



Built On What Matters

Town of Frederick Board of Trustees Agenda

Frederick Town Hall
Board Chambers
401 Locust Street
Wednesday, February 18, 2026

7:00 PM

Work Session 6:00 PM

**Agenda
Regular Meeting 7:00 PM**

Work Session

- A. Future Water Resources Discussion -
- B. Legislative Update -

Call to Order – Roll Call

Pledge of Allegiance

Approval of Agenda

Special Presentations

- C. Carbon Valley Half Marathon -
- D. Yard Goats-Tri-Town Little League Team -

Public Comment

This portion of the agenda is provided to allow members of the audience to provide comments to the Board of Trustees. Please sign in and you will be called. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

Staff Reports

- E. Administrative Report -
- F. Celebrating America 250th and Colorado150th -

Consent Agenda

Consent Agenda items are considered to be routine and will be enacted by one motion

and vote. There will be no separate discussion of Consent Agenda Items unless a Board of Trustees member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda.

G. Approval of Minutes

Action Agenda

H. Resolution 26-R-05 Annual Water Allowance and Water Reservation & Allocation Policy Updates -

Discussion Agenda

I. Grant Administrator's Annual Report -

J. Intrepid Fiber Update -

Mayor and Trustee Reports

Executive Session

Adjournment

[MEET_FOOT]

Print

Community Grant Application - Submission #53017

Date Submitted: 1/25/2026

Town of Frederick Community Grant

Organization Name*

Carbon Valley Half Marathon

Address1*

9100 Foxfire Street

Address2

City*

Firestone

State

CO

Zip

80504

Contact First Name*

Monica

Contact Last Name*

Vickers

Contact Phone Number*

7205345295

Contact Email Address*

mvickers@h-2e.com

Federal/State Tax ID*

46-1942454

Please describe your project and the reason for your request.*

This will be our 14th year bringing our community together to raise funds for autism research. Something for all levels, we have a half marathon, 5K, and family fun run to register for. We are a non-profit organization and only volunteers run it so funding it critical.

Amount Requested*

3000.00

Number of Frederick residents and/or visitors will participate and/or benefit from the program/project:*

500

In what way will this program enhance the Town of Frederick's positive image, provide opportunity for informal education, community building and/or family entertainment?*

We have people that will come and be part of this event because of the cause from all over the world. That will bring in new people to the town and it is always nice when the town supports a non-profit. There will be a vendor expo for spectators to visit while their people are running. There will be a DJ with fun music and a beer garden also for anyone over the age of 21.

Have you requested support from other sources? Please provide a list of organizations that you have solicited or will be soliciting:*

We reach out to many organizations around our community for sponsorships. The town of Firestone, JoyForWard, United Power, Stapp Toyota, Green Pointe, Firestone Orthodontist, Inspiring Talkers, and Mini Miners

Has your organization applied for a grant from the Town of Frederick before?*

☒ Yes

☐ No

If you were awarding funding in the past, how much did you receive?

2000.00

If you received funding in the past, how did you use the funds?

All funds are used to purchase T-shirts, medals and pay for permits and anything left over is donated to autism research at Colorado Children's Hospital.

If you received funding in the past, were there funds leftover? If so, how were the funds utilized?

All funds left over are all given to the autism research department at Colorado Children's Hospital

Program/Project Budget

Program/Project Name*

Carbon Valley Half Marathon

Total Project Budget:

Please provide a complete project budget list including personnel, promotion, supplies, services etc. The budget can be itemized below.

Item/Amount*

Permits

Item/Amount

800.00

Item/Amount

Timing Company

Item/Amount

1750.00

Item/Amount

Ambulance/Police

Item/Amount

1700.00

Item/Amount

Tables/Chairs/Potties/T-Shirts

Item/Amount

5900.00

Item/Amount

Awards and entertainment

Item/Amount

3500.00

Total Project/Program Budget:*

19550.00

Please List Any Sources of Funding Secured*

Town of Firestone.

To include any gifts and/or grants pledged or paid. If none received please enter N/A

Request for Additional Funding

Prices have increased for our event and we would like to continue to give the best awards and swag to show off for the Town.

If the request is for funds exceeding \$500.00 please explain why your organization has requested funding beyond the \$500.00 grant award.

Please including the following attachments for inclusion in your application.

