TOWN OF FREDERICK BOARD OF TRUSTEES

REGULAR HYBRID BOARD MEETING MINUTES
FREDERICK TOWN HALL, 401 LOCUST STREET
FEBRUARY 8, 2022

Call to Order: At 7:01 Mayor Crites called the meeting to order and requested roll call.

Roll Call: Present were Mayor Crites, Mayor Pro Tem March and Trustees Mahan, Lamach, ONeal Brown and Padia. Also present were Town Manager Bryan Ostler, Town Attorney Jason Meyers and Town Clerk Meghan Martinez.

Approval of Agenda: Town Clerk Martinez requested that Item F be included with the consent agenda.

Special Presentations:

Carbon Valley Help Center Community Funding Request: Robin Montei and Franki Bertram presented the proposed funding request. Motion by Trustee Padia and seconded by Trustee Brown to approve $2,500 for the Carbon Valley Help Center. Upon roll call vote, motion passed unanimously.

Public Comment:

Mayor Crites indicated that no one had signed up for public comment.

Staff Reports:

Administrative Report: Town Manager Bryan Ostler provided a written report.

Town Clerk's Report: Town Clerk Meghan Martinez provided a written report.

Consent Agenda:

Motion by Trustee ONeal and seconded by Trustee Mahan to approve the consent agenda including Item F.

- Resolution 22-R-08 Accepting Designation of the Town of Frederick's Future Land Use Code Map as the Town's Three Mile Plan and Accepting an Annual Update to the Comprehensive Plan Approved by the Planning Commission
- Resolution 22-R-10 Revising the Town of Frederick Transportation Master Plan Street Inventory Map
- Resolution 22-R-09 Setting a Public Hearing on Adopting Changes to the Building Code to Include Adoption of the 2018 International Existing Building Code

Action Agenda:

Public Hearing Consideration of the Clearview Villages Preliminary/Final Plat: Planning Manager Ali vanDeutekom presented the proposed project.

At 7:22 Mayor Crites opened the Public Hearing.

The applicant was present and addressed the Board.

At 7:45 Mayor Crites called for a brief recess.

At 7:55 Mayor Crites reconvened the meeting.

At 8:03 Mayor Crites closed the public hearing.

Motion by Mayor Pro Tem March and seconded by Trustee Lamach to approve Resolution 22-R-12. Upon roll call vote, motion passed unanimously.

Consideration of the Bear Industrial Replat 11, Block 2, Lot 2 Conditional Use for Cruise America: Planner Maureen Welsh presented the proposed project. The applicant was present and addressed the Board.

Motion by Mayor Pro Tem March and seconded by Trustee ONeal to approve the Cruise America Conditional Use, case no. 2021-031 be approved based on the review criteria found in the Town Land Use Code Section 4.9., with the following conditions;

1. Limit storage to the owner sales and rental only; nor privately owned vehicles
2. The fenced area is to be dedicated as a storage area only
3. All parking spots shall be used by customers and employees only.

and to direct the Town Attorney to memorialize this approval as a resolution for prompt execution by Mayor Crites without further action of the Board.

Upon roll call vote, motion passed unanimously.

Settlement Agreement Fox Chase: Town Attorney Jason Meyers presented the agreement. Motion by Mayor Pro Tem March and seconded by Trustee Mahan to approve Resolution 22-R-11. Upon roll call vote, motion passed unanimously.

There being no further business of the Board, Mayor Crites adjourned the meeting of the Board of Trustees at 8:39 PM.

Approved by the Board of Trustees:

Tracie Crites

Tracie Crites, Mayor

ATTEST:

Meghan

Meghan C. Martinez, MMC, Town Clerk

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