



Town of Frederick Board of Trustees

Regular Hybrid Board Meeting Minutes

Frederick Town Hall, 401 Locust Street
March 8, 2022

Call to Order: At 7:00 Mayor Crites called the meeting to order and requested roll call.

Roll Call: Present were Mayor Crites, Mayor Pro Tem March and Trustees Mahan, Lamach, O'Neal Brown and Padia. Also present were Town Manager Bryan Ostler, Town Attorney Jason Meyers and Town Clerk Meghan Martinez.

Approval of Agenda: Mayor Crites indicated that the candidates were invited to introduce themselves before Mayor and Trustee reports.

Public Comment:

Mayor Crites indicated that no one had signed up for public comment.

Staff Reports:

Administrative Report: Town Manager Bryan Ostler provided a written report. Administrative Services Officer Jason Leslie provided an update on the financial software transition.

Town Clerk's Report: Town Clerk Meghan Martinez provided a written report.

Consent Agenda:

Motion by Mayor Pro Tem March and seconded by Trustee Mahan to approve the consent agenda which included the following items:

- Resolution 22-R-17 Accepting Deed of Dedication for Right-of-Way for Tipple Parkway
- Resolution 22-R-18 Accepting that certain Perpetual Non-Exclusive Pedestrian and Utility Easement for St Vrain Valley School District

Upon roll call vote, motion passed unanimously.

Action Agenda:

Resolution 22-R-19 Authorizing the Mayor to Execute the First Amendment to the Nelson Lakes Subdivision MOAPI: Engineer Sarah Watson presented the proposed resolution. Motion by Mayor Pro Tem March and seconded by Trustee Lamach to approve Resolution 22-R-19 with the exhibits presented by Engineer Watson. Upon roll call vote, motion passed unanimously.

Public Hearing Ordinance 1373 Adding a Section to Chapter 18 Building Regulations of the Frederick Municipal Code:

At 7:17 Mayor Crites opened the public hearing.

Chief Building Inspector Chuck Sandifer presented the proposed ordinance.

At 7:21 Mayor Crites closed the public hearing.

Built on What Matters.

Motion by Mayor Pro Tem March and seconded by Trustee Padia to approve Ordinance 1373. Upon roll call vote, motion passed unanimously.

Resolution 22-R-20 Award a Contract for 2022 Pavement Maintenance Program and Authorizing the Town Manager to Execute the Contract: Engineer Jason Berg presented the proposed resolution. Motion by Mayor Pro Tem March and seconded by Trustee Brown to approve Resolution 22-R-20. Upon roll call vote, motion passed unanimously.

Resolution 22-R-21 Award a Contract for Colorado Boulevard Mill and Overlay and Authorizing the Town Manager to Execute the Contract: Engineer Jason Berg presented the proposed resolution. Motion by Mayor Pro Tem March and seconded by Trustee Lamach to approve Resolution 22-R-21. Upon roll call vote, motion passed unanimously.

Resolution 22-R-22 Award a Contract for the 2022 Seal Project – Pavement Maintenance Program and Authorizing the Town Manager to Execute the Contract: Engineer Jason Berg presented the proposed resolution. Motion by Mayor Pro Tem March and seconded by Trustee Mahan to approve Resolution 22-R-22. Upon roll call vote, motion passed unanimously.

Public Hearing Penrose Rezone:

Interim Planning Manager Ali van Deutekom presented the proposed rezone.

At 7:43 Mayor Crites opened the public hearing and noted that the staff presentation would be included in the public hearing.

Applicants Shane Rugg and Joey Reale addressed the Board and were available for questions.

At 8:09 Mayor Crites closed the public hearing.

Motion by Trustee Mahan and seconded by Trustee Padia that the Penrose Rezone, case no. 2021-028 be approved based on the review criteria found in the Town Land Use Code Section 4.7.2, with no conditions, and to direct the Town Attorney to memorialize this approval as a resolution for prompt execution by Mayor Crites without further action of the Board. Upon roll call vote, motion passed 4-2 with Mayor Pro Tem March and Trustee ONeal voting no.

Candidate Introductions:

Chad teVelde introduced himself and discussed his candidacy.

Mayor and Trustee Reports:

Mayor Pro Tem March: He mentioned the vehicle break-ins in the community.

Trustee Brown: He mentioned the FHS Basketball team's state tournament berth. He asked if the Town could put together some pre-game snacks as a send-off.

Trustee Lamach: He asked about the meetings on March 29th and April 5th. He also mentioned a downed sign. He attended the rosary for Carmine DeSantis.

Trustee ONeal: The banners on 5th street are great!

Mayor Crites: She mentioned the candidate forum the previous night and encouraged the board to watch the video. She would like the board to meet to discuss the ideas that were brought up.

Motion by Mayor Pro Tem March and seconded by Trustee Brown to go into executive session for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) regarding Water Development Policy. Upon roll call vote, motion passed unanimously.

Motion by Trustee O'Neal and seconded by Trustee Mahan to go into executive session for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b) regarding Right-of-Way Acquisition. Upon roll call vote, motion passed unanimously.

At 9:00 Mayor Crites recessed the meeting to go into executive session.

At 11:10 Mayor Crites reconvened the meeting.

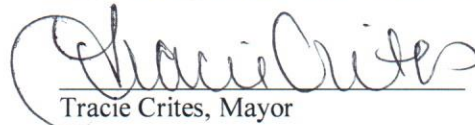
Motion by Mayor Pro Tem March and seconded by Trustee Brown to move forward with right-of-way acquisition as discussed in executive session. Upon roll call vote, motion passed unanimously.

There being no further business of the Board, Mayor Crites adjourned the meeting at 11:10 PM.

Approved by the Board of Trustees:

ATTEST:


Meghan C. Martinez, MMC, Town Clerk


Tracie Crites, Mayor

