



TOWN OF FREDERICK BOARD OF TRUSTEES

REGULAR HYBRID BOARD MEETING MINUTES

FREDERICK TOWN HALL, 401 LOCUST STREET

MAY 24, 2022

Call to Order: At 7:01 Mayor Crites called the meeting to order and requested roll call.

Roll Call: Present were Mayor Crites and Trustees March, Mahan Lamach, teVelde, Brown, and Padia. Also present were Town Manager Bryan Ostler, Town Attorney Jason Meyers and Town Clerk Meghan Martinez.

Public Comment:

Bethany Cooner and Bing Seller, 2455 Apple Street Frederick, discussed their subdivision in the Town and neighboring subdivisions. They asked they hold their neighbors to the residential estate zoning.

Russ Fox, 5690 Tipple Parkway, thanked the Board for their ongoing support.

Janice de Lucio, addressed fireworks in the Town and asked for a no tolerance policy related to enforcement.

Staff Reports:

Administrative Report: Town Manager Bryan Ostler provided a written report.

Town Clerk's Report: Town Clerk Meghan Martinez provided a written report.

Consent Agenda:

Motion by Trustee March and seconded by Trustee Mahan to approve the consent agenda which included the following items:

- April 12, 2022 Minutes
- April 19, 2022 Minutes
- April 26, 2022 Minutes
- Resolution 22-R-41 Adopting the Town of Frederick Long Term Water Supply Plan
- Resolution 22-R-42 Accepting a Dedication of Right of Way from Sandra S. Halleck
- Resolution 22-R-43 Creating and Ad-Hoc Land Use Code Revision Committee
- Resolution 22-R-44 Removing Specific Time Requirements for the Termination of Meetings

Upon roll call vote, motion passed unanimously.

Action Agenda:

Resolution 22-R-45 Approving an Updated Memorandum of Agreement for Public Improvements for Clearview Villages: Engineer Jason Berg presented the proposed amendment. Motion by Trustee March and seconded by Trustee Lamach to approve Resolution 22-R-45. Upon roll call vote, motion passed unanimously.

Resolution 22-R-46 Accepting a Grant of Utility Easement from Wagscap LLC: Engineer Zackery Roberson presented the proposed easement. Motion by Trustee March and seconded by Trustee Mahan to approve Resolution 22-R-46. Upon roll call vote, motion passed unanimously.

Built on What Matters.

Appointment of a Mayor Pro Tem: Town Clerk Meghan Martinez and Town Attorney Jason Meyers outlined a proposed process for appointment of a Mayor Pro Tem.

Mayor Crites opened the floor for nominations, the following trustees were nominated and accepted the nomination.

- Trustee Mahan
- Trustee March

Town Clerk Martinez provided ballots for voting. The following were the results:

Trustee Padia voted for Trustee March
Trustee Lamach voted for Trustee March
Mayor Crites voted for Trustee March
Trustee March voted for Trustee Mahan
Trustee Brown voted for Trustee March
Trustee Mahan voted for Trustee Mahan
Trustee teVelde voted for Trustee March

Trustee March was selected as Mayor Pro Tem with a majority vote of 5-4.

Town Clerk Meghan Martinez swore Trustee March in as Mayor Pro Tem.

Discussion Agenda: Town Clerk Meghan Martinez walked the Board through the various commissions, committees, and boards that the Board has an opportunity to participate on as representatives of the Town. After discussion the Board appointed the following members to the following groups:

DRCOG – Mayor Pro Tem March
Building Appeals Board – Trustees Mahan and Padia
Arts Committee – Trustee Brown
Historic Preservation Advisory Committee – Mayor Pro Tem March
Parks, Open Space, and Trails Commission – Trustee Lamach
Miners Day Committee – Trustee Mahan
Northern Water – Trustees Lamach and teVelde

Mayor and Trustee Reports:

Mayor Pro Tem March: He has gotten lots of great comments on the Colorado Boulevard improvements.

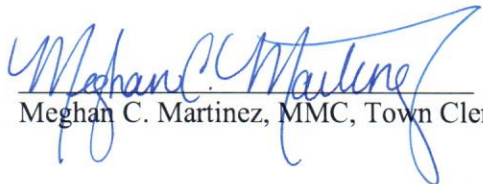
Trustee Mahan: He reminded the team about the Friday Memorial Day event at Bella Rosa.

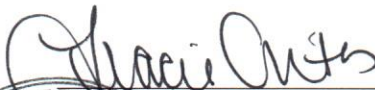
Trustee teVelde: He asked for an economic development update

There being no further business of the Board, Mayor Crites adjourned the meeting at 8:09 PM.

Approved by the Board of Trustees:

ATTEST:


Meghan C. Martinez, MMC, Town Clerk


Jason Crites, Mayor

