Town of Frederick
Frederick Metropolitan District Agenda

Frederick Town Hall
401 Locust Street
Tuesday, March 11, 2025

5:30 PM

Call to Order – Roll Call

Pledge of Allegiance

Approval of Agenda

Public Comment
This portion of the agenda is provided to allow members of the audience to provide comments to the Frederick Metropolitan District. Please sign in and you will be called. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

Action Agenda

A. Oath of Office and Swearing In of Four Candidates Following the Cancelation of the Election and Declaration Deeming Candidates Elected. -

Mayor and Trustee Reports

Adjournment

TOWN OF FREDERICK
Frederick Metropolitan District
Staff Report

Built On What Matters

Tracie Crites, President		
Kevin Brown, Treasurer Dan March, Director Mark Lamach, Director		Adam Mahan, Director Windi Padia, Director Chad teVelde, Director

Oath of Office and Swearing In of Four Candidates Following the Cancelation of the Election and Declaration Deeming Candidates Elected.

Agenda Date:	Frederick Metropolitan District March 11, 2025
Attachments:	1. Frederick Metro District 2025 Election Cancellation Resolution - Final 2. SD-11_Notice of Cancellation Frederick Metro District - Final
Reviewed By:	

Action Type

1) Legislative: Actions that relate to subjects of a long term and general applicability; such as the passing of ordinances/resolutions/policies/etc.

Strategic Plan Alignment:

EFFECTIVE, EFFICIENT & STRATEGIC GOVERNMENT OPERATIONS

- As an employer of choice, the Town of Frederick will lead the region in a culture of efficiency, innovation, and strategic partnerships in all municipal services to far exceed the community's expectations and exemplify the fact that Frederick is Built on What Matters, its people.

1.1 Develop and implement a strategy for delivering a parks, streets and downtown "win" including assessing available political capital.

1.2 Complete an update to the Municipal Code in connection with 2.5 below.

Summary Statement:

Following the cancelation of the Frederick Metropolitan District 2025 Regular Election, and subsequent declaration of deeming candidates elected, the four elected candidates will be sworn into their positions of the Frederick Metropolitan District.

Detail of Issue/Request:

The Designated Election Official of the Frederick Metropolitan District has been duly authorized by the Board of Directors of the District to cancel the election and declare candidates elected at the close of business on the 63rd day before the election to be conducted on May 6, 2025. On the 63rd day before the election, there were not more candidates for director than offices to be filled, including candidates filing affidavits of intent to be write-in candidates.

The regular election to be conducted on May 6, 2025, is hereby canceled pursuant to C.R.S. § 1-13.5-513.

The following candidates are declared elected for the following terms of office:

Name:	Term:
Tracie Crites	4 year term, May 2029
Kevin Brown	4 year term, May 2029
Mark Lamach	4 year term, May 2029
Adam Mahan	4 year term, May 2029

Legal Comments:

“Not Applicable”.

Alternatives/Options

The four Elected Candidates can be sworn into the Frederick Metropolitan District.

Financial Considerations

“Not Applicable”.

Staff Recommendation

Community Impact

FREDERICK METROPOLIAN DISTRICT
RESOLUTION 25-FMD-04

A RESOLUTION OF THE DESIGNATED ELECTION OFFICIAL OF THE FREDERICK METROPOLITAN DISTRICT REGARDING CANCELLATION OF ELECTION AND DECLARATION DEEMING CANDIDATES ELECTED

WHEREAS, the Designated Election Official of the Frederick Metropolitan District ("District") has been duly authorized by the Board of Directors of the District to cancel the election and declare candidates elected at the close of business on the [number of days, e.g., sixty-third] (___) day before the election to be conducted on May ___, 2025, pursuant to that certain Resolution Calling Election attached hereto as Exhibit A; and

WHEREAS, on the [number of days, e.g., sixty-third] (___) day before the election, there were not more candidates for director than offices to be filled, including candidates filing affidavits of intent to be write-in candidates.

NOW, THEREFORE, BE IT RESOLVED BY THE DESIGNATED ELECTION OFFICIAL OF THE FREDERICK METROPOLITAN DISTRICT, TOWN OF FREDERICK, WELD COUNTY, COLORADO AS FOLLOWS:

Section 1. Election Cancellation. The regular election to be conducted on May 6, 2025, is hereby cancelled pursuant to C.R.S. § 1-13.5-513.

Section 2. Election Declaration. The following candidates are declared elected for the following terms of office:

Name:	Term:
Tracie Crites	4 year term, May 2029
Kevin Brown	4 year term, May 2029
Mark Lamach	4 year term, May 2029
Adam Mahan	4 year term, May 2029

Section 3. Effective Date. This resolution shall be become effective immediately upon signature.

Section 4. Repealer. All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.

Section 5. Certification. The Secretary shall certify the passage of this resolution and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

DATED this _____ day of March, 2025.

FREDERICK METROPOLITAN DISTRICT

By: _____

Tricia David
Designated Election Official
Frederick Metropolitan District
401 Locust Street
Frederick, CO 80530

NOTICE OF CANCELLATION
AND
CERTIFIED STATEMENT OF RESULTS

§§ 1-13.5-513(6), 32-1-104, 1-11-103(3) C.R.S.

NOTICE IS HEREBY GIVEN by the Frederick Metropolitan District, Weld County, Colorado, that at the close of business on the sixty-third day before the election, there were not more candidates for director than offices to be filled, including candidates filing affidavits of intent to be write-in candidates; therefore, the election to be held on May 06, 2025 is hereby canceled pursuant to section § 1-13.5-513(6) C.R.S.

The following candidates are hereby declared elected:

Tracie Crites (Name)	until May, 2029 (4 year term)
Kevin Brown (Name)	until May, 2029 (4 year term)
Mark Lamach (Name)	until May, 2029 (4 year term)
Adam Mahan (Name)	until May, 2029 (4 year term)

_____
(Signature of the Designated Election Official)

Tricia David
(DEO's Printed Name)

Contact Person for the District: Tricia David
Telephone Number of the District: 720-382-5581
Address of the District: PO Box 435 Frederick, CO 80530
Email Address of the District: townclerk@frederickco.gov

PROCEDURAL INSTRUCTIONS: Publish (CRS 1-13.5-501, publication defined) and post at all polling places, in the office of the Designated Election Official, and in the office of the County Clerk and Recorder.

File a copy of this notice, oaths of office, and a current faithful performance bond or proof of crime insurance with the Division of Local Government no later than 30 days after the date of the regular election.

The board or DEO shall notify all candidates that the election was cancelled and that they have been elected by acclamation.
The original notice is to be kept on file with the special district as part of the official election records.