



Town of Frederick Board of Trustees Agenda

Frederick Town Hall
Board Chambers
401 Locust Street
Tuesday, May 3, 2022

5:30 P.M.

Group and Individual Board Photos

5:45 P.M.

Special Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/86772847230>

Meeting ID: 867 7284 7230

One tap mobile

+12532158782,,86772847230# US (Tacoma)

+13462487799,,86772847230# US (Houston)

Meeting ID: 867 7284 7230

Find your local number: <https://us06web.zoom.us/j/86772847230>

Call to Order – Roll Call:

Pledge of Allegiance:

Approval of Agenda:

Executive Sessions:

For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e)(1) regarding water.

Adjournment:

Work Session

1. Family Paid Leave – Lauren Mueller, Human Resources Director
2. New Board Orientation – Board of Trustees

Built on What Matters.

3. Retreat Discussion – Meghan Martinez, Town Clerk
4. Mayor and Trustee Reports



TOWN OF FREDERICK

Board of Trustees

Information Memorandum

Dan March, Trustee
Mark Lamach, Trustee
Kevin Brown, Trustee

Tracie Crites, Mayor

Adam Mahan, Trustee
Windi Padia, Trustee
Chad teVelde, Trustee

State of Colorado Paid Family Medical Leave Insurance (FAMLI) Program

Agenda Date: Board Work Session - May 3, 2022

Attachments:

- a. Memo re: FAMLI paid leave program from CML
- b. Proposed Town of Frederick Paid Family Medical Leave Program

Submitted by: Lauren Mueller
Human Resources Director

Approved for Presentation: 
Town Manager

Summary Statement:

In November, 2020, Colorado voters approved Proposition 118, which paved the way for a state-run Paid Family Medical Leave Insurance (FAMLI) program. Although the program is not effective until January, 2023, the Town must decide by July, 2022 whether to participate in the state-run program.

Detail of Issue/Request:

The State of Colorado Paid Family Medical Leave Insurance (FAMLI) program provides employees up to 12 weeks of paid leave to take care of themselves or a family member during life events like injury, serious illness, or pregnancy. Participating employers and employees will both contribute to premiums for FAMLI. Employers are to start collecting and remitting premiums Jan. 1, 2023, and benefits will be available starting Jan. 1, 2024.

Premiums are equal to .9% of each employee's regular weekly wage. Half of the .9% (or .45%) is to be paid by the employee, and the other half is to be paid by the employer. The Town is responsible for collecting employee premiums via payroll deduction, and for remitting all premiums to the State on a quarterly basis. Premiums are mandatory for all full-time, part-time, seasonal and temporary employees whether they ever utilize the benefit or not.

Built on What Matters.

During their leave, employees will receive between 37% and 90% of their wages, capped at \$1,100 per week. Higher wage earners will earn a lesser percentage. Employees earning about \$1,500 per week will receive approximately 68% of their weekly wage, or \$1,018 per week while on leave, and will pay approximately \$6.75 per week in premiums.

All municipalities are included in FAMLI by default, but a municipality may opt out and avoid the employer portion of premiums by a vote of a governing body. The municipality must give prior notice of the vote in the same manner it notices other public business, must provide special notice to employees, and must take testimony before voting. Declination takes effect in 180 days so employees can individually opt in to the FAMLI program at their own cost if they so desire.

Legal Comments:

State law requires participation in FAMLI unless the municipality's governing body votes to opt out of the program by July, 2022. There are various employee notification requirements that the Town must observe, depending on whether we opt in or opt out.

The Town Attorney is aware of these requirements, and will continue to advise Human Resources as to our ongoing requirements, depending on the Board's decision to opt in or opt out.

Alternatives/Options:

The Human Resources department, in partnership with the Benefits Advisory Committee, is proposing an alternative Paid Family Medical Leave program for all full-time and part-time employees. This generous paid leave program would allow us to opt out of the state-run FAMLI program, and avoid having to pay costly premiums to the State, while still providing our employees with the protection of a paid leave program to care for themselves or a family member in the event of a serious illness or injury.

Financial Considerations:

The Town's financial burden in the first year of the FAMLI program will exceed \$35,000. Premium costs are based on the number of employees we have, as well as the amount of money each employee makes. As we continue to grow and add new positions and new staff members, our premium costs will continue to increase.

Additionally, the Town currently pays approximately \$3,000 per month in short-term disability premiums to New York Life, our third-party disability provider.

Implementing the internal Paid Family Medical Leave program would provide 12 weeks of paid family and medical leave to all full-time and part-time employees, without the need to pay unnecessary premiums to the state or to a third-party disability provider.

Staff Recommendation:

It is staff's recommendation that we opt out of the state-run FAMLI program, and consider implementing the internal Paid Family Medical Leave program.

CML LEGAL CORNER



What municipalities need to know about FAMLI

By Megan Decker, CML law clerk

In November 2020, Colorado voters approved Proposition 118, which paved the way for a state-run Paid Family Medical Leave Insurance (FAMLI) program. Although the program is not effective until January 2023, now is the time to start making decisions regarding your municipality and FAMLI participation and compliance. Local decisions can impact budgets, employee compensation, and human resources issues.

Overview of FAMLI

FAMLI provides workers 12 weeks of paid leave to take care of themselves or a family member during life events like injury, serious illness, or pregnancy. Participating employers and employees will contribute to premiums for FAMLI. Employers start collecting and remitting premiums Jan. 1, 2023, and benefits will be available starting Jan. 1, 2024.

Premiums are calculated under new administrative rules. A participating municipality must contribute 50% of the premium and the employee contributes the remainder. If a municipality does not participate, the employee is responsible for 50% of the premium and the municipality can, but need not, deduct the employee portion from payroll and remit it to the state. A municipality that miscalculates premiums is responsible for the difference and cannot collect that amount from the employee.

Opting out

All municipalities are included in FAMLI by default, but a municipality may opt out and avoid the employer portion of premiums by a vote of a governing body. The municipality must give prior notice of the vote in the same manner it notices other public business, must provide special notice to employees, and must take testimony before voting. Declination takes effect in 180 days so employees can

individually opt in to the FAMLI program at their own cost. Within 30 days of the vote, a municipality must provide various notices that include:

- An explanation of differences between the FAMLI plan and any municipal private plan
- Employee eligibility for job protection under the federal Family and Medical Leave Act
- Information on opt in to FAMLI
- Contact information

All notices, whether for opting out or back in, must be posted in conspicuous and accessible places where employees work. If the municipality does not maintain a physical workspace or has employees who telecommute, the notice must be posted in a conspicuous place through a web-based or app-based platform. Notices must be posted in English and any language representing the first language spoken by at least five percent of the local government's workforce.

