



Planning Commission Agenda

Thursday, June 15, 2023

Regular Meeting – 6:00 P.M.

Frederick Town Hall

401 Locust St.

Built On What Matters

In order to promote social distancing and to protect the health and safety of our Commission members, staff, and community this meeting will be hybrid and conducted via Zoom and in person.

Interested parties are encouraged to access the meeting via Zoom or in person at Town Hall.

The meeting information is as follows:

Join Zoom Meeting

<https://us06web.zoom.us/j/89396063281?pwd=MSStLN2FWYjcxWVBjTDNYUjNkV3k0QT09>

Meeting ID: 893 9606 3281

Passcode: 284631

Please contact Town Clerk Meghan Martinez with questions regarding the meeting. 720-382-5500 or mmartinez@frederickco.gov

Call to Order – Roll Call

Additions to the Agenda

- A. Approval of minutes from the May 4, 2023, meeting

Special Presentations

- B. Engineering Update- Civil Engineer Sarah Watson
- C. Growing Water Smart Debrief- Civil Engineer Kylie Couch

Other Business

Upcoming Meetings-

- Regular Planning Commission meeting Thursday, July 6th, 2023



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MINUTES
TOWN OF FREDERICK
PLANNING COMMISSION
MEETING CONDUCTED IN PERSON AND VIA ZOOM
May 4, 2023
6:00 PM

CALL TO ORDER: At 6:00 p.m., Chairperson Moe called the meeting to order and requested roll call.

ROLL CALL:

- Present: Chairperson Moe, Vice Chair Conroy, Commissioner Kelley, Commissioner Sammartino.
- Not present: Commissioner Scott.
- Staff: Planning Manager Ali van Deutekom, Land Use Attorney Christine Francescani, Assistant Town Clerk Emily Nitcher, and Parks Director Colby Johnson.

APPROVAL OF AGENDA:

PLEDGE:

APPROVAL OF APRIL 20, 2023, MINUTES:

Motion by Commissioner Kelley and seconded by Commissioner Sammartino to approve the April 20, 2023, Minutes.

Upon roll call vote, motion passed 3 to 1 with Chairperson Moe Abstaining.

PARKS AND OPEN SPACE UPDATE:

Parks Director Colby Johnson presented the parks and open space update to the Planning Commission.

APPROVAL OF THE PLANNING COMMISSION BYLAWS:

Vice Chair Conroy pointed out a typo in Article 5. Section B. #4. In the last sentence. The commissioners stated that the bylaws made sense and all their concerns were addressed.

Motion by Commissioner Kelley and seconded by Vice Chair Conroy to approve the Planning Commission Bylaws with the typographic error corrected.

Upon roll call vote, motion passed 4 to 0.

OTHER BUSINESS:

Upcoming Meeting:

Built on What Matters.

Regular Planning Commission Meeting Thursday June 15th.

There being no further business of the Planning Commission, Chairperson Moe adjourned the meeting at 7:03 p.m.

Approved by the Planning Commission:

Tracy Moe, Chairperson

ATTEST:

Emily Nitcher, Secretary to Planning Commission