Board of Directors and Key Staff noting any paid staff.*

CVHM Board Positions 2024-2025.docx

IRS Determination Letter indicating Tax-Exempt Status of the Organization*

CVHM 501c3.pdf

By signing below, I certify that all information is true and correct to the best of my knowledge.*

Date*

1/25/2026

Monica Vickers

Signature

The Impact of Carbon Valley Half Marathon

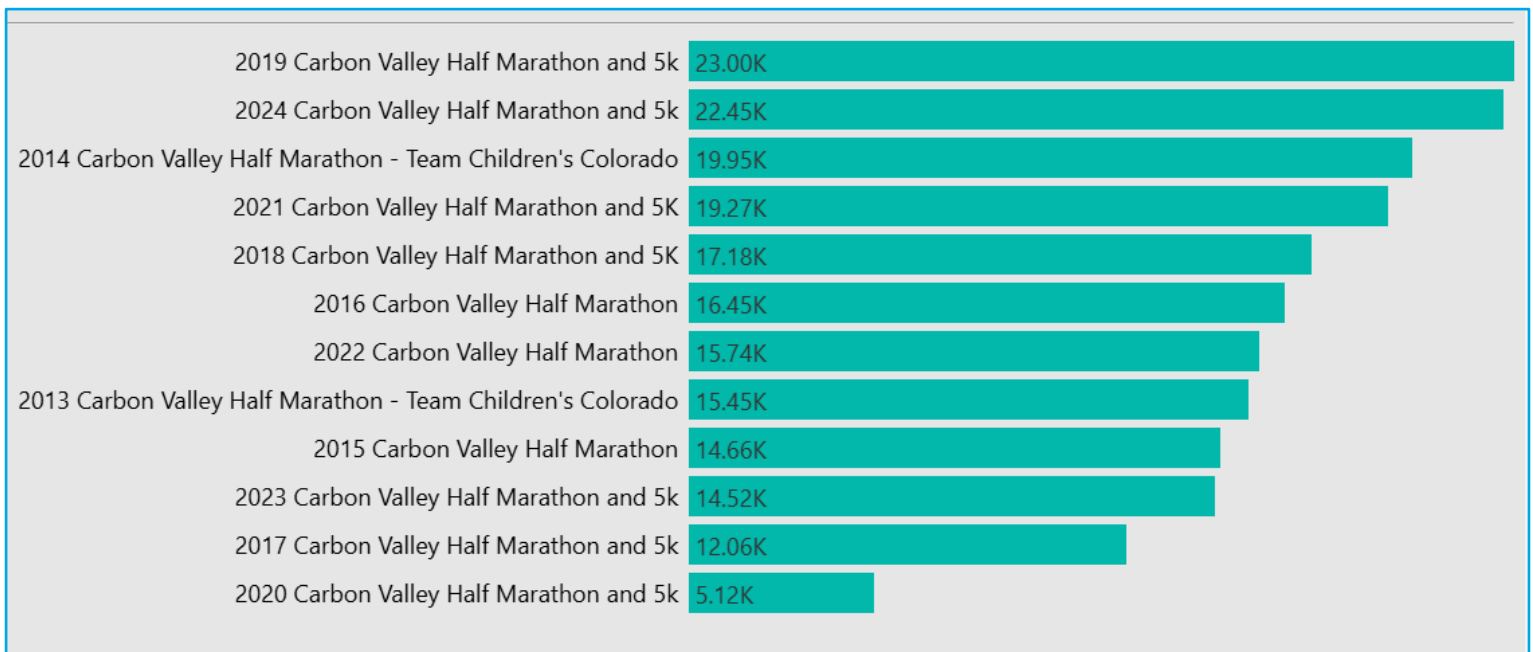
Making Strides to Embrace Autism



Children's Hospital Colorado
Foundation

\$195,860.67 Raised for Children's Hospital CO, Autism Research

Since 2013, the Carbon Valley Half Marathon has worked tirelessly on their annual half marathon and 5k fundraiser. The dedication, passion, and determination of this group is inspiring to all who work at Children's Hospital Colorado. All proceeds raised from this event benefit Children's Autism Research.



Above: CVHM's donations to Children's CO since 2013.



Children's Hospital Colorado
Foundation

The Impact:

Research updates courtesy of:

Ann Reynolds, MD

Professor, Pediatrics-Developmental
Pediatrics

Developmental Pediatrics is very grateful for the funding from the Carbon Valley Half Marathon.

•We have used the funds to provide statistical support for primary and secondary analyses of gastrointestinal (GI) problems in a large data set of preschool age children with autism, developmental delays (DD), and children from the general population (POP). The funds have had a significant impact on our understanding of GI symptoms in children with autism.

- Children in the ASD group were over 3 times more likely to have parent-reported GI symptoms than the POP group, and almost 2 times more likely than the DD group. This was the largest study of its kind that included control groups. These control groups help to determine what symptoms are specific to ASD. It also found that children with ASD and a history of regression were found to have more GI symptoms than children with autism without regression. We then used this data to better understand the possible causes of GI symptoms in children with ASD and DD. Understanding etiology may lead to better treatments and to a better understanding of the association of GI with anxiety, behavior and sleep. These findings may also be informative for understanding phenotypic subtypes in ASD in future analyses of risk factors for ASD.



SOURCES:

Reynolds AM, Soke GN, Sabourin KR, Croen LA, Daniels JL, Fallin MD, Kral TVE, Lee LC, Newschaffer CJ, Pinto-Martin JA, Schieve LA, Sims A, Wiggins L, Levy SE. Gastrointestinal Symptoms in 2- to 5-Year-Old Children in the Study to Explore Early Development. *J Autism Dev Disord.* 2021 Jan 4; doi: 10.1007/s10803-020-04786-9. [Epub ahead of print] PubMed PMID: 33394243.