Administrative rules require that a municipality renew its decision to opt out of FAMLI every eight years. Otherwise, the local government will, by default, be opted back into the FAMLI program. **A vote to opt out starting in 2023 should occur by July 1, 2022, to ensure compliance with the timing requirements.**

Opting back in

A municipality that previously opted out of FAMLI may opt back in if the governing body elects FAMLI program coverage at the beginning of the annual local budgeting cycle. After the vote, the municipality must register as an employer with the FAMLI Division before collecting employer premiums. Coverage would begin no later than the first quarter after the municipality's notice to the FAMLI Division of the vote and submission of at least one quarter's premium amount on

behalf of the employer and its employees. Municipalities who opt into FAMLI must stay in the program for at least three fiscal years. The first year begins on the first day of employee coverage — not the first day a municipality collects premiums.

No more than 90 days after the vote, individual employees who opted in must be personally notified in writing that the municipality has opted back into FAMLI. The notice must include that date for the municipality's first submittal of quarterly premiums and any potential lapses or changes in benefits eligibility.

The local government must publicly post a notice of the date the employer will begin paying FAMLI premiums and when coverage is expected to start.

Employees who did not opt in must also be notified in writing both publicly and personally no later than 180 days after the vote to opt back into FAMLI. The notice must contain a detailed explanation of employee rights under the FAMLI program, including program requirements, benefits, claims processes, payroll deductions, premiums, and employee protections like the right to job protection and benefit continuation and protection against retaliatory or discriminatory information, among other things.

Additional resources

The Colorado Supreme Court recently agreed to hear an immediate challenge to FAMLI premiums brought under TABOR. The Denver District Court upheld the FAMLI premium requirement in 2021. Additional information regarding FAMLI can be found at famli.colorado.gov.

Correction: The Feb. 11 Legal Corner should have been attributed to Rachel Bender, CML associate counsel.

This column is not intended and should not be taken as legal advice. Municipal officials are always encouraged to consult with their own attorney.



Built On What Matters

Paid Family Medical Leave (PFML) Program

Purpose / Objective

The Town of Frederick will provide up to twelve (12) weeks of Paid Family Medical Leave (PFML) to employees to care for themselves or a family member during certain major life events, including:

- Pregnancy, childbirth, and/or caring for a new child, including adopted and foster children
- Caring for themselves, if they have a serious health condition
- Caring for a family member's serious health condition

This program will run concurrently with Family and Medical Leave Act (FMLA) leave, as applicable.

Definition of Terms

Serious Health Condition – An illness, injury, impairment, or physical or mental condition that involves inpatient care or continuing treatment by a health care provider.

Incapacity – The inability to work, attend school or perform other regular daily activities due to a serious health condition (or treatment for or recovery from a serious health condition).

Treatment – Includes (but is not limited to) examinations to determine if a serious health condition exists and evaluations of the condition. It does not include routine physical, eye or dental examinations.

Inpatient Care – An overnight stay in a hospital, hospice or residential medical care facility, including any period of incapacity or any subsequent treatment in connection with such inpatient care.

Eligibility

Employees must meet the following criteria in order to be eligible to participate in the PFML Program:

- Have been employed with the Town of Frederick for at least six (6) consecutive months
- Be a regular (year-round) full-time or part-time employee (temporary and/or seasonal employees are not eligible)
- The absence must last for at least one (1) consecutive week. Absences less than one week in duration are not eligible for PFML.
- Absences involving caring for self or a family member must be certified by a doctor or other qualified health care professional.

Program Outline

- Eligible employees will receive a maximum of twelve (12) weeks of PFML during a rolling 12-month period. In no event will an employee receive more than twelve weeks of PFML in a rolling

12-month period, regardless of whether multiple life events occur within this 12-month timeframe.

- PFML may be taken intermittently or all at once, depending on the circumstances of the leave request. The total amount of paid time provided will not exceed twelve (12) weeks, or 480 hours.
- In the event that PFML is used to care for a new child, leave must be used sometime during the four-month period immediately following the birth, adoption or placement of the child. Any unused PFML will be forfeited at the end of the four-month timeframe.
- PFML will run concurrently with leave granted under the federal Family Medical Leave Act (FMLA), as is applicable.
- If a Town holiday occurs while the employee is on PFML, such day will be charged to holiday pay; however, such holiday pay will not extend the total paid leave entitlement.
- Employees must use their own earned, accrued sick time during the first ten (10) working days of the absence. PFML will commence on the 11th working day of absence.
- Vacation time may be used in lieu of sick time during the first ten (10) days of absence only in the event the employee has no available sick time to use.
- Each week of PFML after the initial ten-day waiting period is paid at 100% of the employee's regular weekly rate of pay (up to ten weeks). The Town will maintain all benefits as they were prior to the leave.
- Tipped employees whose regular hourly rate of pay (without tips) is below the federal minimum wage will be paid an average hourly rate based on their previous six months of pay history.
- Employees will not accrue vacation or sick time while on PFML.
- If the PFML lasts longer than twelve (12) weeks or 480 hours, the employee may be placed on long-term disability upon the 13th week (or 481st hour) of absence, and will be subject to all rules and policies related to long-term disability leaves of absence.

Requests for PFML:

- Employees should make every effort to request PFML in advance of the absence whenever possible.
- Employees requesting PFML must complete the Paid Family Medical Leave Request Form. This form must also be completed by the attending physician or other qualified health care provider. Incomplete forms will result in the denial of PFML benefits.
- As is the case with all Town policies, the Town has the exclusive right to interpret this policy as it deems necessary. Leave requests will be evaluated and approved on a case-by-case basis. While every effort will be made to approve valid, qualified PFML requests, approval is not guaranteed.



2021-2022 STRATEGIC PLAN

MISSION STATEMENT: Our Mission is to foster an exceptional and inclusive community that is *Built On What Matters*.

VALUES: We are FRED (Family, Respect, Empowerment, Dedication)



EFFECTIVE, EFFICIENT & STRATEGIC GOVERNMENT OPERATIONS – The Town of Frederick will lead the region in a culture of efficiency and innovation in all municipal services that far exceed the community's expectations, magnifying the fact that Frederick is *Built on What Matters*. Ensure all adopted Master Plans guide our processes.

- Develop a strategy for our current land inventory. ●
- Actively pursue Home Rule Status.* ●



COMMUNITY AND ECONOMIC VITALITY – Frederick is a community that fosters economic, recreational, cultural, and environmental vitality and enhances various economic opportunities.

