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MINUTES
TOWN OF FREDERICK
PLANNING COMMISSION
MEETING CONDUCTED IN PERSON AND VIA ZOOM
MARCH 2, 2023
6:00 PM

CALL TO ORDER: At 6:04 p.m., Chairperson Moe called the meeting to order and requested roll call.

ROLL CALL:

- Present: Chairperson Moe, Commissioner Kelley, Commissioner Scott, Vice Chair Conroy, Commissioner Sammartino.
- Staff: Planning Manager Ali van Deutekom, Land Use Attorney Christine Francescani, Planner Maureen Welsh, and Assistant Town Clerk Emily Nitcher.

APPROVAL OF AGENDA:

APPROVAL OF JANUARY 5, 2023 MINUTES:

Motion by Commissioner Kelley and seconded by Commissioner Sammartino to approve the January 5, 2023 Minutes.

Upon roll call vote, motion passed unanimously, 5 to 0.

CONSIDERATION TO ADOPT THE TOWN OF FREDERICK FUTURE LAND USE MAP AS THE 3-MILE PLAN :

Planner Maureen Welsh and presented the consideration to adopt the town of Frederick future land use map as the 3-mile plan.

Chairperson Moe, questioned how the 3 mile plan would impact the future of the town and when would the revamped version be presented to the commissioners.

Planning Manager Ali van Deutekom explained that the comp plan update would be finished early next year, and the 3-mile plan next year should have the new map.

Motion by Vice Chair Conroy and seconded by Commissioner Kelley to adopt the Town of Frederick future land use map as the 3-mile plan.

Upon roll call vote, motion passed unanimously, 5 to 0.

OTHER BUSINESS:

Planning Commission Bylaws:

The commissioners are encouraged by staff to look over the draft of the planning commission bylaws and provide comments to Planning Manager Ali van Deutekom.

Commissioner Kelley questioned why this draft was less wordy than the previous drafts. Land use attorney Christine Francescani suggested that if the commissioners find that items have been left out, to bring them to Staff's attention so that they can be addressed.

Upcoming Meetings:

Chairperson Moe asked if there were any joint meetings with the Board of Trustees in the future. Vice Chair Conroy stated that she believed that there were 3 upcoming joint meetings.

Alternate Commissioners:

Chairperson Moe asked if the alternate commissioners were able to come to meetings to participate, but not vote, when there was a quorum. She also asked if a alternate was able to vote if there was an absence and quorum, or if alternates were only able to vote if there was not a quorum.

Commissioner Kelley would like the threshold of the alternate vote to be in the bylaws.

There being no further business of the Planning Commission, Chairperson Moe adjourned the meeting at 6:27 p.m.

Approved by the Planning Commission:

Moe

Tracy Moe, Chairperson

ATTEST:

Emily

Emily Nitcher, Secretary to Planning Commission