



TOWN OF FREDERICK
PARKS, OPEN SPACE, AND
TRAILS COMMISSION

Wednesday, July 12th, 2023
6:30 P.M. at Town Hall and via Zoom

Built On What Matters

Regular Meeting

Agenda

Call to Order - Roll Call:

Approval of Agenda:

Public Comment:

- This portion of the Agenda is for members of the audience to provide comments to the POST Commission. If the comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

Action Agenda:

1. Approval of Minutes – June 14, 2023

Discussion Agenda:

1. Community Parks Master Plan Webpage & Survey Update
2. 2024 Capital Improvement Plan Discussion

Adjournment:

Zoom Meeting Information

<https://zoom.us/j/9550375939>

Meeting ID: 955 037 5939

+1 312 626 6799 US



**TOWN OF FREDERICK
PARKS, OPEN SPACE, AND TRAILS COMMISSION
Wednesday, June 14, 2023 Minutes
6:30 P.M.
At Town Hall and via Zoom**

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CALL TO ORDER

ROLL CALL:

- Present: Chairperson Gill, Commissioners Bolinger, Fosdick, Pilon, Schlais, Trustee Lamach
- Absent: Commissioner Davis, Hickman
- Staff: POST Director Colby Johnson

APPROVAL OF AGENDA

No changes were made to the Agenda.

PUBLIC COMMENT

There were no members of the public in attendance at Town Hall or virtually.

ACTION AGENDA

Approval of Minutes from the April Regular Meeting

- **Motion:** Fosdick – **Second:** Bolinger – **Vote to Approve:** 5-0

DISCUSSION AGENDA

The Communications and Engagement Department gave an update on public engagement initiatives including a new Town mobile application, Town events and master plan surveys.

Staff updated the Commission on the Community Parks Master Plan including the first round of public engagement which is scheduled to start in late June. A project website has been launched and is open for public comment.

Staff updated the Commission on the implementation of Cartegraph, an asset management system as well as 2023 Annual Action Plan projects.

Approved by the POST Commission:

Attest:

Chairperson

Staff Liason

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Priority	Project Name	Description	2024 Budget Request	OS	Water	CTF	GF	Streets	2023 Appropriation	Total	Project Lead
Planning											
1	CPMP	Full master plan for FRA, Bella Rosa and Centennial Parks Additional funding for expanded services	\$100,000	\$100,000	\$0	\$0	\$0	\$0	\$325,000	\$425,000	Colby
2	Downtown Park MP	Full master plan for Crist Park and surrounding greenways under the current Downtown Plan	\$125,000	\$0	\$0	\$100,000	\$25,000	\$0	\$25,000	\$150,000	Colby
3	Open Space and Trails Planning	Update 2021 POST MP for OS & T under new Comp Plan Ag policy, facilities policy, acquisition priorities & policy, vegetative mgmt, off-street trail network plan update, open space trail network update PLUS oil and gas parcel improvement prioritization, menu of options w/ cost estimates, public engagement docs and plan	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$125,000	\$200,000	Colby
4	POST & Public Landscape Dedication & Development Criteria Manual	Create a dedication and development manual for new subdivision parks, open space, trail & public landscape specifications	\$75,000	\$25,000	\$25,000	\$0	\$25,000	\$0	\$0	\$75,000	Committee
5	Neighborhood Park Water Conservation & Improvement Plan	Create prioritization, menu of options w/cost estimates, public engagement documents and plan for existing neighborhood and pocket parks	\$150,000	\$100,000	\$50,000	\$0	\$0	\$0	\$0	\$150,000	Colby
6	Bulrush Open Space Public Use Plan	Create a public use plan for Bulrush Open Space to allow general public access in compliance with U.S. Army Corp wetland mitigation bank regulations	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$20,000	\$20,000	Colby
7	Mendoza Site Plan	Conceptual site plan for Mendoza Open Space Purpose is for concept only, a full master plan would be developed in the future, prior to construction - something to show the public what we plan on doing	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000	Colby
8	Town Wayfinding Master Plan	Create wayfinding signage plan for trails, streets, Downtown	\$100,000	\$25,000	\$0	\$0	\$50,000	\$25,000	\$0	\$100,000	Committee
Design & Construction											
1	Milavec Water Quality	Implementation of CPMP Recommendations	\$150,000	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000	Colby
2	Colorado Boulevard Median Update	Design and construction of replacement landscaping on the Colorado Blvd median and 5th St roundabout as a part of the Evergreen commercial development project	\$250,000	\$50,000	\$0	\$0	\$100,000	\$100,000	\$0	\$250,000	Sarah
3	Golf Facility Plan	Develop a feasibility study with cost estimates on floor plan modifications to Clubhouse and 10-20 year maintenance facility	\$40,000	\$0	\$0	\$0	\$40,000	\$0	\$0	\$40,000	Colby/Tim S.
4	Irrigation Central Control	Implementation of Parks and Golf Central Irrigation Control	\$125,000	\$0	\$125,000	\$0	\$0	\$0	\$50,000	\$175,000	Sarah
5	Golf Irrigation Audit & Repair	Whole course irrigation audit and full repair of existing	\$100,000	\$0	\$0	\$0	\$100,000	\$0	\$100,000	\$10,000	Sarah/Tim M.
6	Pumphouse Repair	Milavec East and West Pumphouse Repairs - Design & Repair	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0	\$250,000	Sarah
7	Golf Course Pond Repairs	Repair inflow and outflow structures to golf course ponds and add shoreline protection at pumphouses	\$60,000	\$0	\$60,000	\$0	\$0	\$0	\$60,000	\$60,000	Sarah
8	Tunnel Upgrades	Lighting, sealing and white epoxy paint	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000	Sarah
Annual Maintenance Programs											
	Capital Equipment Program	Parks and Golf equipment new and replace	Unknown						\$162,500		Sarah/Tim S.
	Trail Maintenance Program	Repair and replace existing trails and adjacent landscaping	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$20,000	\$50,000	
	Tree Program	Town Tree Program	\$10,000	\$10,000	\$0	\$0	\$0	\$0	\$10,000	\$10,000	
		Totals	\$1,655,000	\$580,000	\$510,000	\$100,000	\$340,000	\$125,000	\$897,500	\$2,240,000	