- Develop a design for Frederick Recreation Area as a regional park and destination for all mobilities. ●●●
- Develop and implement a retail attraction strategy. ●
- Explore revitalization strategies for 5th Street, including a potential cultural center with programming for youth. ●
- Complete an update to the Zoning Code.* ●
- Complete an update to the Comprehensive Plan.* ●



DYNAMIC, INCLUSIVE & CONNECTED COMMUNITY – Frederick is represented by diverse nonprofit, cultural, business, and geographic participation. Residents are actively engaged in activities and initiatives; they are encouraged and supported to address essential community needs and issues.

- Complete a community satisfaction survey and establish a regular schedule for surveying the community.* ●
- Continue offering accessible public engagement opportunities, including virtual public comment for Board meetings. ●



STRATEGIC, RELIABLE & SUSTAINABLE INFRASTRUCTURE – Frederick is dedicated to investing in existing and future transportation, water, stormwater, and technology while planning for sustainable growth and development. Frederick takes steps to implement all adopted plans.

- Complete a Facilities Master Plan to account for the current needs and looking out 50 years for the future growth needs of the Town. ●●
- Develop a sustainable strategy for park maintenance and expansion, using the Parks, Open Space, and Trails Master Plan. ●●
- Complete a Golf Course Master Plan. ●
- Complete a Water Master Plan that includes the pursuit of water shares for use in economic development. ●●●



SAFE & SECURE – Residents of Frederick experience safety and peace of mind knowing they live in the safest community in Colorado.

- The Town of Frederick will continue efforts to implement the commitments made resulting from the Ballot Initiative 2A.* ●●●



FISCALLY RESPONSIBLE GOVERNANCE – The Town of Frederick plans for, identifies, and utilizes resources that reflect exemplary stewardship for those who live in Frederick and those who seek out Frederick in the future.

- The Bella Rosa Golf Course is an amenity that strives to be inclusive for the entire community and adds to the diversity of recreation throughout the Carbon Valley. In addition, the Golf Course will move toward financial self-sufficiency. ●

* Denotes directives carried forward from 2020.

- Short-Term Goal (1 – 4 years)
- Mid-Term Goal (5 – 7 years)
- Long-Term Goal (8 – 12 years)





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Frederick 2022 Events

Jessica Hill | Communications & Engagement Specialist

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Carbon Valley Overview

January - June

Volunteer Fair

Self Defense Classes

Spring Break Give Back

Firestone Meet and Greet

Arbor Day

Bite Club

DIY Day & Fishing Clinic

Community Tour & Talk

Food & Flick Fridays

City Wide Clean Out Month

Carbon Valley Half Marathon

FHS Booster Club Senior Parade

Erie Town Fair (Hot Air Balloon)

Community Tour & Talk

Bite Club

Bonus Farmers Market

City Wide Garage Sale

Music & Movie Summer Series

Community Tour & Talk

Food & Flick Fridays

Finale Fridays & Farmers Market

Frederick in Flight*

Community Tour & Talk

Built on What Matters.



Carbon Valley Overview

July - December

4th at Firestone

Community Tour & Talk

Music & Movie Summer Series

Chainsaws & Chuckwagons*

Food & Flick Fridays

Bonus Farmers Market

Community Tour & Talk

Finale Fridays & Farmers Market

National Night Out

Bite Club

Carbon Valley Music Festival

Bonus Farmers Market

Music & Movie Summer Series

Community Tour & Talk

Food & Flick Fridays

Finale Fridays & Farmers Market

Music & Movie Summer Series

Community Tour & Talk

Bite Club

Bonus Farmers Market

Music & Movie Summer Series

Food & Flick Fridays Drive In

Miners Day

Finale Fridays & Farmers Market

Music & Movie Summer Series

Firestone Art & Music Show

Tiny Terror Town

Halloween Safe Night

Thanksgiving Dinner In A Box

Festival of Lights – Carbon Valley Holiday Festival

New Year's Eve

Built on What Matters.



Carbon Valley Overview

Annually

Total Event Days

Frederick	33
Dacono	11
Firestone	15



Events Budget

- 50% Sponsorship
- 50% General Fund



Proposed 2022 Event Dates

- Frederick In Flight – June 24 – 26
 - Potential 2 day lift off vs. 3 day lift off?
- Chainsaws & Chuckwagons – July 20 - 23
- Miners Day – September 17
- Tiny Terror Town – October 22
- Festival of Lights – December 3
- New Year's Eve – December 31



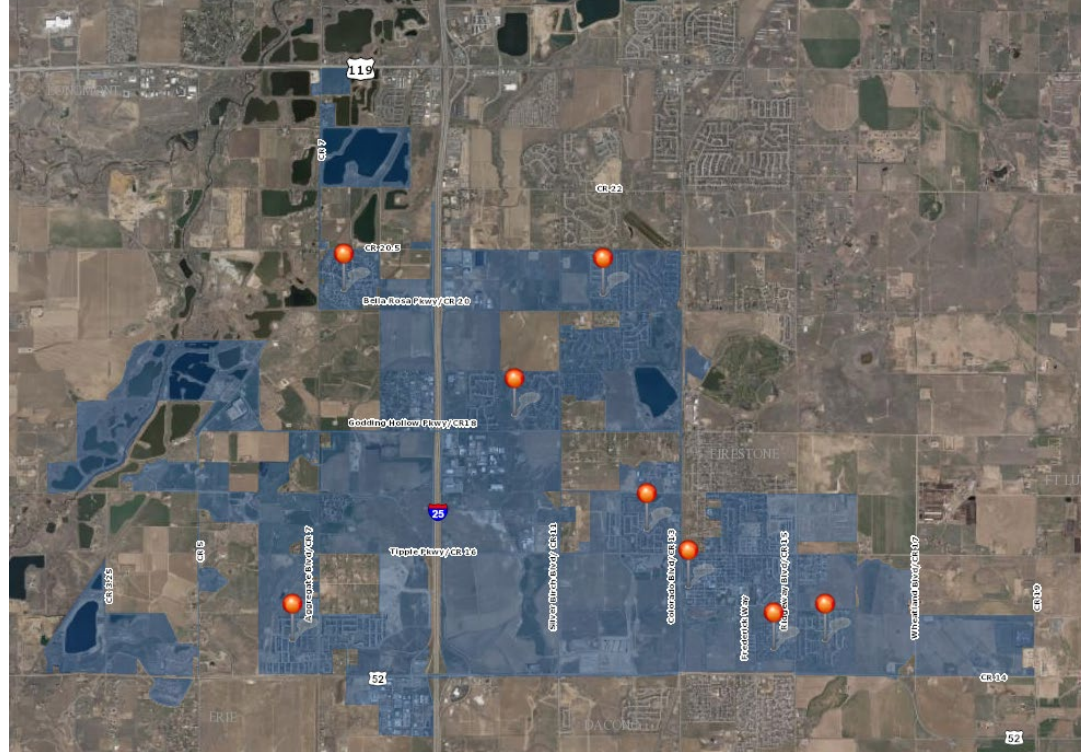
Community Tour & Talk

	2019	2020	2021
Average Attendance per stop	99	149	75
Number of stops per season	12	8 planned/ 7 executed	8



