



Built On What Matters

Town of Frederick Frederick Metropolitan District Agenda

Frederick Town Hall
401 Locust Street

Tuesday, February 11, 2025

7:30 PM

Meeting will begin at the conclusion of the Board of Trustees Meeting

Call to Order – Roll Call

Pledge of Allegiance

Approval of Agenda

Special Presentations

Public Comment

This portion of the agenda is provided to allow members of the audience to provide comments to the Frederick Metropolitan District. Please sign in and you will be called. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

Staff Reports

Consent Agenda

Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda.

Action Agenda

- A. Resolution 25-FMD-03 A Resolution of the Frederick Metropolitan District
Calling for the 2025 Regular District Election -
Emily Nitcher, Deputy Town Clerk

Mayor and Trustee Reports

Adjournment



Built On What Matters

TOWN OF FREDERICK

Frederick Metropolitan District

Staff Report

Tracie Crites, President

Kevin Brown, Treasurer
Dan March, Director
Mark Lamach, Director

Adam Mahan, Director
Windi Padia, Director
Chad teVelde, Director

Resolution 25-FMD-03 A Resolution of the Frederick Metropolitan District Calling for the 2025 Regular District Election

Agenda Date: February 11, 2025 Frederick Metropolitan District Meeting

Attachments: 1. Frederick Metro District 2025 Election Resolution

Reviewed By:

Action Type

1) Legislative: Actions that relate to subjects of a long term and general applicability; such as the passing of ordinances/resolutions/policies/etc.

Strategic Plan Alignment:

Summary Statement:

The Town of Frederick Metropolitan District holds elections in odd-numbered years, and there are 4 Boards of Directors members up for election in 2025. A Resolution calling for the election must be passed before the notices of election can be posted and sent out.

Detail of Issue/Request:

The Frederick Metropolitan District (the “District”) was organized as a special district pursuant to an Order of the District Court in and for Weld County, Colorado, and is located within the Town of Frederick and said County; and elections may be held pursuant to the Special District Act, Colorado Local Government Election Code, and the Uniform Election Code of 1992 for the purpose of electing members of the District’s Board of Directors.

The terms of Directors Tracie Crites, Adam Mahan, Kevin R. Brown, and Mark Lamach expire in 2025.

In accordance with the provisions of the Special District Act and the Colorado Local Government Election Code, an election must be conducted to elect four directors to serve for a term of four years.

Legal Comments:

Legal has reviewed this resolution.

Alternatives/Options

Approval: The Board of Directors may choose to approve Resolution 25-FMD-03 as presented by staff.

Approval with Conditions: The Board of Directors may choose to approve Resolution

25-FMD-03 with conditions.

Denial: The Board of Directors may choose not to approve 25-FMD-03.

Financial Considerations

“Not Applicable”

Staff Recommendation

Staff recommends approval of Resolution 25-FMD-03 as presented.

Community Impact

FREDERICK METROPOLITAN DISTRICT

RESOLUTION 25-FMD-03

A RESOLUTION OF THE FREDERICK METROPOLITAN DISTRICT CALLING FOR THE 2025 REGULAR DISTRICT ELECTION

WHEREAS, the Frederick Metropolitan District (the “District”) was organized as a special district pursuant to an Order of the District Court in and for Weld County, Colorado, and is located within the Town of Frederick and said County; and

WHEREAS, elections may be held pursuant to the Special District Act, Colorado Local Government Election Code, and the Uniform Election Code of 1992 for the purpose of electing members of the District’s Board of Directors; and

WHEREAS, the terms of Directors Tracie Crites, Adam Mahan, Kevin R. Brown, and Mark Lamach expire in 2025; and

WHEREAS, in accordance with the provisions of the Special District Act and the Colorado Local Government Election Code, an election must be conducted to elect four directors to serve for a term of four years.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF FREDERICK METROPOLITAN DISTRICT, TOWN OF FREDERICK, WELD COUNTY, COLORADO AS FOLLOWS:

1. The regular election of eligible electors of Frederick Metro District shall be held on May 06, 2025, between the hours of 8:00 am and 7:00 pm, pursuant to and in accordance with election laws and other applicable laws. At that time, four directors will be elected to serve a four-year term as director of the Frederick Metro District.
2. The election shall be conducted as a mail ballot election in accordance with all relevant provisions of election law. The Designated Election Official shall prepare the plan for conducting the mail ballot election. There shall be no election precinct or polling place. All mail ballots shall be returned to the Designated Election Official’s office at PO Box 435, Frederick, CO 80530.
3. Self-Nomination and Acceptance forms are available from the Designated Election Official’s office at 401 Locust Street, Frederick, CO 80530. All candidates must file a Self-Nomination and Acceptance form with the Designated Election Official no later than the close of business on Friday February 28, 2025.
4. If the only matter before the electors is the election of directors of the District, and if, at the close of business on March 03, 2025 there are not more candidates than offices to be filled at the election, including candidates timely filing affidavits of intent no later than March 03, 2025, the Designated Election Official shall cancel the election and declare the

candidates elected. Notice of such cancellation shall be published and posted in accordance with the Colorado Local Government Election Code.

5. If any part or provision of this Resolution is adjudged to be unenforceable or invalid, such judgment shall not affect, impair, or invalidate remaining provisions of this Resolution, it being the Board's intention that the various provisions hereof are severable.
6. All acts, orders, and resolutions, or parts thereof, of the Board that are inconsistent or in conflict with this Resolution are hereby repealed to the extent only of such inconsistency or conflict.
7. The provisions of this Resolution shall take effect immediately.

PASSED, APPROVED, AND ADOPTED this 11th of February 2025 by the Board of Directors of the Frederick Metro District by a vote of ____ for and ____ against.

FREDERICK METROPOLITAN DISTRICT

By: _____
Tracie Crites, President of the Board

ATTEST:

By: _____
Tricia David, Secretary

CERTIFICATION

I, _____, Secretary of the Board of the Frederick Metropolitan District, do hereby certify that the attached and foregoing Resolution is a true copy from the records of the proceedings of the Board of said District, on file with _____, legal counsel to the District.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the District, at Weld County, Colorado, this ____ day of _____, 2025.

Secretary