Town of Frederick Board of Trustees

Meeting Minutes
June 25, 2024

Call to Order – Roll Call

Pledge of Allegiance

Approval of Agenda

NO Changes

Special Presentations

No special presentations

Public Comment

This portion of the agenda is provided to allow members of the audience to provide comments to the Board of Trustees. Please sign in and you will be called. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

Abigail - Carbon Valley Parks & Recreation board - July 2024 Park and Recreation Month
David - Dacono - Intersection at Hawthorne and Morrison (Dip in road) - damaged vehicle

Staff Reports

Bryan has a couple additional items to update.

Jessica and the Communications team on a successful Frederick in Flight event. PW, Parks, PD, and all the staff that worked to make it a great event.

Fireworks plan was just sent out for the upcoming 4th of July. PD preferred to utilized non-emergency number of 720-652-4222.

Update from Tricia (Town Clerk) - Shared news about the Deputy Town Clerk promotion to Emily Nitcher.

Meeting on July 9th - Study Session time for a No Name Creek listening tour (5:30-6:30) before regular meeting at 7PM
Meeting on July 23rd - Oil & Gas update, as well as a PROST combined meeting
Meeting on July 30th - 5th Tuesday - 1 Hour mini retreat update and comprehensive plan update

Let Bryan know if the board has any scheduling conflicts with these changes.

Colby provided clarification on Mendoza Open Space concept design that is currently on the website. Can PROST look at renaming of open space for more community focus.

A. Administrative Report -
Bryan Ostler, Town Manager

Consent Agenda

Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Board member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda.

B. Resolution 24-R-39 Easements and Maintenance Agreements -
Kevin Ash, Engineering Director

C. Resolution 24-R-40 Meadowlark Business Park ROW Dedication -
Kevin Ash, Engineering Director

D. Resolution 24-R-41 Consideration of the First Amendment to the Clearview Villages Memorandum of Agreement for Public Improvements -
Jason Berg, Engineer

Action Agenda

E. Board, Commission, and Committee Appointments -
Emily Nitcher, Deputy Town Clerk

Staff Emily Nitcher provided a presentation on the current vacancies for boards and commissions.

Interviews were held for applicants interested in participating for boards and commissions

PROST Commission - Erin Fosdick, Kristen Davis
Planning Commission - Kristy Conroy
Arts Commission - Richard Maxwell, Jim Jacobs, Jodee Wild
Historic - Pamela Smith, Jodie Simek, Krista Barnhardt
Youth Commission - Eli Robins, Mackenzie Carroll, Brayden Spotts

Recommend motion to approve forward with these appointments.

F. Resolution 24-R-42 Go Outdoors Frederick 2050 Contract Approval -
Colby Johnson, Parks and Open Space Director

Staff member Colby Johnson presented the Go Outdoor Frederick 2050 project and contract approval with Confluence for an amount of $335,590 but not to exceed $500,000, authorizing the Town Manager to sign.

G. Resolution 24-R-43 Colorado Water Plan Grant -
Sarah Watson, Engineer

Staff member Sarah Watson presented the Colorado Water Plan grant with a 25% minimum match fund requirement. The total estimated cost of the project (Water Storage and Supply) is $360,000. Recomending 50% match fund.

H. Resolution 24-R-37 WCR13 and WCR20 Intersection Operation Improvement Project - Contract for Design Services -
Jason Berg, Engineer

Staff member Jason Berg presented the Colorado Blvd and Bella Rosa parkway intersection improvement project contract for design services to J-U-B Engineers for the amount of $380,000.

Mayor and Trustee Reports

Mayor Pro Tem Brown - Having capital projects looking at projects from a full perspective, so we don't have a blind spot like the current Bella Rosa Parkway and Colorado Blvd project. Take a look at the impact of Tipple at Silver Birch and Colorado as it currently backs up and if the project at Hwy 52 and Colorado goes into the school year, how do we get in front of the traffic challenges? Improve the presentation slides to standardize the motion language for the board to approve.

Trustee Padia - Applied for the lawn replacement program. Recommended temporary lights at Tipple and Silver Birch when school starts up in August to minimize the traffic issues with the Colorado Blvd and Hwy 52 closure going into September.

Trustee Mahan - Discussed the judge interviews that he and Trustee Lamach sat on with staff. Finalists will come in July to the BOT per Town Attorney Jason Meyers.

Executive Session

I. For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e)(1) regarding Metro District Agreements.

Adjournment

Approved by the Board of Trustees:

ATTEST:

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Tracie Crites, Mayor

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