Community Tour & Talk

2021 Locations



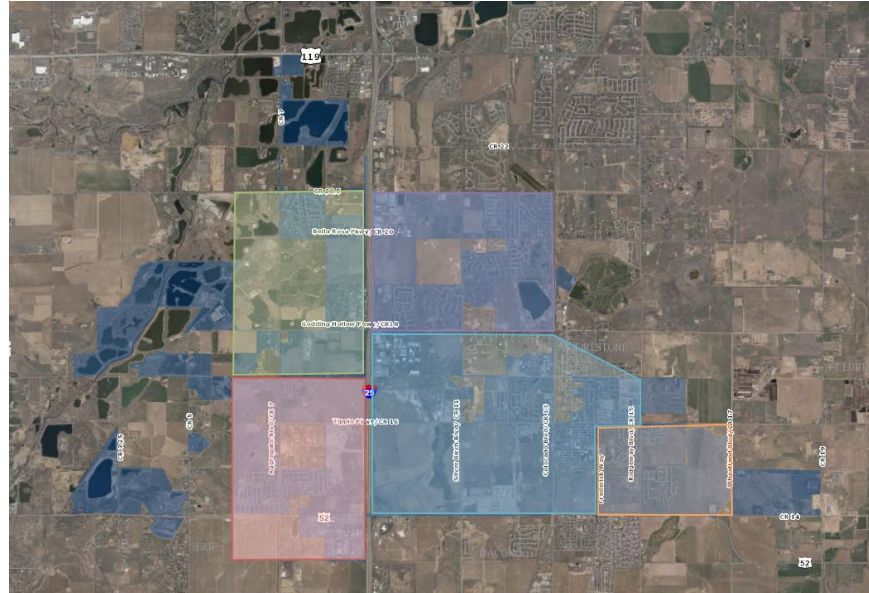
Built on What Matters.



Community Tour & Talk

2022 Proposed Locations

- 5 Tours in 5 Months (May – September)



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Finale Fridays & Farmers Markets

	2019	2020	2021
Average Vendor Sales per market	\$3988.15	\$1725.31	\$3714.50
Average Number of Vendors	29	9.83	18.83



Finale Fridays & Farmers Markets

- Option 1: Town does not manage a farmers market
- Option 2: Sub-contract market
 - Contracting a market manager to recruit vendors, coordinate set up, manage kids activities, and schedule food and bands.



Board of Trustee's Role at Events

- Managing Town Tent?
- Volunteering?
- Noted Presence?
 - Need to properly post if more than 3 trustees attend event



Ice Rink Discussion

- Thoughts?
- Refer to IM sent on 9/1/2021

Engineering Capital Improvement Projects - CIP

Staff:

Kevin Ash

Jason Berg

Sarah Watson

Zack Roberson

BUILT ON WHAT MATTERS





2022 CIP Projects

2022 Projects	Street & Alley Fund	Water Fund	Storm Water Fund	Project Total
Pavement Maintenance Program	\$950,000			\$950,000
Concrete & Alleyway Maintenance	\$200,000			\$200,000
Concrete Repair	\$50,000			\$50,000
Colorado Boulevard Capital Maintenance Project	\$1,600,000			\$1,600,000
Colorado/Tipple Intersection Improvement	\$1,000,000			\$1,000,000
Silver Birch/Godding Hollow Intersection Improv	\$140,000			\$140,000
Frederick Speed Management Program	\$30,600			\$30,600
Public Improvement Obligations - Prosperity	\$212,758			\$212,758
Street Lights	\$30,000			\$30,000
Countryside Drainage			\$100,000	\$100,000
Groundwater Impact Project			\$500,000	\$500,000
Stormwater Improvement OSP Project			\$200,000	\$200,000
CBT Unit Purchase		\$14,000,000		\$14,000,000
Northern Integrated Supply Project (NISP)		\$2,175,550		\$2,175,550
Windy Gap Storage		\$600,000		\$600,000
Summit View Raw Water Extension		\$76,500		\$76,500
CWCWD 30" Line		\$2,000,000		\$2,000,000
Subtotal: \$4,213,358		\$18,852,050	\$800,000	\$23,865,408

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Street and Alley CIP Projects

Built on What Matters.



Pavement Maintenance Program

Projects:

- 2022 Pavement Maintenance Program
- 2022 Seal Project – Pavement Maintenance Program

Program Budget:

- \$950,000

Schedule:

- Bid Release – 01/31
- Pre-Bid Meeting – 02/09
- Bid Closing – 02/18
- Board Meeting – 03/08

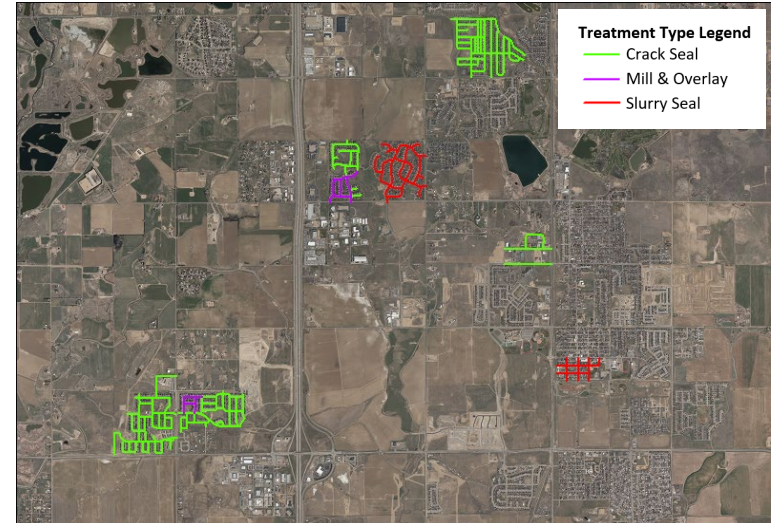
Project Areas:

- Crack Seal and Mastic Crack Seal
 - Johnson Farm
 - No Name Creek West
 - Raspberry Hill
 - Wyndham Hill
 - Meadowlark Business Park
- Slurry Seal
 - Downtown South of 5th Street
 - Eagle Valley
- Patching
 - Raspberry Hill
 - Wyndham Hill
 - Various Locations
- Mill & Overlay (1.5-inch)
 - Raspberry Hill
 - Wyndham Hill

Background:

To manage roadway the Town Engineering Department and Public Works use a Pavement Management System to assist in evaluating the pavement condition, serviceable life and maintenance strategies for Town owned roads and alleyways. A Pavement Management System is a set of tools that includes software and engineering judgment to budget for and plan maintenance and rehabilitation projects to help minimize costs while improving overall pavement conditions. Elements of the Town's Pavement Management System includes inventory, condition data, maps, software, and engineering judgment.