The Impact:

CONTINUED:

- We then tested whether polygenic risk scores for each of three GI disorders (ulcerative colitis, inflammatory bowel disease, and Crohn's disease) were related to GI symptoms in children with and without ASD. Statistical models were used to estimate associations between the genetic risk scores and GI symptoms. Children without ASD who had the genetic risk, were more likely to have GI symptoms, especially if they had diarrhea or loose stools. However, children with autism with genetic risk for ulcerative colitis, Crohn's disease, and Inflammatory Bowel disease were not more likely to have GI symptoms. The supports the theory that there is a unique biological etiology for the association between ASD and GI symptoms.
- We are now looking for any association between GI symptoms and potential risk factors for changes in the microbiome around the time of delivery such as C-section delivery or breastfeeding.



SOURCES:

Reynolds AM, Soke GN, Sabourin KR, Croen LA, Daniels JL, Fallin MD, Kral TVE, Lee LC, Newschaffer CJ, Pinto-Martin JA, Schieve LA, Sims A, Wiggins L, Levy SE. Gastrointestinal Symptoms in 2- to 5-Year-Old Children in the Study to Explore Early Development. *J Autism Dev Disord*. 2021 Jan 4; doi: 10.1007/s10803-020-04786-9. [Epub ahead of print] PubMed PMID: 33394243.

The Impact:

LASTLY:

- We have also used the funds to provide statistical support for a secondary analysis of issues associated with sleep problems in a large data set of preschool age children with autism, developmental delays, and children from the general population. The study found that anxiety and GI symptoms predict sleep problems in all preschool age children including those with autism. We plan to look for genetic risk scores in children with autism and sleep problems in the near future.

- Vitamin D deficiency is more prevalent among children with ASD than other children in the United States. Primary care providers should consider screening for vitamin D deficiency in children with ASD and counsel families about nutritional sources of vitamin D or supplementation when necessary.

- We are currently conducting a quality improvement project for our transition to adulthood clinic for youth with autism. We are surveying families and completing focus groups with some of them to determine what families find helpful and what they would like added to our transition clinic. We just had our first focus group, and it was very helpful. The goal is to provide resources that are tailored to the adolescent/young adult with autism and other developmental delays.



SOURCES:

Reynolds AM, Soke GN, Sabourin KR, Croen LA, Daniels JL, Fallin MD, Kral TVE, Lee LC, Newschaffer CJ, Pinto-Martin JA, Schieve LA, Sims A, Wiggins L, Levy SE. Gastrointestinal Symptoms in 2- to 5-Year-Old Children in the Study to Explore Early Development. *J Autism Dev Disord*. 2021 Jan 4; doi: 10.1007/s10803-020-04786-9. [Epub ahead of print] PubMed PMID: 33394243.

We cannot full express our level of gratitude or appreciation for the Carbon Valley Half Marathon team. You are a driving force in accelerating autism research and changing lives for our patients. We are incredibly thankful to have your support.



