



**TOWN OF FREDERICK
PARKS, OPEN SPACE, AND TRAILS COMMISSION
Wednesday, August 3, 2022 Minutes
6:30 P.M.
Frederick Town Hall and via Zoom**

Built On What Matters

CALL TO ORDER

ROLL CALL:

- Present: Commissioners Fosdick, Gill, Pilon, Schlais & Trustee Lamach
- Absent: Commissioner Davis
- Staff: POST Director Colby Johnson

APPOINTMENT OF A TEMPORARY CHAIRPERSON:

- Nomination of Allan Gill to serve as Temporary Chairperson by Commissioner Fosdick
 - **Motion:** Fosdick – **Second:** Pilon – **Vote to Approve:** Fosdick, Schlais, Pilon

APPROVAL OF JULY 2022 MINUTES

- **Motion:** Fosdick – **Second:** Gill – **Vote to Approve:** Fosdick, Gill, Pilon, Schlais

POST DEPARTMENT UPDATE:

POST Director Johnson updated the Board on recent Department projects including:

- Summit View playground and FRA shelter projects, which are substantially complete. Some additional landscaping and turf improvements will occur at Summit View this fall and the tables will be temporarily installed at FRA in early August. Staff will evaluate options for new tables, electricity and other improvements to the shelter this winter.

The Commission discussed their involvement in the FRA and Centennial Master Plan process. They agreed to have the entire POST Commission serve on the Project Advisory Committee. POST Director Johnson will navigate any open meeting needs that arise. The Commission felt that this would allow their full involvement and reduce costs by having the Consultant present updates to them separately. Staff will be sending out invites to the Project Advisory Committee in September, once the firm has been selected.

Additionally, staff will work to coordinate a presentation from the top 2 or 3 firms, based on staff's selection process, for the POST Commission at an upcoming meeting for their involvement in the final selection.

DEPARTMENT CAPITAL IMPROVEMENT PLAN:

POST Director Johnson presented a draft 1 and 5 Year Capital Improvement Plan for the Department. Projects were discussed and the Commissioners provided input on several items. That input will be incorporated in the Plan as it develops throughout the rest of 2022. Staff will continue to provide updates to the Commission as that progresses.

Approved by the POST Commission:

Attest:

Allan Gill

Chairperson

[Signature]

Staff Liason

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