All of this information is available on the Town's website.





Concrete and Alleyway Maintenance Program

Project Location:

- Elm Street to Oak Street and Oak Street to Locust Street between Tipple Parkway and 2nd Street

Program Budget:

- \$200,000

Schedule:

- Bid Release – 02/14
- Pre-Bid Meeting – 02/23
- Bid Closing – 03/04
- Board Meeting – 03/22



Background:

Currently there are only four remaining alleyway segments to be converted to a paved surface. Following this years project only two alleyway segments will remain located just to the east, Locust Street to Walnut Street between Tipple Parkway and 2nd Street. Anticipated program completion will occur in 2023.



Colorado Boulevard Mill & Overlay

Project Location:

- Colorado Boulevard from Tipple Parkway (CTII) to Bella Rosa Parkway

Project Budget:

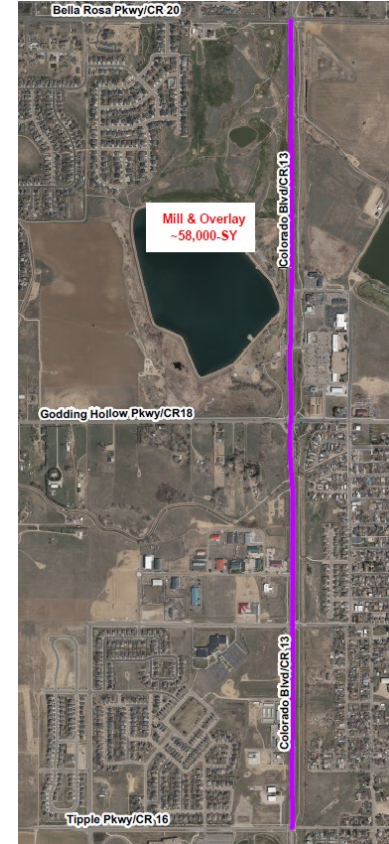
- \$1,600,000

Schedule:

- Bid Release – 01/31
- Pre-Bid Meeting – 02/10
- Bid Closing – 02/18
- Board Meeting – 03/08

Project Elements:

- Crack Seal and Mastic Crack Seal
- Patching
- Mill & Overlay (2-inch)
- Striping and Thermoplastic Pavement Markings



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- Location identified within the Transportation Master Plan as PAC-1 Tier-3 Short Term Project
 - Tier-3 Intersections are identified for operational improvements, widening and customized elements for challenges.
- Design of Ultimate Intersection Provided by Martin/Martin Consulting Engineers
- With design complete project taken out to bid for construction services

- Design – \$121,560
- Survey, ROW and Easements – \$20,000
- Construction Estimate – \$1,305,000

- \$1,000,000

- CDOT Revitalizing Main Streets Round 2
- Staff meet with CDOT to fine tune application.
- Requested Amount – \$1,000,000

- Bid Release – 02/14
- Pre-Bid Meeting – 02/22
- Bid Closing – 03/04
- Board Meeting – 03/22





Silver Birch Boulevard and Godding Hollow Parkway Intersection Improvement (SBGHII)

Background:

Location identified within the Transportation Master Plan as PAC-4 Tier-2 Short Term Project

- Tier-2 Intersections are identified for operational improvements and widening for high priority turn lanes.

Proposed to improve to coincide with roadway improvements as part of the Clearview Villages subdivision which will construct the southwest portion of the intersection.

- Clearview Villages signal contribution of \$100,000

Request for Qualification for Design Services (RFQ)

- Design of Ultimate Intersection
- Budget – \$140,000

Schedule:

- RFQ Release – 02/14
- Pre-Submission Meeting – 02/22
- RFQ Closing – 03/11
- Board Meeting – 04/12

Project Estimates:

- FHU TMP – \$1,900,000
- Design – \$140,000
- ROW Acquisition – \$20,000
- Construction – \$1,500,000





Frederick Speed Management Program

Project Registration:

Submitted 08/16 – Gary Matten, Frederick Way from HW52 to 5th Street

- Roadway not eligible
 - Collector ADT > 2,500
 - Posted Speed 30mph
- Complaint directed to PD for Speed Trailer

Submitted 08/19 – Angela Mallory, CR16 from CR15 to CR19

- Roadway not eligible
 - County ROW
 - Arterial designation

Submitted 08/25 – Joanne Forster; Grand Mesa Avenue from Glen Canyon Drive to Gunnison Drive

- Posted Speed Limit 25mph and Collector ADT
- Yard Sign and Radar Speed Trailer requested
- Long history dating back to previous owner
 - PD forwarded previous JAMAR Speed Enforcement Evaluator study
 - 08/11 – 08/18 : 85th Percentile Speed – 28mph
 - 08/18 – 08/25 : 85th Percentile Speed – 28mph

Submitted 09/21 – Jesse Hansel, 6th Street from 5th Street to Blue Spruce Street

- Posted Speed Limit 25mph and Collector ADT
- Yard Sign and Radar Speed Trailer requested
- Has indicated he will proceed with Petition Process and begin gathering signatures.
 - Engineering identified 18 homes in the area adjacent to complaint
 - Threshold for study, 30% or 6 signatures needed.