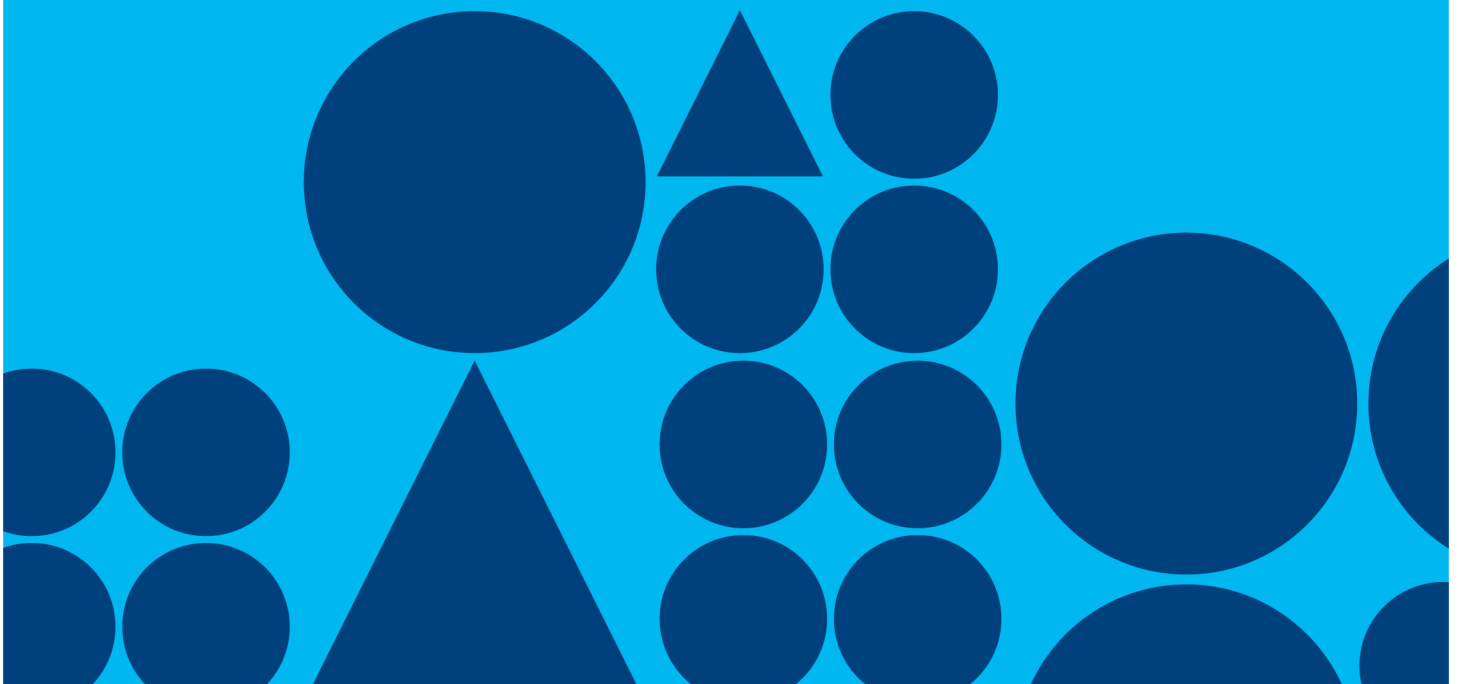
Children's Hospital Colorado
Foundation



Children's Hospital Colorado
Foundation

Anschutz Medical Campus
13123 E. 16th Ave., Box 045
Aurora, CO 80045

ChildrensColoradoFoundation.org



ATLANTA GA 39901-0001

In reply refer to: 0752857574
Dec. 26, 2017 LTR 4168C 0
46-1942454 000000 00
00014668
BODC: TE

CARBON VALLEY HALF MARATHON
% BRENDA RIDGLEY
6456 SADDLEBACK AVE
FIRESTONE CO 80504-5479



021438

Employer ID Number: 46-1942454
Form 990 required: Y

Dear CARBON VALLEY HALF MARATHON :

We issued you a determination letter in JULY 2015, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c) (03).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

CVHM Board Positions & Assignments 2024

Board of Directors

A board of directors is the group of people responsible for the strategic management of a for-profit or nonprofit corporation. Depending on the size of the board, the members might run the business activities of the organization or oversee office staff that handle the day-to-day duties. The board operates by following the corporation's bylaws, a set of rules that governs how the organization must pursue its mission and activities.

Chairman of the Board/President/Race Director – Monica Vickers (Billing Coordinator)

The top position of a board is the chairman, chairperson or sometimes simply chair, who often serves as the president of the organization. In his chairman's role, the board member markets events, actively campaigns on social media venues, runs board meetings, appoints committees and performs other duties as directed by the bylaws. As president, this individual represents the organization in public by appearing at community events, giving speeches, writing articles and attending functions on behalf of the organization.

Vice Chair/Vice President/Course Director – Mike Sindelar (Business Owner)

Serving directly under the chair is the vice chair or vice president. This person is often next in line to become the chair and serves as the board's leader when the chair is not present, such as during official board meetings. As Course Director, this person creates, updates & maintains all aspects of the Half Marathon & 5K course. Some organizations have multiple vice presidents comprising an executive committee. In that case, this position is known as the first vice president.

Secretary – Lida Johnson (Head-to-Toe health coach)

The secretary of a board takes notes, called minutes, at board meetings, then submits those minutes for amendment or approval by the board. If the organization does not have a business office, the secretary keeps its records and its non-financial legal documents, including its bylaws, articles of incorporation and minutes of historical meetings.

Treasurer – Roxanna Chavez (Administration)

The treasurer of a board reviews the organization's financial records. In that case, the treasurer keeps copies of the main financial records, reviews checks the business manager or accountant writes, approves purchases and invoices and otherwise oversees and keeps an eye on the organization's finances. The treasurer also prepares and delivers a treasurer's report at each of the board's official meetings and approves the organization's annual tax filing. Many smaller organizations combine the secretary and treasurer positions, giving this position the title of secretary/treasurer.

Board Members at Large

Board members who do not have one of the previously discussed roles often volunteer to head committees such as a marketing or website committee. These board members attend meetings, receive updates and vote on board matters. They have the right to make motions, discuss them and vote on them. These positions come with a chairperson title, such as a marketing committee chair. After serving as a board member, these individuals might ascend to the secretary, treasurer, vice chair and eventually chairman of the board positions. Some board members represent specific geographic areas, often when the organization is a nonprofit with members. For example, a board might have northern, southern, eastern and western districts, with a board member required to reside within the boundaries of her district.

