



Town of Frederick Board of Trustees

Regular Board Meeting Minutes

Frederick Town Hall, 401 Locust Street
December 13, 2022

Call to Order: At 7:05 Mayor Crites called the meeting to order and requested roll call.

Roll Call: Present were Mayor Crites, Mayor Pro Tem March and Trustees Mahan, Lamach, teVelde, Brown and Padia. Also present were Town Manager Bryan Ostler, Town Attorney Jason Meyers and Town Clerk Meghan Martinez.

Approval of Agenda:

Town Manager Bryan Ostler indicated that there was a request to move Item N to a later date.

Motion by Mayor Pro Tem March and seconded by Trustee Mahan to continue the Public Hearing for the Johnson Farm/Spindle Hill Energy Comprehensive Plan Amendment and Rezone to the February 28, 2023 Board meeting at 7:00 PM. Upon roll call vote, motion passed unanimously.

Public Comment:

Ron Martin, 6466 Sage Avenue Firestone, discussed the Carbon Valley 4H Club and shared how young people in Frederick can get involved with the Carbon Valley 4H Program.

Staff Reports:

Administrative Report: Town Manager Bryan Ostler provided a written report.

Town Clerk's Report: Town Clerk Meghan Martinez provided a written report.

Consent Agenda:

Motion by Mayor Pro Tem March and seconded by Trustee Brown to approve the consent agenda which contained the following items:

- November 29, 2022 Minutes
- December 6, 2022 Minutes
- List of Bills
- Resolution 22-R-78 Establishing the Posting Place for Town of Frederick Meeting Agendas
- Resolution 22-R-79 Amending Fees for Municipal Services
- Resolution 22-R-80 Certifying Various Liens to the Weld County Treasurer's Office for Inclusion in the Appropriate Tax Bill
- Resolution 22-R-81 Award a Contract for the Groundwater Impact Study and Authorizing the Town Manager to Execute the Contract

Upon roll call vote, motion passed unanimously.

Action Agenda:

Consideration of Appointment of Roger Kelly and Joseph Sammartino to the Planning Commission:
Town Clerk Meghan Martinez presented the candidates for appointment to the commission. Roger Kelly

was present and addressed the Board. Motion by Mayor Pro Tem March and seconded by Trustee Padia to appoint Roger Kelly and Joseph Sammartino to the Planning Commission. Upon roll call vote, motion passed unanimously.

Consideration of Appointment of Lee Schlais to the Parks, Open Space, and Trails Commission: Town Clerk Meghan Martinez presented the candidate for appointment to the commission. Lee Schlais was present and addressed the Board. Motion by Mayor Pro Tem March and seconded by Trustee Lamach to appoint Lee Schlais to the Parks, Open Space, and Trails Commission. Upon roll call vote, motion passed unanimously.

Consideration of Appointment of Thomas Cave to the Historic Preservation Advisory Committee: Town Clerk Meghan Martinez presented the candidate for appointment to the committee. Thomas Cave was present and addressed the Board. Motion by Mayor Pro Tem March and seconded by Trustee Brown to appoint Thomas Cave to the Historic Preservation Advisory Committee.

Public Hearing Resolution 22-R-82 Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Calendar Year 2023:

At 7:39 Mayor Crites opened the public hearing.

Finance Director Kurtis Adams presented the proposed budget.

At 7:40 Mayor Crites closed the public hearing.

Motion by Mayor Pro Tem March and seconded by Trustee Padia to approve resolution 22-R-82. Upon roll call vote, motion passed unanimously.

Resolution 22-R-83 Levying General Property Taxes for the Year 2022 to Help Defray the Cost of Government for the Town of Frederick for the 2023 Budget Year: Finance Director Kurtis Adams presented the proposed resolution.

Motion by Mayor Pro Tem March and seconded by Trustee Lamach to approve Resolution 22-R-83. Upon roll call vote, motion passed unanimously.

Resolution 22-R-84 Accepting a Grant Award for the Carbon Valley, Mead Victim Assistant Program and Authorizing the Town Manager to Execute the Contract: Alexis Gutierrez and Commander Dave Egan presented the proposed award. Motion by Mayor Pro March and seconded by Trustee Padia to approve resolution 22-R-84. Upon roll call vote, motion passed unanimously.

Resolution 22-R-85 Awarding a Contract for the Creation of a Master Plan of Frederick Recreation Area, Bella Rosa Golf Course and Centennial Park and Authorizing the Town Manager to Execute the Contract: Parks and Open Space Director presented the proposed contract. Alan Gill spoke on behalf of the Parks, Open Space and Trails Commission. Motion by Mayor Pro Tem March and seconded by Trustee Lamach to approve Resolution 22-R-85. Upon roll call vote, motion passed unanimously.

Mayor and Trustee Reports:

Trustee Lamach: He wished everyone Happy Holidays.

Trustee Brown: Happy Holidays! Thank you staff for all the hard work.

Mayor Pro Tem March: Merry Christmas! He hopes everyone takes time off to spent time with their families.

Trustee Mahan: We have done so much and we should be really excited for the future. Honored to be a part of this team. Appreciates all the staff.

Trustee teVelde: NISP was approved!

Trustee Padia: This meeting is a culmination of so much work. Appreciate being part of this team.

Mayor Crites: This is amazing place to live, the most valuable component is that you all care.

Executive Session:

Motion by Trustee Mahan and seconded by Trustee Brown to go into executive session for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) regarding litigation. Upon roll call vote, motion passed unanimously.

At 8:38 Mayor Crites recessed the meeting to go into executive session.

At 9:22 Mayor Crites reconvened the meeting.

Motion by Trustee Mahan and seconded by Trustee Brown to approve the settlement agreement as discussed in executive session. Upon roll call vote, motion passed unanimously.

There being no further business of the Board, Mayor Crites adjourned the meeting at 9:24 PM.

Approved by the Board of Trustees:

ATTEST:



Meghan C. Martinez, MMC, Town Clerk


Tracie Crites, Mayor