



Town of Frederick Board of Trustees

Regular Board Meeting Minutes
Frederick Town Hall, 401 Locust Street
September 12, 2023

Call to Order: At 7:00 p.m. Mayor Crites called the meeting to order and requested roll call.

Roll Call: Present were Mayor Crites, Mayor Pro Tem March, Trustee Lamach, Trustee te Velde, Trustee Brown, Trustee Padia, and Trustee Mahan.
Also present were Town Manager Bryan Ostler, Town Attorney Jason Meyers, and Town Clerk Meghan Martinez.

Trustee Brown Left the meeting at 9:15 pm.

Pledge of Allegiance:

Approval of Agenda:

Item C was incorrectly put under Staff Reports and should be considered with the Consent Agenda.

Special Presentations:

Public Comment:

Tonya and Jeremy Yarrow – 247 Tipple Parkway – Weld County Residents requesting the sidewalks be made more walkable and inquired about when tree trimming and weed removal will happen. They also requested inclusion in the limb program and clean up day. They would like to see traffic control and speed control on Tipple Parkway.

Staff Reports:

Administrative Report: Town Manager Bryan Ostler provided a written report.

Economic Development Update: Assistant Town Manager Ryan Johnson provided an economic development update.

Town Clerk's Report: Town Clerk Meghan Martinez provided a written report.

Consent Agenda:

Motion by Trustee Mahan and seconded by Trustee Brown to approve the consent agenda which contained the following items:

- August 8, 2023, Minutes.
- August 22, 2023, Minutes.

Upon roll call vote, motion passed unanimously.

Action Agenda:

Built on What Matters.

Resolution 23-R-38 Approving a Temporary Construction and Use Easement between the Town of Frederick and Agilent Technologies, Inc.: Assistant Town Manager Ryan Johnson presented. Motion by Trustee Brown and seconded by Trustee Lamach to approve Resolution 23-R-38. Upon roll call vote, motion passed unanimously.

Public Hearing Resolution 23-R-39 Approving the Service Plan of Columbine Heights Metro District: Planning Manager Ali vanDeutekom presented, Special Counsel Jim Hunsaker was present and addressed the board. Deborah Early spoke on behalf of Columbine Heights. Motion by Trustee Padia and seconded by Trustee Mahan to approve Public Hearing Resolution 23-R-39. Upon roll call vote, motion passed unanimously.

Mayor and Trustee Reports:

Mayor Pro Tem March: He mentioned that Miners Day is upon us and asked Town Manager Bryan Ostler to provide an update. There were two options for Miners Day walk with team Fred or use Golf Carts. Mayor Pro Tem March will handle the wreath laying ceremony.

Trustee Lamack: He commented on Night to Shine Prom, that it was a great event, and he is proud to say that Frederick supports the event.

Trustee Brown: The youth commission met, they are working on their bylaws, and they will all be attending Miners Day. He also mentioned a light at Colorado Boulevard and Godding Hollow Parkway.

Trustee Mahan: He commented that the Shine Prom was such a cool event. Reminder of the tree vouchers on 09/25/2023. Trustee Brown asked about refrigeration and other items that they could provide a mechanism for residents.

Mayor Crites: She called attention to the Downtown resident with privacy concerns. Staff has a few options: tree planting with the voucher program or Mature tree planting 4-6 K. Seasonal Callouts on a monthly basis for total roofing permits and Plowing routes.

Executive Session:

Motion by Trustee Mahan and seconded by Trustee Brown to go into executive session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6- 402(4)(e)(I); regarding property transaction. Upon roll call vote, motion passed unanimously.

At 8:21 Mayor Crites recessed the meeting to go into executive session.

At 9:22 Mayor Crites reconvened the meeting.

Adjournment:

There being no further business of the Board. Mayor Crites adjourned the meeting at 9:22 p.m.

Approved by the Board of Trustees:

ATTEST:

Tracie Crites

Tracie Crites, Mayor

Kelly Green

Kelly Green, Deputy Town Clerk