Marketing Chair, Board of Directors – Paula Swanson (Marketing Coordinator)

He or she will be responsible for meeting the board's fundraising and sponsorship goals. The selected candidate will also offer guidance to the development director in fundraising campaigns, major gifts, and corporate partnerships.

Volunteer Chair, Board of Directors – Jody Whitmore (Real Estate/Retired)

He or she will be responsible for meeting the organization's race-day volunteers. The selected candidate will also offer guidance to the development director in recruiting campaigns, volunteer assignments, and race-day volunteer coordination.

Print

Community Grant Application - Submission #52798

Date Submitted: 1/7/2026

Town of Frederick Community Grant

Organization Name*

Yard Goats

Address1*

5890 Tenderfoot Ave

Address2

City*

Firestone

State

CO

Zip

80504

Contact First Name*

Timothy

Contact Last Name*

Chavez

Contact Phone Number*

3034729854

Contact Email Address*

timothy.chavez@bvsd.org

Federal/State Tax ID*

N/A

Please describe your project and the reason for your request.*

We are a little league baseball team from the tri-town area. Kids not only learn the fundamentals of a sport but they learn the value of community by us emphasizing character development, teamwork skills, and self-discipline through the game of baseball. We are looking for donations to help pay for our League fee, uniforms, indoor practice facility, and equipment.

Amount Requested*

\$500.00

Number of Frederick residents and/or visitors will participate and/or benefit from the program/project:*

5

In what way will this program enhance the Town of Frederick's positive image, provide opportunity for informal education, community building and/or family entertainment?*

It will help teach the kids about the value of community and giving back to the community you come from. I know we have players from the other towns but the tri-town area gives the unique opportunity to not only be involved in your town but the neighboring towns.

Have you requested support from other sources? Please provide a list of organizations that you have solicited or will be soliciting:*

Yes. Ward Electric, VS Moulding, Maria Bonita Mexican restaurant, and Marshall Rodeno.

Has your organization applied for a grant from the Town of Frederick before?*

☐ Yes

☒ No

If you were awarding funding in the past, how much did you receive?

If you received funding in the past, how did you use the funds?

If you received funding in the past, were there funds leftover? If so, how were the funds utilized?

Program/Project Budget

Program/Project Name*

Little League Baseball Team

Total Project Budget:

Please provide a complete project budget list including personnel, promotion, supplies, services etc. The budget can be itemized below.

Item/Amount*

League fee

Item/Amount

2800.00

Item/Amount

Uniforms

Item/Amount

900.00

Item/Amount

Equipment

Item/Amount

500.00

Item/Amount

Indoor facility

Item/Amount

500.00

Item/Amount**Item/Amount****Total Project/Program Budget:***

4700.00

Please List Any Sources of Funding Secured*

None

To include any gifts and/or grants pledged or paid. If none received please enter N/A

Request for Additional Funding

If the request is for funds exceeding \$500.00 please explain why your organization has requested funding beyond the \$500.00 grant award.

Please including the following attachments for inclusion in your application.

Board of Directors and Key Staff noting any paid staff.*

Yard Goats Board of Directors (1).docx

IRS Determination Letter indicating Tax-Exempt Status of the Organization*

Yard Goats Tax explination .docx

By signing below, I certify that all information is true and correct to the best of my knowledge.*

Date*

Timothy Chavez

1/7/2026

Signature

Yard Goats Board of Directors

President/Treasure: Tim Chavez

Vice President: Brett Thompson

Secretary: [Caryn Chavez](#)

Head Coach: Tim Chavez

Assistant Coaches: Matt Schanz and Brett Thompson

All positions are volunteer. No paid positions.

The Yard Goats is not a 503(c) non-profit organization. We are an independent youth baseball team from the tri-town area. We are only looking for enough money to cover our fees and keep the player fee as low as possible.



Town of Frederick Administrative Report February 18, 2026

Upcoming Board of Trustees Meetings:

The following is the schedule for upcoming meetings, though topics are subject to be changed or rescheduled:

- February 18, 2026 – Regular Meeting
- March 4, 2026 – Regular Meeting
- March 18, 2026 – Regular Meeting
- April 1, 2026 – Regular Meeting



Effective, Efficient & Strategic Government Operations

- The PROST Commission met on February 11 and discussed the Land Use Code update, specifically the Parks, Open Space and Trails Design Guidelines, as well as transportation initiatives and an update on park and open space municipal code regulations.
- The following is a comparison of building permit totals from 2022 to date:

Permit Types	2022	2023	2024	2025	2026
Commercial Accessory Structure Permit	2	1	7	1	0
Commercial Addition Permit		1	4	5	0
Commercial Alteration Permit	13	20	21	37	2
Commercial Demolition Permit	2	3		1	0
Commercial Electrical Permit	12	10	10	14	2
Commercial Foundation Permit	1	3	5		0
Commercial Mechanical Permit	6	7	4	4	0
Commercial New Construction Permit	4	9	12	11	4
Commercial Plumbing Permit	1	3	1	1	1
Commercial Roofing Permit		14	9	2	0
Commercial Solar/PV Permit			2	6	0

Built on What Matters.

Communication Facility Permit	2			2	0
Sign Permit	6	8	11	29	3
Temporary Structure Permit		6	1	3	1
Residential Accessory Structure Permit	3	7	2	1	0
Residential Addition Permit	12	11	14	10	0
Residential Alteration Permit	42	31	21	21	1
Residential Electrical Permit	13	23	26	18	0
Residential Foundation Permit		1	2		0
Residential Mechanical Permit	82	102	110	86	6
Residential New Construction Permit	125	93	64	57	6
Residential Plumbing Permit	46	57	58	42	5
Residential Pool/Spa Permit	3	2			0
Residential Roofing Permit	23	2164	468	53	3
Residential Solar/PV Permit	105	65	70	36	1
Water Tap Permit				1	0
Total Permits	503	2641	922	441	35

- The following is the Town Clerk's Office report for February 2026:
 - Liquor Licensing:
 - 1 license set for Hearing
 - 1 license in renewal process
 - 1 Transfer in process
 - 16 total licenses

Liquor License Name	Expiration Date	License Type	Addition to License
Georgia Boys Smokehouse	1/23/2027	Hotel + Restaurant (city)	Takeout and Delivery
Frederick Liquor and Store	2/21/2027	Liquor Store (city)	Delivery
7 - Eleven Store 35269B	3/21/2026	Fermented Malt Beverage Off (city)	Renewal In Progress
King Soopers #154	4/14/2026	Fermented Malt Beverage and Wine (city)	
Frederick Travel Center	6/30/2026	Fermented Malt Beverage (city)	
Chipotle Mexican Grill #5480	7/21/2026	Beer and Wine (city)	
Back 9 at Bella Rosa	9/3/2026	Hotel + Restaurant Optional (city)	One Optional Premise
Glacier Liquors	9/4/2026	Liquor Store (city)	
Gabe's Café LLC	9/27/2026	Hotel + Restaurant (city)	

Rock Solid	10/18/2026	Tavern (city)	
Circle K Store 2706787	11/12/2026	Fermented Malt Beverage (city)	
Mirror Image Brewing Company	11/3/2026	Brew Pub (city)	Takeout, Modification of Premises Hearing – 02/13/2026 at 3:00 pm
Lola's Kitchen Tacos Y Tequila / Indian Bites	11/2/2026	Hotel + Restaurant (city)	Takeout, Transfer Pending
Rumbo 52	11/20/2026	Hotel + Restaurant (city)	Takeout
7 - Eleven Store 38638A	12/25/2026	Fermented Malt Beverage Off (city)	
Meco Coffee Collective	12/9/2026	Hotel + Restaurant (city)	

- Solicitors Licensing:
 - No Applications or Active Licenses
- Municipal Court

January 9, 2026 Court Numbers *FTA = Failure to Appear										
Early Pay	Traffic	Criminal	Animal	Virtual Court	Review	Restitution	Interpreter	Trial	Total Appr	FTAs
140	90	14	5	0	12	0	7	0	115	13

- Colorado Open Records Requests
 - 17 Requests requested, completed, and closed for the month of December 2025

Kristen Hoffman	I am requesting copies of or a report of ALL issued building permits for Residential & Commercial properties from 11/1/2025 - 11/30/2025. Report to include (if available): Permit #, Issued and Applied Dates, Site Addresses, Valuation of project, Description of Work, Contractor & Owner Information.
Julia Saul	I am seeking to obtain an email copy of the Certificate of Liability Insurance for the company Altitude Recreation that covers the date 7.10.25 and a current one if available.
Jeffrey Clement	Predictive policing products, systems, and tools are more specifically defined in our enclosure with this Letter. They include, for example, products like Palantir, HunchLab, CrimeView/Central Square, AISight, LexisNexis, ShadowDragon. COMPAS, PredPol, Geolitica, or SpotShotter Connect Missions.
Gabby Smith	Public Records Request for Residential Building Permit Reports. Excel preferred. Includes Contractor/owner name,

