



Built On What Matters

Town of Frederick Youth Commission Agenda

Frederick Town Hall
Board Chambers
401 Locust Street
Saturday, September 12, 2026

9:00 AM

Regular Meeting

Call to Order – Roll Call

Approval of Agenda

Public Comment

This portion of the agenda is provided to allow members of the audience to provide comments to the Youth Commission . Please sign in and you will be called. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

Call to Order – Roll Call

Action Agenda

- A. Approval of May 9, 2026 minutes -
- B. Approval of June 13, 2026 minutes -
- C. Approval of July 11, 2026, Minutes -
- D. Approval of August 8, 2026, minutes -

Approval of Agenda

Discussion Items

- E. Continuing focus of the event outside of it -
- F. Board direction for commissioner perspectives -
- G. Mental Health & Bullying Discussion - how to help -
- H. Small connection days -
- I. Get Youth Commission booths at ALL events -

J. Mental Health Fidgets

K. Notify Sponsors of postponement -

Commissioner Reports

Public Comment

This portion of the agenda is provided to allow members of the audience to provide comments to the Youth Commission . Please sign in and you will be called. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

Call to Order – Roll Call

Other Business

Action Agenda

Adjournment

Approval of Agenda

Discussion Items

Commissioner Reports

Public Comment

This portion of the agenda is provided to allow members of the audience to provide comments to the Youth Commission . Please sign in and you will be called. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

Action Agenda

Other Business

Adjournment

Discussion Items

Other Business

Adjournment



Town of Frederick Youth Commission

Meeting Minutes

May 9, 2026

Call to Order – Roll Call: Vice Chair Eric Lin called the meeting to order at 9:06 a.m. and requested roll call. Secretary Nora Dukart, Commissioner Annie Meyers, Commissionoer Brie Halloran, Commissioner Lucy Sheperd, and Commissioner Marllow McCoy were present. Also present was Town Attorney, Jason Meyers.

Approval of Agenda: The Agenda was approved with the removal of the Half-Marathon item.

Public Comment:

Action Agenda:

Approval of Minutes: Commissioner Meyers motioned to approve the meeting minutes from March 14, 2026, and April 11, 2026. The motion was seconded by Commissioner McCoy. The motion was approved by unanimous vote.

Discussion Items:

Volunteer and Donor Sign Ups: Volunteer and Donor Sign ups: Sign up for Town Events

Recruit more members & share about youth day

Get Sponsorships

Grant/Funding discussion: Grant Funding: Failed, so sponsors must be sought. Commissioners will review the potential donors list and seek sponsorships. Need to add Erie Town Council, Firestone Town Board & Dacono Board and Commissioners will work on Presentations to Town Boards/Council(s) respectively. Annie Meyers will reach out to Town Board

Youth Day - Advertising: Commissioners will take posters to businesses, print small flyers and take them to the rec center.

Make Google Sheets for Poster & Flyers

Rotary Club, Longmont Kiwanis, Longmont Town Board, American Legion, Post Offices.

Half Marathon: This item was removed from the agenda.

Commissioner Reports:

Other Business:

Next Meeting is June 13th, 2026.:

Adjournment:



Town of Frederick Youth Commission

Meeting Minutes

June 13, 2026

Call to Order – Roll Call: At 09:02 AM Chairperson Logan Vickers called the meeting to order and requested roll call. Present were Chairperson Logan Vickers, Secretary Nora Dukart, Vice Chair Eric Lin, and Commissioners Annie Meyers, Lucy Sheperd and Ricky Lopez De Anda. Commissioners Eli Robins, Bie Halloran, Cole Stanton, Jamison Xiong, Marllowe McCoy and Payton Stone were not present. Also present were Town Manager Bryan Ostler and Town Attorney Jason Meyers and Trustee Kevin Brown.

Approval of Agenda: The May 9th Agenda was not approved. Approval will be moved to the July 11th Meeting.

Public Comment:

Action Agenda:

Discussion Items:

Donors/sponsors : Probably postpone - Funding issues
Alternate options:

- Community Center - Old gym >Service Projects
- Clean-up Youth Center
- Canvas Community for people who used the gym

Youth Day : No discussion occurred due to postponement regarding budget limitations.

Youth Day - Dunk Tank:

Youth Day - Porto-potties and hand washing station:

Youth Day — Swag Bags / Ordering awards:

Youth Day - Police Collaboration :

Youth Day - Special events permitting:

Bookings - sound equipment, movie license and movie, movie screen, dunk tank: No discussion occurred

Contact preferences:

Liason Designations: Planning:

PROST: Ricky & Logan (2nd)

Historic Preservation: Logan

Miners Day: Annie & Eric

Arts:

*Will email designations to commissioners.