Submitted 12/29 – Rick A. Dahlinger, Wyndham Hill Parkway from Walnut Grove Street to Spring Gulch Street

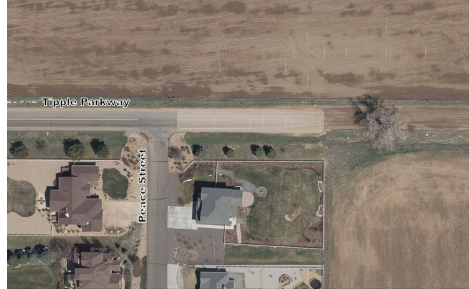
- Posted Speed Limit 25mph and Collector ADT
- Wyndham Hill TIS indicates 2,915 Year 2025 ADT
- Yard Sign and Radar Speed Trailer requested



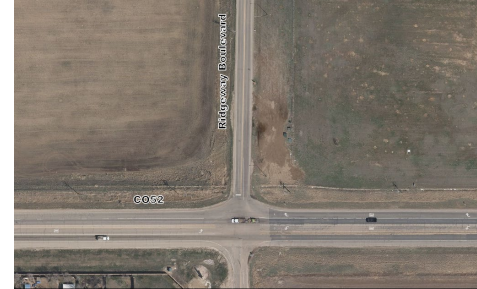
Prosperity – Town Obligations

Project Locations:

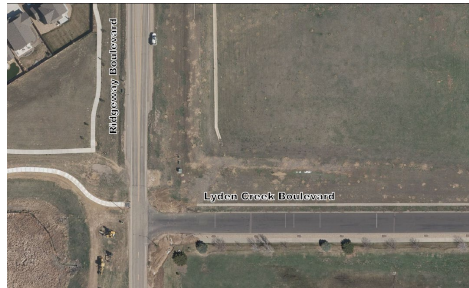
Tipple Parkway Waterline Extension – \$62,159.08



HW52 & CR15 Right Turn Lane – \$112,334.10



CR15 & Lyden Creek Boulevard Left Turn Lane – \$38,254.70



Background:

Improvements identified are to be constructed by the Developer in Phase 1 of the Prosperity subdivision with reimbursement from the Town. This was approved as part of the development MOAPI by the Board of Trustees on September 14, 2021.

Total Obligation Amount – \$212,757.88

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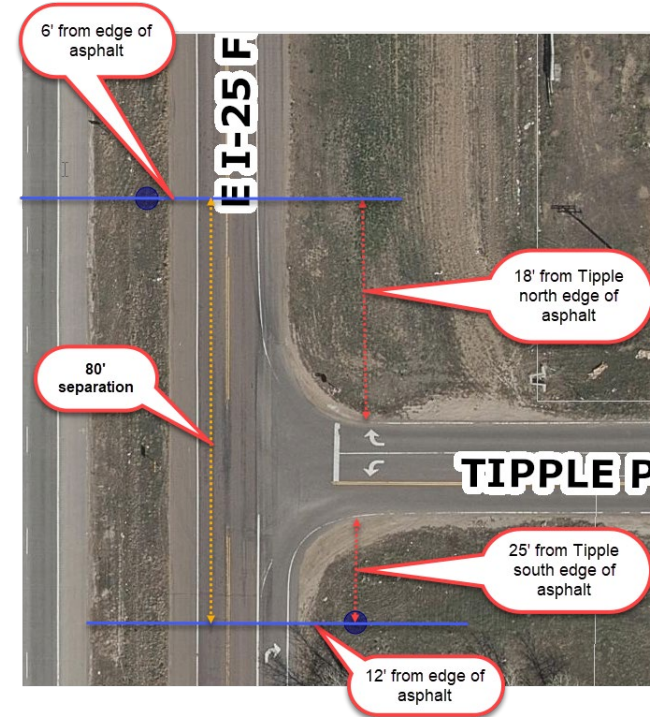
Street Lights

The Town's first location to improve will be Tipple Parkway and the E I-25 Frontage Road.

There will be two lights installed, one on the west side of the Frontage Road and one on the east side of the Frontage Road.

Staff has received a cost estimate from United Power for the project.

Budget: \$30,000





Future CIP Projects

Colorado Boulevard Mill & Overlay_ HW 52 to Tipple Parkway

- Project Year 2023
- Cost Estimate – \$800,000

Colorado Boulevard and Godding Hollow Intersection Improvement

- Transportation Master Plan Tier-2 Short Term Project
- Project Year 2023 Design; 2024 Construction
- Cost Estimate – \$150,000; \$1,200,000

Godding Hollow Parkway (CR 18)

- Roadway Reconstruction from Bulrush Boulevard to Aggregate Boulevard (CR 5 to CR 7)
- Project Year 2024
- Cost Estimate – \$900,000

Bulrush Boulevard (CR 5)

- Roadway Reconstruction Existing Pavement Section
- Project Year 2025
- Cost Estimate – \$1,700,000

Colorado Boulevard and Bella Rosa Parkway Intersection Improvement

- Transportation Master Plan PAC-2 Tier-2 Short Term Project
- Project Year 2025 Design; 2026 Construction
- Cost Estimate – \$150,000; \$1,100,000

Colorado Boulevard and Majestic Street/McClure Avenue Intersection Improvement

- Transportation Master Plan Tier-2 Short Term Project
- Project Year 2026 Design; 2027 Construction
- Cost Estimate – \$120,000; \$750,000



Questions?

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Storm Water CIP Projects

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Countryside Drainage

Project Location:

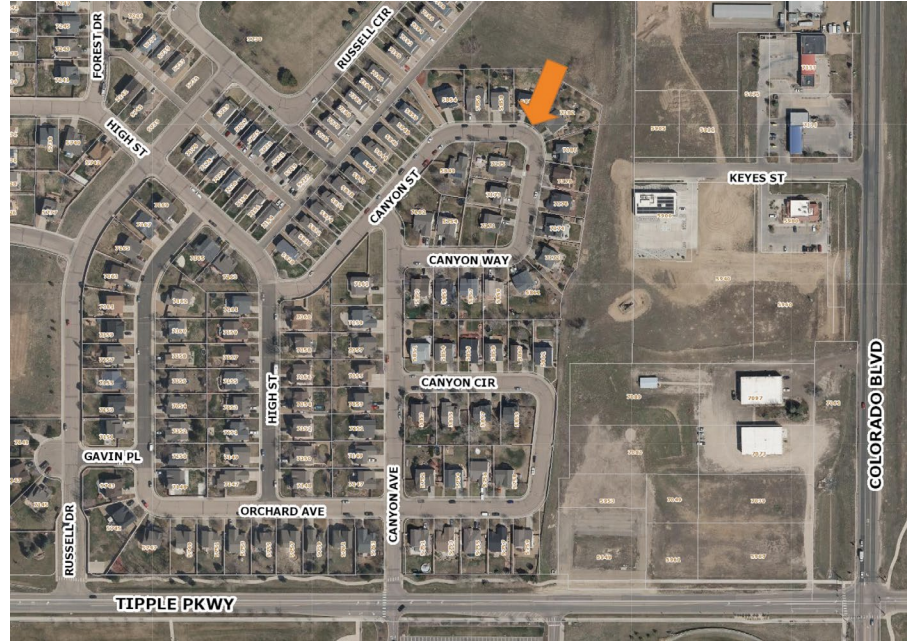
- 2022 Countryside

Schedule:

- 2022 Spring – RFQ
- 2022 Summer – Design
- 2022 Fall - Construction

Project: Inlet Capacity Improvement

- Install addition drainage inlets to Canyon Way to mitigate street flooding. There is no drainage easement for where the swale should be located which prohibits proper drainage.
- This will improve safety of the Town
- Budgeted Amount - \$100,000





Ground Water Impact Project

Project Location:

- Down Town Frederick

Schedule:

- 2022 Spring – RFQ

Project:

- Federal Funding
- The Town has experienced an increased volume of groundwater discharge from sump pumps. Develop a plan how to safely and legally address ground water issues and possible solutions.
- Contract with Consultant for RFQ
- Budgeted Amount - \$500,000





Colorado BLVD Crossing - No Name Creek

Project Location:

- Colorado BLVD – East of Bella Rosa

Schedule:

- 2022 – Design
- 2023 – Construction

Project:

- Identified in the Outfall System Plan
- Upgrade flow capacity across Bella Rosa
- Upgrade flow capacity across Colorado BLVD
- Make a new connection across Colorado BLVD
- Budgeted Amount - \$200,000





- Town of Frederick

- March 1 – Draft to BOT – Public Input
- April 12 – BOT adoption

- Outfall System Plan
- Provides plan how to improve storm water and flood mitigation for the Town





Questions?

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Water Fund CIP Projects

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CBT Unit Purchase

The Town needs to continue to purchase CBT water units to offer as incentives for Commercial Development. As specified in the 10-year Water Plan the Town needs to purchase additional CBT units. Staff recommends acquiring at least 200 units in 2022 for incentives.

This purchase is in line with the Town's 2021-2022 Strategic Plan: Strategic, Reliable & Sustainable Infrastructure goal.

Budget:

\$14,000,000 for at least 200 CBT units

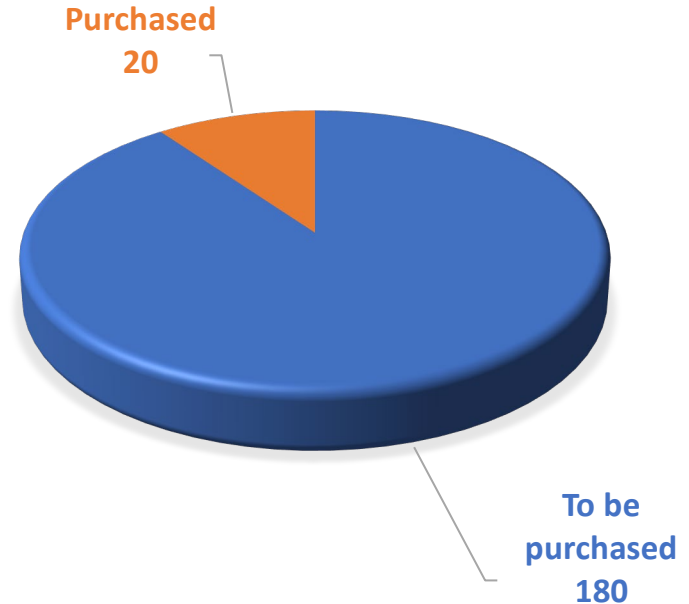
20/200

To date we have contracted to purchase 20 CBT units at \$65,000 per unit for a total of \$1,300,000.

Possible Leads:

Contacting people when we hear of possible units for sale.

CBT UNITS





Northern Integrated Supply Project

This project will provide 2,600 AF of a new reliable water source for the Town's future development. The additional water is vital for future growth of the Town as CBT and other high quality water sources are becoming more and more difficult to acquire.

Update:

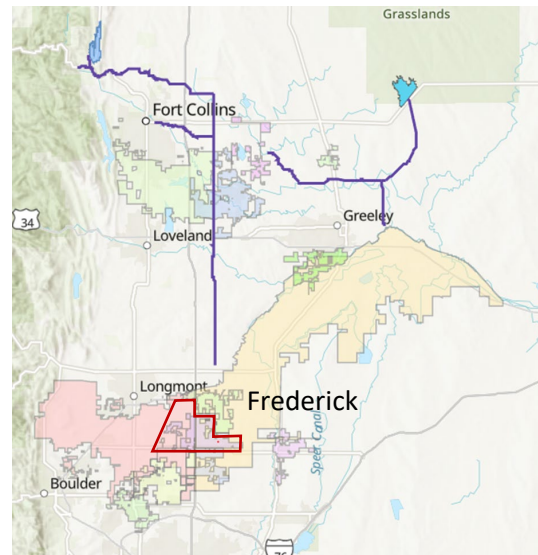
Staff will request a work session for the consideration of allotment contract for NISP water in Q2.

Budgeted: \$2,175,550

Paid: \$1,235,000 (Cost per 18th Interim Agreement was reduced after the Budget was proposed)



Rendering of Glade Reservoir, NCWCD



NISP project map with participants, NCWCD



Windy Gap Storage

These funds will be used to meet the terms of the Windy Gap Dry Creek Storage Agreement between the Town and CWCWD. This allows the Town to firm the 7 unfirmed Windy Gap units it owns. The payments increase over a period of 3 years starting in 2021. The Town will have a long-term lease of 2,000 acre-feet from CWCWD in Dry Creek Reservoir.

The 10-Year Water Supply Plan identifies a dependable yield of 265 AF. This yield could be increased in the future with reuse.

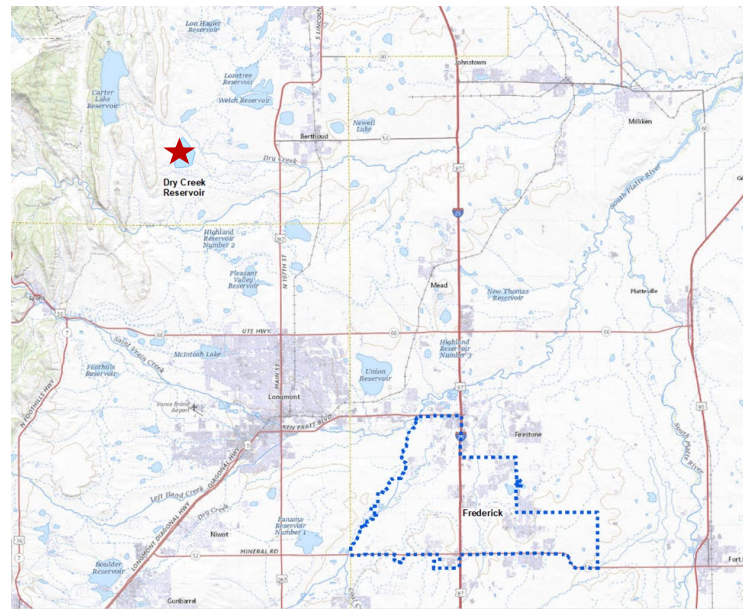
Update:

168 AF of Windy Gap water was delivered to Dry Creek reservoir for Storage in 2021.

Staff is coordinating with CWCWD on an update of their storage accounting.