	permit #, address, & permit type, value. for the month of November 2025
Constance Daley	Court Records Request related to traffic accident on February 4, 2025 Frederick Police Department Case # 24FE000112. Party Name Timothy Craig DOB: 2-8-1973.
Constance Daley	Our office represents David Stoecker regarding an auto accident that occurred on March 22, 2024. We are requesting all court documents regarding defendant Phyu Kyaw DOB: 03/17/1977. The Frederick Police Department case number is 24FE000376
Hana Ciembrnowicz	2018 Roof permit for my address, 9000 Eldorado Ave. Frederick, CO 80504
Brandy Booth	A copy of the approved site plan referenced in a Zoning Verification Letter provided by the Frederick Colorado Planning Department on August 27, 2025 for the property located at 7990 E I-25 Frontage Road, Frederick West Business Center Replat A, Block 1, Lot 1A.
Alisha Charlo	need a copy of my certificate of occupancy from when I opened my business in Frederick it was June 2021 Legal name is Triple P LLC dba Ziggis coffee. Business address was 6731 Hwy 52 Frederick CO 80530
Joseph Vidal	inspections records for the property. Particularly looking for the inspection records for the basement that was built into its own unit, around 2008 / 2009.
Ernestine/Tina Almaral	A copy of the 2023 roof claim receipt of cost.
Grace Large	Copy of the Site Plan Amendment plans from Frederick West Business Center Filing 3, Block 4, Lot 4 - Transwest Truck Trailer and RV inventory lot Site Plan Amendment.
Matthew Nichols	Please provide all submissions for the RFQ and/or RFP for General Contractors for the Frederick Public Works Facility
Emily Lammert	document:Hauck Meadows II Planned Unit Development (PUD)
Mary Fentress	Looking for any outstanding permits pertaining to my home address 8711 Tack Street.
Oshea Smith	electronic summary of purchase orders (not the individual purchase orders themselves) issued by Town of Frederick from January 1, 2020 through October 31, 2025.
Oshea Smith	electronic summary of purchase orders (not the individual purchase orders themselves) issued by Town of Castle Rock from July 1, 2025 through October 31, 2025.

- 13 Requests requested, completed, and closed for the month of January 2026:

Kristen Hoffman	ALL issued building permits for Residential & Commercial properties from 12/1/2025 - 12/31/2025. Report to include (if available): Permit #, Issued and Applicated Dates, Site Addresses, Valuation of project, Description of Work, Contractor & Owner Information.
Gabby Smith	Public Records Request for Residential Building Permit Reports. Excel preferred. Includes Contractor/owner name, permit #, address, & permit type, value. For the month of December 2025
Joan Peete	4th Qtr. October 1, 2025 thru December 31, 2025 New Single Family Detached Permits showing Builder, Valuation and Issued Date
Sarah Stevens	Roofing Permits from 2023 5916 E Conservation Dr.
Ryan Hurst	drainage report for the Wildflower Subdivision
Misty Ruhlman	all purchasing records from 10/16/2025 to current.
Katherine Hutson	Monthly building permit that was issued, I am looking for SFR and commercial and the valuation of each one
Katherine Hutson	Monthly sales tax revenue April 2025 to most up to date. Sale tax revenue that was collected by the town
Oscar Najarro	Most current "as-built" drawing for CommonSpirit Emergency & Urgent Care Indian Peaks.
Louis Finkelstein	Our firm represents Henderson Heavy Haul related to an accident that occured on 12/24/25. We are seeking to secure photographs that were taken at the scene by the responding officer. The case number is 25FE001278.
Laura Murphy	6239 Bauer Way, Frederick, CO 80504 - looking for the plans and the geotechnical report. This is for Homeowner who hired Engineers for their property.
Katherine Hutson	Month to month building reports for SFR/Commercial and the valuation of each. June, July, August, September, October & November 2025
Kali Hastings	7990 Interstate 25 Frontage Rd (7990 E Interstate 25 Frontage Rd) • Copies of Certificates of Occupancy • Copies of Outstanding Zoning Code Violations • Copies of Outstanding Building Code Violations • Copies of Outstanding Fire Code Violations • Copies of Current/upcoming road widening projects and/or sidewalk improvements that will require right of way • Copies of Approved Variances, Conditional Use Permits, Special Exceptions, Zoning Cases, Resolutions, Ordinances, Site Plans



Community and Economic Vitality

- The Skate Park lighting upgrades are substantially complete, with some landscaping repairs and signage remaining. The new system allows the larger park lights to turn off when they are not in active use, which requires users to press conveniently located buttons after a certain period of time to keep the lights on. The park ended up being split into two lighting zones: one for the upper bowls and one for the street course. We've received positive feedback from both users and neighbors on the effort. The project was completed for \$80,000 and required re-wiring the entire park's lighting system, but it was substantially below the initial budget and cost estimate of \$150,000, thanks to many efforts in the project which were completed by Town staff.
- For a list of all active development applications currently under review by the Town's Planning Department, Engineering Department, Legal Counsel, Frederick-Firestone Fire Protection District, and external review agencies, please follow these links to our ["What's Developing"](#) map and webpage, ["Development Applications Under Review."](#)



Dynamic, Inclusive & Connected Community

- We are excited to release the 2025 Annual Report to our community, which provides a glimpse of Frederick's best!
- The Town logo and tagline are now trademarked! This helps ensure its use is Town-affiliated and protects the Town's identity.
- The Town takes pride in hosting a variety of quality events for our residents and community. Planning for these events starts early; the team is already working on sponsorships, market vendors, and food trucks for the 2026 summer season.
- The Communications & Engagement team strives to keep our community informed through a variety of platforms, including our website, a weekly newsletter, a monthly newsletter, and daily posts to our social media platforms. Some of the exciting news we've recently shared includes:
 - Sample Frederick, the April Election, Land Use Code updates, water conservation programs, the tree program, Frederick Historical Museum

showings, hiring updates, seasonal recruitment, Capital Improvement Projects, Scholarships for Seniors, and Neighborhood Watch.