Yoga & Talent Show Sign-up: No discussion occurred

Commissioner Reports:

Other Business:

Adjournment:



Town of Frederick Youth Commission

Meeting Minutes

July 11, 2026

Call to Order – Roll Call: Secretary Nora Dukart and Commissioner Annie Meyers were present along with Town Attorney, Jason Meyers. A Quorum was not present, therefore no official business was conducted. Meeting adjourned to August 8, 2026, at 9:00 AM.

Approval of Agenda:

Public Comment:

Action Agenda:

Approval of May 9, 2026 minutes: This item was moved to the August 8, 2026 Agenda.

Approval of June 13, 2026 minutes: This item was moved to the August 8, 2026 Agenda.

Discussion Items:

Continuing focus of the event outside of it:

Board direction for commissioner perspectives:

Mental Health & Bullying Discussion - how to help:

Small connection days:

Other Business:

Get Youth Commission booths at ALL events:

Mental Health Fidgets:

Notify Sponsors of postponement:

Adjournment:



Built On What Matters

TOWN OF FREDERICK

Youth Commission

Staff Report

Tracie Crites, Mayor

Windi Padia, Mayor Pro Tem
Matt Hickman, Trustee
Mark Lamach, Trustee

Adam Mahan, Trustee
Kevin Brown, Trustee
Ryan Antonio, Trustee

Approval of August 8, 2026, minutes

Agenda Date: Youth Commission Sept 12, 2026

Attachments: 1. August 8 Minutes (1)

Reviewed By:

Action Type

Strategic Plan Alignment:

Please provide specific alignment with the 2021-2022 strategic plan in identifying the overall broad goal and potential icon and definition and focus area on the goal. For example:

- Community and Economic Vitality – This request aligns with the Town's retail strategy by increasing daytime employment and adding new primary employers to the local community. Additional daytime population will help drive the need for and substantiate the case for additional retail services within the Town.

Summary Statement:

"Introduce" the request in a concise manner within the space provided. Additional information can be added below. Don't write a book, however, don't merely restate the Staff Report title above

Detail of Issue/Request:

Fully describe the issue or request. Focus on answering what, why and how more thoroughly. This may include referring to trends, statistical charts or policy documents. If you choose to refer to other materials, either include a copy or make the reference clear enough that the reader can easily find the reference material.

If the issue involves a project, you may want to describe the anticipated timeframe for completing the project. If replacing a piece of equipment that is budgeted, you should describe the condition of the equipment that is being replaced (e.g. mileage, safety concerns, etc.).

Address why this matters to the community and/or how it affects the community in a positive way.

Note: If proposing a change to a Frederick Municipal Code, Town Policy, the Frederick Land Use Code, etc., always include a copy of the respective page(s).

Legal Comments:

Discuss any legal or political issues that may be affected by this decision. If there are not any, put "Not Applicable". Examples might include "This issue is required to be addressed in this manner by the Taxpayer's Bill of Right's (TABOR)" or "Section V. of the Frederick Municipal Code requires this issue to be addressed in this manner".

Note: You should consult with the Town Attorney when discussing legal issues to avoid creating "additional" liabilities. Be careful of unintended consequences

Alternatives/Options

Discuss any possible alternatives or other options that were considered or that may be available for consideration. Indicate the reason(s) why the proposed choice was selected over other alternatives.

Note: If you haven't thought of any alternatives or options, then you probably haven't thought enough about the issue!!

Financial Considerations

This section is primarily for more complicated issues that involve grants, debt financing, etc., If the item is already budgeted and no additional funds are necessary, then the fiscal note on page one should suffice. If this section does not apply, put "Not Applicable".

Staff Recommendation

This section is reserved for staff's recommendation on the issue in question. However, there may be times where several issues are commingled together and staff recommends approving some components, but not others. If this is the case, you need to fully describe the recommendation.

Community Impact



Town of Frederick Youth Commission

Meeting Minutes

August 8, 2026

Call to Order – Roll Call: Commissioner Annie Meyers was present along with Town Attorney, Jason Meyers and Trustee Kevin Brown. A quorum was not present, therefore no official business was conducted. Meeting adjourned to August 8, 2026, at 9:00 AM.

Approval of Agenda:

Public Comment:

Call to Order – Roll Call:

Action Agenda:

Approval of May 9, 2026 minutes: This item was moved to the September 12 agenda.

Approval of June 13, 2026 minutes: This item was moved to the September 12 agenda.

Approval of Agenda:

Discussion Items: All discussion items were moved to the September 12 agenda.

Continuing focus of the event outside of it:

Board direction for commissioner perspectives:

Mental Health & Bullying Discussion - how to help:

Small connection days:

Commissioner Reports:

Public Comment:

Action Agenda:

Other Business: All other business was moved to the September 12 agenda.

Get Youth Commission booths at ALL events:

Mental Health Fidgets:

Notify Sponsors of postponement:

Adjournment:

Discussion Items:

Other Business:

Adjournment: