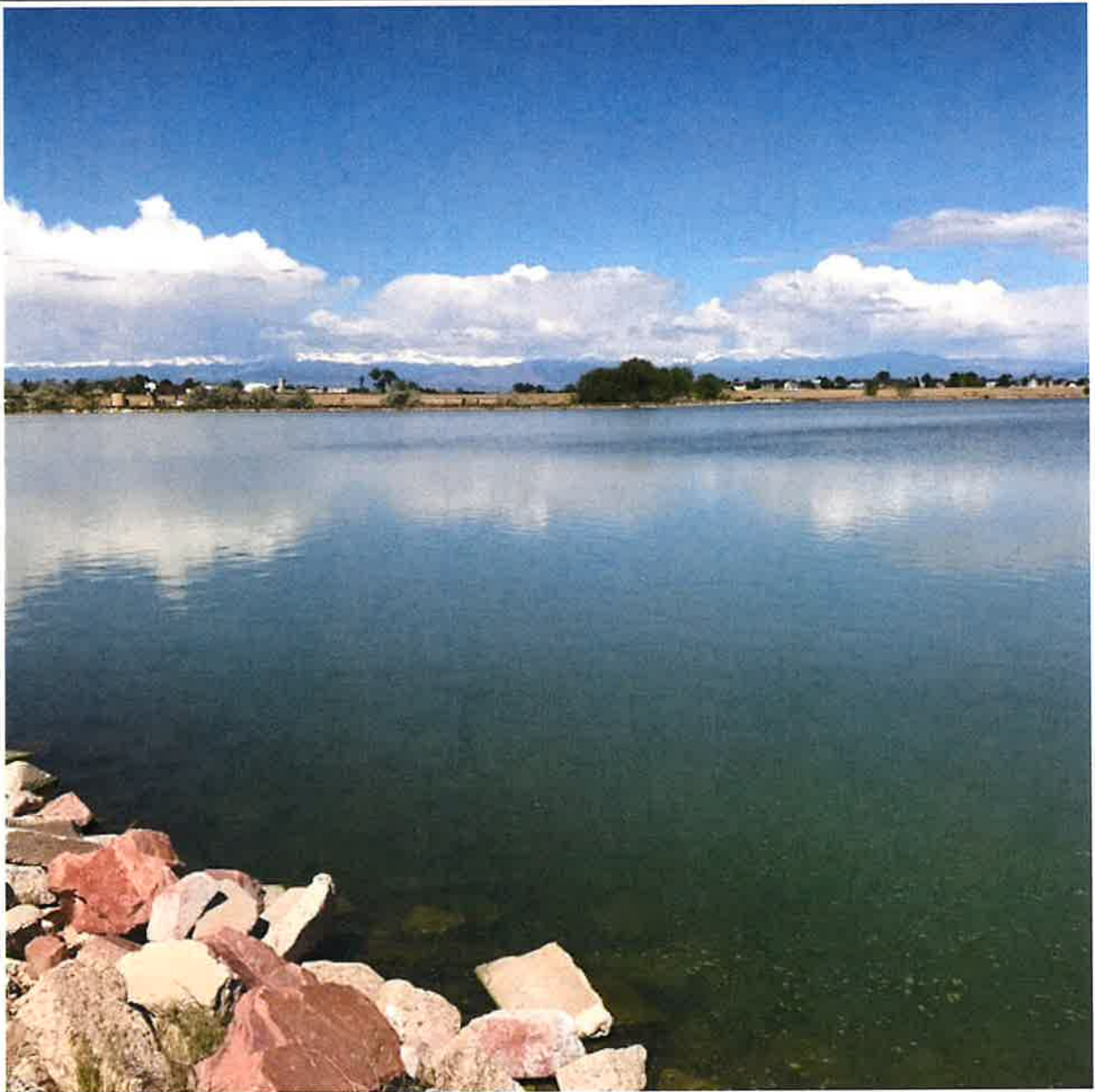
Context Map



Site Map



Project Site Photos



Project Site Photos



Project Site Photos





Weld County Youth Conservation Corps
Weld County Division of Human Services
315 N 11th Ave Bldg B
Greeley, CO 80631
970.400.6757

The Board of the Great Outdoors Colorado
1600 Broadway, Suite 1650
Denver, CO 80202

Dear Review Committee,

The Weld County Youth Conservation Corps (WCYCC) is pleased to partner with the Town of Frederick on a Great Outdoors Colorado Grant. Through varying levels of service, WCYCC will work alongside town personnel, to improve community access to Frederick Recreation Area, while simultaneously supporting the development of employment related skills of young adults serving with WCYCC.

It is the primary goal of the Weld County Youth Conservation Corps to provide the necessary labor and equipment to assist in the removal Russian olive and Tamarisk. Through the planning process, WCYCC committed to seven weeks of paid service at \$13,082.58 per week or a total of \$91,578.06. The Weld County Youth Conservation Corps will provide a minimum of 320 hours of service per week through the work of a six (6) to eight (8) member crew. In addition to the paid weeks of service, the Weld County Youth Conservation Corps will provide an additional three weeks of service to be used as match or in-kind for this grant valued at \$39,247.74.

The Weld County Youth Conservation Corps looks forward to strengthening partnerships through this GOCO initiative. The community of Frederick will benefit from the improvement and creation of outdoor space for their expanding rural community. The opportunity for WCYCC to contribute to this collaborative project is invaluable and long-lasting for the young adults serving as members of WCYCC.

Sincerely,

Holly J. Bernhardt
Weld County Youth Conservation Corps Supervisor
Employment Services of Weld County
315 N 11th Avenue Building B
Greeley, CO 80631
970-400-6757



Legend

-  Frederick Planning Area
-  Proposed Intersection Improvements
- Trails**
-  Existing Trail
-  Town Proposed Trail
-  Development Trail In Review
-  Development Future Trail
-  Central Loop Trail
- Shared Use Paths**
-  Existing Shared Use Path
-  Town Proposed Shared Use Path
-  Development Shared Use Path In Review
-  Development Future Shared Use Path