



TOWN OF FREDERICK
PARKS, OPEN SPACE, AND
TRAILS COMMISSION
Wednesday, January 11, 2023
6:30 P.M. at Town Hall and via Zoom

Built On What Matters

Regular Meeting

Agenda

Call to Order - Roll Call:

Approval of Agenda:

Public Comment:

- This portion of the Agenda is for members of the audience to provide comments to the POST Commission. If the comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

Action Agenda:

1. Approval of Minutes – December 14

Discussion Agenda:

1. Department Update
2. Frederick Forward – 2023 Comprehensive Plan & Downtown Plan Discussion – RICK Planning

Adjournment:

Zoom Meeting Information

<https://zoom.us/j/9550375939>

Meeting ID: 955 037 5939

+1 312 626 6799 US



**TOWN OF FREDERICK
PARKS, OPEN SPACE, AND TRAILS COMMISSION
Wednesday, December 14, 2022 Minutes
6:30 P.M.
Frederick Town Hall and via Zoom**

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CALL TO ORDER

ROLL CALL:

- Present: Chairperson Gill, Davis, Fosdick, Pilon, Schlais, Trustee Lamach
- Absent: None
- Staff: POST Director Colby Johnson

APPROVAL OF AGENDA

Staff recommendation to remove the Approval of the Community Parks MP Scope of Service from the Agenda

- **Motion:** Pilon – **Second:** Schlais – **Vote to Approve:** Davis, Fosdick, Gill, Pilon, Schlais

PUBLIC COMMENT

There were no members of the public in attendance at Town Hall or virtually.

ACTION AGENDA

Approval of Minutes from the November 2 Meeting

- **Motion:** Schlais – **Second:** Fosdick – **Vote to Approve:** Davis, Fosdick, Gill, Pilon, Schlais

Approval of the 2023 POST Commission Schedule

- Motion to approve the draft schedule, with the assumption that presentation dates are subject to change.
 - **Motion:** Fosdick – **Second:** Schlais – **Vote to Approve:** Davis, Fosdick, Gill, Pilon, Schlais

Approval of the CIP – Ranking System Summary

- Motion to approve the CIP-RSS with modifications to the grading, specifically changing the Category Weights to the following: Master Plans – 2 to 4, Regulatory Compliance – 3 to 4, Public Safety – 3 to 4, External Funding – 3 to 2.
 - **Motion:** Fosdick – **Second:** Schlais – **Vote to Approve:** Davis, Fosdick, Gill, Pilon, Schlais

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DISCUSSION AGENDA

POST Department 2023 Preview

- POST Director Johnson provided a preview of strategic and operational planning scheduled for 2023. Many of those items will come before the Commission in early 2023 for adoption.

Bylaws Discussion

- The Commission provided minor revisions to the Bylaws but were otherwise supportive of the outline. Discussions centered around the name of the new Commission. POST Director Johnson requested the ability to go ahead and send the Bylaws to the Town Attorney and Town Administration for review and revisions. Depending on that level of feedback, if substantial, the Bylaws will come back to the Commission for review/approval. If not, Staff will take a draft version to the Town Board for their input, implement that and follow the same process as staff, until all relevant revisions are made and the Commission and Board can formally adopt.

General Discussion

- The Commission and Staff passed along appreciation for the good work the group conducted in 2022 and how much we're looking forward to 2023 and beyond. Town Staff also shared the recent plant list created by the Community and Economic Development Department and asked that Russian Hawthorne be removed from the list.

Approved by the POST Commission:

Attest:

Chairperson

Staff Liason

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