



Built On What Matters

Town of Frederick Historic Preservation Committee Agenda

Town Hall, 401 Locust Street
Tuesday, May 12, 2026

2:30 PM

Call to Order – Roll Call

Pledge of Allegiance

Approval of Agenda

Special Presentations

Public Comment

This portion of the agenda is provided to allow members of the audience to provide comments to the Historic Preservation Committee. Please sign in and you will be called. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

Staff Reports

Consent Agenda

Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Historic Preservation Committee member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda.

- A. April 14, 2026 Historic Preservation Committee Meeting Minutes -

Action Agenda

Discussion Items

- B. Update of Board of Trustees May 6 meeting - CLG resolution, Bylaws resolution, HPC ordinance, and Historic Preservation Plan resolution -
- C. Museum open dates - June first Friday and Committee member attendance at upcoming community events + outreach tools (fliers, social media, etc.) -
- D. Grant funding options and potential projects -
- E. HPC webpage update -
- F. Tour(s) of area museums -
- G. June meeting discussion topics or work session ideas -
- H. Other discussion items -

Commissioner Reports

- I. Recap of April 24 and May 1 school tours and May 1 Museum open hours -

Other Business

Adjournment



Town of Frederick Historic Preservation Committee Meeting Minutes April 14, 2026

Call to Order – Roll Call: At 2:31 PM, Chairperson Smith called the meeting to order and requested a roll call. Present were Chairperson Smith, and Committee Members Cave, McDonald, Grubb, and Trustee March.

Approval of Agenda: The agenda was approved as submitted.

Public Comment: No one signed in for public comment.

Consent Agenda: A motion was made by Committee Member Grubb and seconded by Committee Member Cave to approve the Consent Agenda. All were in favor.

March 10, 2026 Meeting Minutes:

Action Agenda:

Historic Preservation Plan: The updates were reviewed and discussed. A motion was made by Chairperson Smith and seconded by Committee Member Cave to approve Historic Preservation Plan. All were in favor.

Historic Preservation Committee Bylaws: The additions and modifications were reviewed and discussed. A motion was made by Committee Member Cave and seconded by Committee Member Grubb to approve Historic Preservation Committee Bylaws. All were in favor.

Certified Local Government Resolution: A motion was made by Committee Member Cave and seconded by Committee Member McDonald to approve supporting a Certified Local Government Resolution. All were in favor.

Discussion Items:

Museum open dates and Committee scheduling: Items discussed included:

- Coverage for the first Friday of each month
- Coverage of special events
- Summer Concerts at Crist Park with the Arts Committee on June 10th, July 8th, and August 12th from 6:30-8:30 PM
- School tours April 24th and May 1st
- Tour and Talks on May 13th, June 10th, July 8th
- Carbon Valley Memorial Day Ceremony
- Miners Day and Frederick in Flight
- Frederick Memorial Day Ceremony May 22nd

School field trips and touring the museum - April 24 and May 1 - Committee scheduling: The Committee will provide activity/coloring book for the third-grade tours.

Fundraising for historic preservation projects: Once CLG status is achieved:

- General grants up to \$25,000 that do not require a cash match
- State Historic Fund grants — may or may not require a cash match
- Non-competitive grants up to \$20,000 that require a 10% match
- Micro grants up to \$10,000 that don't require a match

-Mr. Schumacher will look into adding funding to the budget for grant matches and will also talk to the Town Grant Administrator.

The Committee will revisit the topic of grants at a future meeting.

Community events and coordinating HPC outreach: -Coordinating with Communications on how they can help the Committee
-Flyer for marketing

Museum open sign options: The Town Clerk Office loaned a sign board to the Committee.

Visit the Louisville and Lafayette museums and review websites: There will be a survey in the near future regarding touring other museums.

The Committee would like to reach out to individuals to request recordings of oral histories for the museum.

HPC webpage update: The Committee would like to implement a questionnaire for the website and will discuss at a future meeting.

Wellness Center House - 318 4th Street: The Committee is concerned about any changes planned for the area of the Wellness House.

Work session scheduling and project ideas: Ideas for scheduling work sessions:

- Work on the museum
- Going through old photos and documents in the basement
- Gathering community stories
- More than two Committee Members gathering would require posting in advance for transparency.
- Interested parties should reach out to Mr. Schumacher.

Other discussion topics: -Facilities issues at the museum — new padlock, alarm system, cleaning, thermostat

-Name badges for all Committee Members

-Dan March's term as Trustee will expire April 2026-going forward he will help as a Committee Member.

-Applications and interviews for boards, commissions, and committees

-Obtaining a map of Frederick mines

-Printing large items on the plotter

Commissioner Reports:

Museum visit and idea exchange with Firestone staff: Mr. Schumacher and Chairperson Smith met with Firestone staff who provided contact information for a Lafayette railroad youth group coordinator.

Other Business:

Adjournment: There being no further business of the Historic Preservation Committee, Chairperson Smith adjourned the meeting at 3:57 PM.