



Built On What Matters

Town of Frederick Planning Commission Agenda

Frederick Town Hall

401 Locust Street

Thursday, December 19, 2024

6:30 PM

Call to Order – Roll Call

Pledge of Allegiance

Approval of Agenda

Public Comment

This portion of the agenda is provided to allow members of the audience to provide comments to the Planning Commission. Please sign in and you will be called. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

Consent Agenda

Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda.

- A. Approval of Minutes

Discussion Items

- B. Thank you Dinner-Planning Manager van Deutekom -

Other Business

- C. Regular Meeting January 16, 2025 -

Adjournment



Town of Frederick Planning Commission

Commission Meeting Minutes

Meeting Conducted in Person and Via Microsoft Teams

Frederick Town Hall, 401 Locust Street

October 3, 2024

Call to Order: At 6:24 p.m., Chairperson Moe called the meeting to order and requested roll call.

Roll Call: Present were Chairperson Moe, Vice Chair Conroy, Commissioner Scott, Commissioner Sammartino, and Commissioner Kelley.

Also Present were Planning Manager Ali van Deutekom, Deputy Town Attorney Christine Francinceti, Matt Sura, and Deputy Town Clerk Emily Nitcher.

Pledge of Allegiance:

Approval of Agenda:

Consent Agenda:

August 28, 2024, and September 5, 2024, Minutes.

Motion by Commissioner Scott and seconded by Commissioner Kelley to approve the Consent Agenda.

Upon roll call vote, motion passed unanimously.

Action Agenda:

PCR-2024-07 A resolution of the Planning Commission Recommending Approval of Amendments to the Town of Frederick Land Use Code Amending Section 1.15, Definitions; Amending Section 3.4, General Commercial Uses; and Amending Article 9, Oil and Gas Drilling and Production. – Ali van Deutekom, Planning Manager and Matt Sura presented.

Motion by Commissioner Kelley and Seconded by Commissioner Sammartino to approve PCR-2024-07 with the following conditions:

1. Amend Table 3-12 to change setbacks from 250 ft to 1,000 f.
2. Add to Section 3.4 the requirement that all primary entrances must face the street frontage.
3. Amend Table 3-12 to strike out 250 ft required setback in C-E zone for Natural Medicine Healing Center.
4. Amend Section 3.4 to change the process for setback exemptions from an administrative approval to a conditional use.

Upon roll call vote, motion passed 3 to 2.

Discussion Item:

Commissioner Reports:

Other Business:

Built on What Matters.

Upcoming Meeting

Regular Meeting Thursday November 21, 2024

Adjournment:

There being no further business of the Planning Commission, Chairperson Moe adjourned the meeting at 8:01 p.m.

Approved by the Planning Commission:

Tracy Moe, Chairperson

ATTEST:

Emily Nitcher, Secretary to Planning Commission



Town of Frederick Planning Commission

Commission Meeting Minutes

Meeting Conducted in Person and Via Microsoft Teams

Frederick Town Hall, 401 Locust Street

November 21, 2024

Call to Order: At 6:30 p.m., Chairperson Moe called the meeting to order and requested roll call.

Roll Call: Present were Chairperson Moe, Vice Chair Conroy, Commissioner Scott, Commissioner Sammartino, and Commissioner Kelley.

Also Present were Youth Commissioner Annie, Planning Manager Ali van Deutekom, Deputy Town Attorney Christine Francinceti, Parks and Open Space Director Colby Johnson, and Deputy Town Clerk Emily Nitcher.

Pledge of Allegiance:

Approval of Agenda:

Consent Agenda:

Action Agenda:

Discussion Item:

1. Park Site Plans –
Parks and Open Space Director Colby Johnson Presented.

Commissioner Reports:

Other Business:

Upcoming Meeting

Regular Meeting Thursday December 19, 2024

Adjournment:

There being no further business of the Planning Commission, Chairperson Moe adjourned the meeting at 7:15 p.m.

Approved by the Planning Commission:

Built on What Matters.

Tracy Moe, Chairperson

ATTEST:

Emily Nitcher, Secretary to Planning Commission