



Planning Commission Agenda

Thursday, December 15th, 2022

Regular Meeting – 6:00 P.M.

Frederick Town Hall

401 Locust St.

Built On What Matters

In order to promote social distancing and to protect the health and safety of our Commission members, staff, and community this meeting will be hybrid and conducted via Zoom and in person.

Interested parties are encouraged to access the meeting via Zoom or in person at Town Hall.

The meeting information is as follows:

Join Zoom Meeting

<https://zoom.us/j/94063773463?pwd=aXg1M1d3V0VTKytRWnpPWHc3S2VDZz09>

Meeting ID: 940 6377 3463

Passcode: 24689

One tap mobile

+16699006833,,94063773463# US (San Jose)

+12532158782,,94063773463# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

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Find your local number: <https://zoom.us/j/94063773463>

Please contact Town Clerk Meghan Martinez for questions regarding the meeting. 720-382-5500 or

mmartinez@frederickco.gov

Call to Order – Roll Call

Additions to the Agenda

Action Agenda

A. Approval of minutes from the November 17th, 2022 meeting

Discussion Agenda

- A. Continuation of the Creation of the Planning Commission Bylaws- Town Attorney Meyers and Town Land Use Attorney Francescani

Other Business

Upcoming Meeting – January 5th, 2022



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MINUTES
TOWN OF FREDERICK
PLANNING COMMISSION
MEETING CONDUCTED VIA ZOOM
NOVEMBER 17, 2022
6:00 PM

CALL TO ORDER: At 6:03 p.m., Chairperson Moe called the meeting to order and requested roll call.

ROLL CALL:

- Present: Chairperson Moe, Commissioner Mahoney, Commissioner Scott, and Commissioner Stark, Commissioner Conroy.
- Not present:
- Staff: Planning Manager Ali van Deutekom, Town Attorney Jason Meyers, Land Use Attorney Christine Francescani, Town Clerk Meghan Martinez, and Assistant Town Clerk Emily Nitcher.

APPROVAL OF AGENDA:

There were no changes to the agenda as presented.

APPROVAL OF OCTOBER 6, 2022 MINUTES:

Motion by Commissioner Mahoney and seconded by Commissioner Scott to approve the October 6, 2022 Minutes.

Upon roll call vote, motion passed 4 to 1, with Commissioner Conroy abstaining from voting.

BYLAWS:

Town Attorney Jason Meyers and Land Use Attorney Christine Francescani presented the proposed Sample of Bylaws.

Commissioner Conroy and Commissioner Scott raised questions about absences, voting and super majorities.

Commissioner Scott would like to see Town data on the number of approved lots that have not been built.

Staff to provide Planning Commission with more Samples, including a sample from a similarly sized town.

Staff to highlight sections within ordinance and facilitate coordination of thoughts and comments.

OTHER BUSINESS:

Built on What Matters.

There being no further business of the Planning Commission, Chairperson Moe adjourned the meeting at 6:51 p.m.

Approved by the Planning Commission:

Tracy Moe, Chairperson

ATTEST:

Emily Nitcher, Assistant Town Clerk