



Town of Frederick PROST Commission

Meeting Minutes

March 12, 2025

Call to Order – Roll Call: Commissioner Pilon and Chairperson Gill were absent and excused.

Approval of Agenda: The Agenda was approved with no changes.

Public Comment: Richard Maxwell, a resident of Frederick and an Arts Committee member was also present at the meeting.

Action Agenda:

February Minutes: The February 2025 Minutes were approved 5-0.

Discussion Items:

Communications and Engagement Update: Jessica Hill, Senior Communications and Engagement Specialist and Renae Lehr, Director of Communications and Engagement, joined the Commission and presented updates on the Town's 2025 Event Schedule, Volunteer Opportunities and updates to the 2025 Capital Improvement Program engagement.

Downtown Plan Update: Audem Gonzalez, Senior Planner and Britt Palmberg, of RICK Engineering, joined the Commission to provide an update on the ongoing Downtown Plan. Discussions focused on the expansion of Downtown to the west and south along with improvements to the existing Fifth Street corridor.

Go Outdoors Frederick 2050 Update: Sara Barnard, Parks Planning and Development Coordinator, Chad Herd, of Confluence and Colby updated the Commission on the Go Outdoors Frederick 2050 planning effort. This update focused on a high-level view of work completed so far, with additional individual topics to come to the Commission for further discussion throughout 2025.

Commissioner Reports: Colby reminded the Commission to provide any comments for the ongoing SWOT analysis of the Department's operations to him before the end of the April 2025 Regular Meeting.

Adjournment: Adjourned at 8:30pm.