Town of Frederick Board of Trustees

Regular Hybrid Board Meeting Minutes
Frederick Town Hall, 401 Locust Street
March 22, 2022

Call to Order: At 6:42 Mayor Crites called the meeting to order and requested roll call.

Roll Call: Present were Mayor Crites, Mayor Pro Tem March and Trustees Mahan, Lamach, ONeal Brown and Padia. Also present were Town Manager Bryan Ostler, Town Attorney Jason Meyers and Town Clerk Meghan Martinez.

Executive Session: Motion by Trustee Brown and seconded by Trustee ONeal to go into executive session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e)(1) regarding water.

At 6:49 Mayor Crites recessed the meeting of the Board of Trustees.

At 7:35 Mayor Crites reconvened the meeting of the Board of Trustees.

Approval of Agenda: Mayor Crites added a special presentation from the Carbon Valley Park and Rec District to the Special Presentations agenda.

Special Presentations:

Carbon Valley Parks and Recreation District Update: Dean Rummel provided a 2022 update.

Public Comment:

Mayor Crites indicated that no one had signed up for public comment.

Staff Reports:

Administrative Report: Town Manager Bryan Ostler provided a written report.

Town Clerk's Report: Town Clerk Meghan Martinez provided a written report.

Consent Agenda:

Motion by Mayor Pro Tem March and seconded by Trustee Mahan to approve the consent agenda which included the following items:

- February 1, 2022 Minutes
- February 8, 2022 Minutes
- February 22, 2022 Minutes
- List of Bills

Upon roll call vote, motion passed unanimously.

Action Agenda:

Resolution 22-R-24 Award a Contract for the 2022 Concrete and Alleyway Maintenance Program and Authorizing the Town Manager to Execute the Contract: Engineer Jason Berg presented the proposed resolution. He noted that the AM misidentified the contractor. Motion by Trustee ONeal and seconded by Trustee Mahan to approve Resolution 22-R-24. Upon roll call vote, motion passed unanimously.

Resolution 22-R-25 Award a Contract for the Colorado Boulevard and Tipple Parkway Intersection Improvement Project and Authorizing the Town Manager to Execute the Contract: Engineer Jason Berg presented the proposed resolution. Motion by Trustee ONeal and seconded by Trustee Brown to approve Resolution 22-R-25. Upon roll call vote, motion passed unanimously.

Resolution 22-R-26 Adopting the Town of Frederick 2022 Water Efficiency Plan: Engineering Director Sarah Watson presented the proposed resolution. Motion by Mayor Pro Tem March and seconded by Trustee Lamach to approve resolution 22-R-26. Upon roll call vote, motion passed unanimously.

At 7:35 Mayor Crites called for a brief recess.

At 7:45 Mayor Crites reconvened the meeting of the Board of Trustees.

Consideration of the 25/52 East Subarea Plan: Assistant Town Manager Ryan Johnson presented the proposed plan. Robert Kain with Hausel Lavinge addressed the Board. Phil Irwin spoke on behalf of the Nelson Family in support of the plan. Motion by Mayor Pro Tem March and seconded by Trustee Padia to ratify the decision of the Planning Commission and designate the Town of Frederick 25/52 East Subarea Plan as a supplement to the Comprehensive Plan; and to direct the Town Attorney to memorialize this approval as a resolution for prompt execution by Mayor Crites without further action of the Board. Upon roll call vote, motion passed unanimously.

At 9:48 Mayor Crites called for a brief recess.

At 10:13 Mayor Crites reconvened the meeting.

Motion by Trustee ONeal and seconded by Trustee Brown to extend the meeting for 30 minutes. Upon roll call vote, motion passed unanimously.

Discussion Agenda:

Assistant Town Manager Ryan Johnson outlined some options related to fencing permits and neighborhood services.

Mayor and Trustee Reports:

Motion by Trustee ONeal and seconded by Mayor Pro Tem March to extend the meeting for 30 minutes. Upon roll call vote, motion passed unanimously.

Motion by Trustee Mahan and seconded by Trustee Lamach to approve the purchase of 60 shares of CBT from the Gareth R. Olson Trust. Upon roll call vote, motion passed unanimously.

Motion by Trustee Mahan and seconded by Trustee Brown to authorize staff to move forward with negotiations for additional shares of CBT as discussed in executive session. Upon roll call vote, motion passed unanimously.

Motion by Mayor Pro Tem March and seconded by Trustee Brown to go into executive session for the purpose of determining positions relative to matters that may be subject to negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e)(1) regarding economic development. Upon roll call vote, motion passed unanimously.

At 11:30 Mayor Crites recessed the meeting to go into executive session.

At 12:31 Mayor Crites reconvened the meeting.

Motion by Trustee Brown and seconded by Trustee Mahan to move forward with incentives as discussed in executive session. Upon roll call vote, motion passed unanimously.

There being no further business of the Board, Mayor Crites adjourned the meeting at 12:32 AM.

Approved by the Board of Trustees:

Tracie Crites, Mayor

ATTEST:

Meghan C. Martinez, MMC, Town Clerk