



401 Locust Street • P.O. Box 435 • Frederick, CO 80530-0435

Phone: (720) 382-5500 • Fax: (720) 382-5520

www.frederickco.gov

MINUTES
TOWN OF FREDERICK
PLANNING COMMISSION
MEETING CONDUCTED IN PERSON AND VIA ZOOM
March 21, 2024
6:00 PM

CALL TO ORDER: At 6:00 p.m., Chairperson Moe called the meeting to order and requested roll call.

ROLL CALL:

- Present: Chairperson Moe, Vice Chair Conroy, Commissioner Kelley, and Commissioner Sammartino.
- Not present: Commissioner Scott.
- Staff: Planning Manager Ali van Deutekom, Deputy Town Attorney Christine Francinetti, Senior Planner Audem Gonzales, and Assistant Town Clerk Emily Nitcher.

APPROVAL OF AGENDA:

ACTION AGENDA:

Approval of February 15, 2024, Minutes:

Motion by Commissioner Kelley and seconded by Commissioner Sammartino to approve the February 15, 2024, minutes.

Upon roll call vote motion passed unanimously.

DISCUSSION ITEM:

Landscape Code Update:
Civil Engineer Kylie Couch presented.

Commissioner Kelley asked if the landscape code update would be for the existing resident or the existing structure.
Chairperson Moe asked about the resource book, and if it would be available online. She also recommended that the resource book be brought to the Community Talk and Tours. The Commissioners expressed that they were not aware that there is a garden at the FRA as there is no signage.
Commissioner Kelley also asked about requirement of trees and if it would still be included.

Water Allocation:
Civil Engineer Kylie Couch presented.
Commissioner Kelley stated that he was not familiar with the Economic Development Cluster study, and Chairperson Moe stated that she did not think that any of the Commission was familiar with the cluster study.
Commissioner Kelley asked if there was a portion of the policy that addressed using the Water allocation in a timely manner.

Built on What Matters.

OTHER BUSINESS:

Upcoming Meeting:
Regular meeting Thursday April 18th, 2024.

New Meeting Start Time:
The commissioners proposed a later start time of 6:30 pm for the Planning Commission Meetings.

Motion by Commissioner Sammartino and seconded by Vice Chair Conroy to approve a new Planning Commission start time of 6:30 pm.

Upon roll call vote motion passed unanimously.

ADJOURNMENT:

There being no further business of the Planning Commission, Chairperson Moe adjourned the meeting at 6:42 p.m.

Approved by the Planning Commission:



Tracy Moe, Chairperson

ATTEST:



Emily Nitcher, Secretary to Planning Commission