Budgeted: \$600,000

There may be an opportunity to purchase an addition 1 unit as recommended in the 10-Year Plan this year.





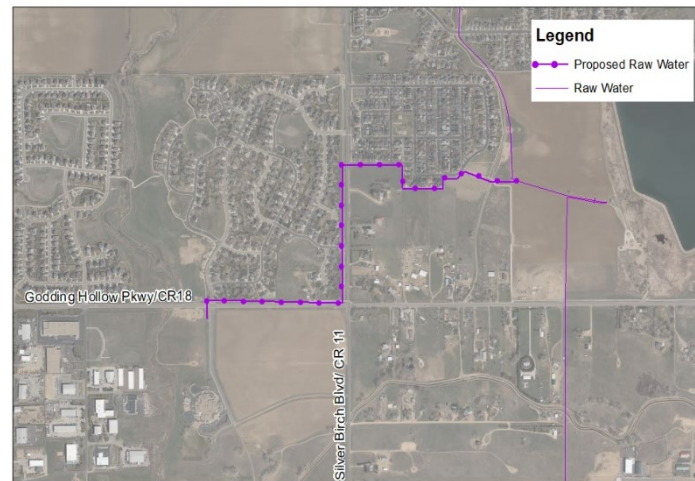
Summit View Raw Water Extension

Raw Water Line is proposed to be extended from the west pump station to the Clearview Project by the Developer. The Town has proposed to reimburse the Developer for a portion of the costs as described in the Clearview MOAPI based on demand. The construction cost listed below also includes funds to extend the raw water line to the Summit View Park from the mainline extension for the park conversion.

The extension improvement was moved to a later phase in the Clearview Project than was proposed when the budget was submitted.

If the Town were to extend the raw water line before the Developer, it would cost the Town more up front and a portion of the cost would be reimbursed from the Developer in the future.

Budgeted: \$76,500





CWCWD 30" Line

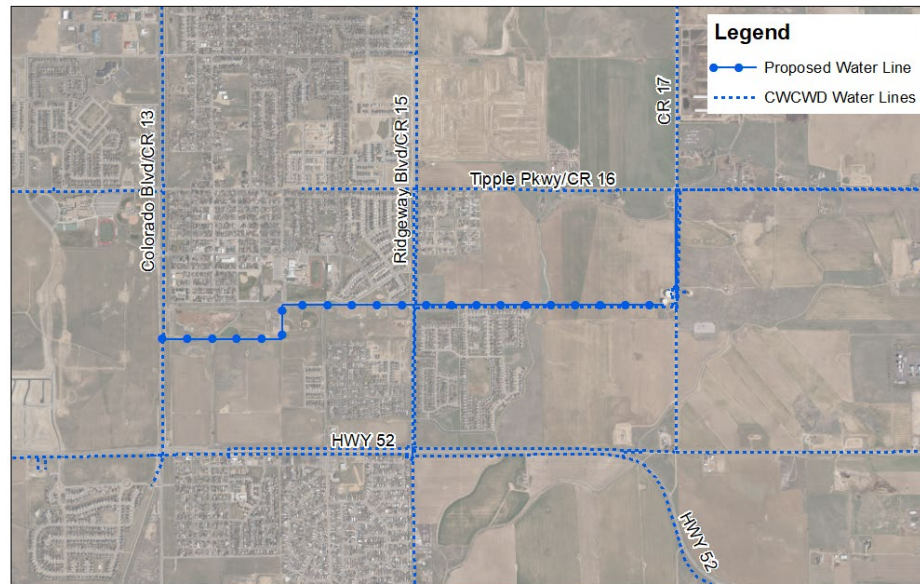
This project was identified in the CWCWD master plan as an improvement needed to support growth within Frederick and Firestone. The installation will benefit Hidden Creek, Silverstone, Prosperity, and other future and existing developments by proving a more reliable fire flow and emergency water supply.

Status:

Staff is reviewing the proposed agreement for the Town's contribution to the project.

Tentative schedule for construction in Fall/Winter 2022

Budgeted: \$2,000,000





Master Plan Updates (Non CIP)

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Water Master Plans

Long-Term Water Supply Plan:

- Staff is working with Element to present the Long-term plan at a work session March 15th.

Water Efficiency Plan:

- The public comment period ends February 15th.
- The State has provided conditional approval and comments on the plan.
- After the comment responses are complete the plan will be presented to the Board for approval.

Water Infrastructure Master Plan:

- Staff is preparing a RFQ for a Potable Master Plan which may include a section on the Non-potable system.
- Will be posted in March



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Questions?

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TOWN OF FREDERICK BOARD OF TRUSTEES INFORMATION MEMORANDUM

Tracie Crites, Mayor

Dan March, Trustee
Mark Lamach, Trustee
Kevin Brown, Trustee

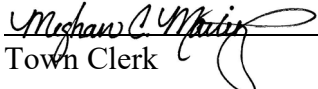
Adam Mahan, Trustee
Windi Padia, Trustee
Chad teVelde, Trustee

Board Retreat

Agenda Date: Work Session - May 3, 2022

Attachments: a.

Submitted by:


Town Clerk

Approved for Presentation:


Town Manager

Detail of Issue/Request:

The retreat format has historically been Friday evening – Sunday at noon. Staff is submitting the following dates for consideration:

- May 27-29, 2022
- June 10-12, 2022
- June 17-19, 2022
- July 8-10, 2022
- July 15-17, 2022
- July 29-31, 2022

Staff is also recommending the following locations and is open to suggestions as well.

- Gaylord Rockies
- Estes Park
- Colorado Springs
- Fort Collins
- Loveland
- Boulder

Staff recommends narrowing it down to two dates and two locations and staff would be happy to facilitate the planning and locate a facility that will meet our needs.

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