- To support internal Town departments, Communications & Engagement have rolled out a Communication Help Center that provides resources and information to ensure consistency and improve efficiency.
- Progress continues in our digital accessibility efforts. The Town is working hard to ensure all content is accessible to the widest audience possible. We are approaching the launch of a new website feature that will automate aspects of digital accessibility.



Strategic, Reliable and Sustainable Infrastructure

- Communications & Engagement is assisting with the new Municipal Services Center mural in compliance with Frederick branding guidelines to ensure a strong Town identity.
- Streets & Stormwater Division:
 - Street sweeping operations have concluded for the season, with spot sweeping continuing as needed.
 - Crews have focused on stormwater infrastructure maintenance, including inlet cleaning, ditch maintenance, and underground pipe cleaning.
 - Staff were called in on January 19 for snow and ice control operations.
 - Proactive pothole repairs and roadside shoulder grading activities are ongoing.
 - The new “Welcome to Downtown” banner across 5th Street was installed on January 13.
- Fleet Division:
 - Fleet has been busy for the first part of the year with usual preventative maintenance services, as well as several vehicles requiring replacement tires and replacement batteries.
 - Deliveries of Police Department vehicles from the up fitter have begun. There has been relatively little work required to get those vehicles prepared before they can be put in service.

- The Police Department vehicle that sustained damage from being rammed by a suspect vehicle on November 25 was deemed a total loss and has been completely decommissioned. The police equipment and graphics have been removed, and the vehicle is now awaiting pickup by the insurance company.



Safe and Secure

- After a competitive in-house process involving multiple sections and assessors from a variety of outside agencies, Officers Eddie Lopez and Tolo Amengual were promoted to the rank of Sergeant! Both are currently assigned to the patrol section and are assuming their new roles effective immediately. Congratulations!
- In December, the Police Department welcomed Alexa Moreno as the Outreach Victim Advocate assigned to the multi-agency Carbon Valley Mead Victim Services Program. Additionally, lateral Officer Michelle Soustek joined the department on January 26.
- Community Liaison Officer Esther Collins is hard at work planning the inaugural Citizens Police Academy. It will be a 10-week long program starting in early March with each week covering a different aspect of policing. Attendees would enjoy guest lectures, demonstrations, and opportunities for hands-on experience with various technology and equipment in use in the department.
- We are proud to share that the Frederick Police Department has once again earned accreditation through the Colorado Association of Chiefs of Police (CACP). Accredited since 2014, this rigorous and voluntary process involves an independent, comprehensive review of daily operations and evaluates more than 200 professional standards related to policy, training, supervision, records management, and operational practices. The accreditation includes an objective audit by independent assessors who review documentation and confirm that written policies are applied in day-to-day operations, including areas such as arrest procedures, patrol operations, internal affairs, ethical standards, and agency governance. This process enhances professionalism, reduces organizational risk, reinforces transparency, and strengthens trust with the community we serve. This achievement reflects the collective efforts of our staff and our continued commitment to continuous improvement.



Fiscally Responsible Governance

- Finance is predominantly focused on completing the 2026 Budget Publication, which is due to the GFOA by March 2.
- Year-end 2025 financial transactions have concluded, and related one-time journal entries are underway for reconciliation of balance sheet activity.
- The FY25 financial audit has been scheduled for the week of April 6, and preassembly of necessary financial documents has been assigned.



Celebrating America 250 Colorado 150

Renae Lehr,
Communications and Engagement Director





America 250 – Colorado 150

2026 marks the 250th anniversary of the United States adopting the Declaration of Independence, and Colorado's 150th anniversary as a state.

- Colorado is the only state that will observe twin anniversaries.

IDEAS for celebrating in Frederick

- Piggyback on our three large-scale signature events

Frederick in Flight - June

Birthday Celebration

- Themed hot air balloons, candlesticking
- Skydivers jumping with the American flag and the Colorado flag
- Opportunities for speeches to highlight the significance during the balloon bash
- Opportunities for Frederick Commissions partnerships



Commissioned Artwork

Commission a chainsaw carving featuring elements of America, Colorado, and Frederick. Carving of this scale and importance would range in price between \$8,000 - \$10,000.

- Grant
- Frederick Arts Committee Partnership

Highlight the significance of these anniversaries and bring a Frederick flair to the celebration for our residents.

- Announce at **Chainsaws and Chuckwagons** – July
- Reveal at **Miners Day** opening ceremony - September

Miners Day - September

- Theme our musical acts to highlight America and Colorado
- Greater focus on Frederick community performances





Town of Frederick Board of Trustees

Meeting Minutes

February 4, 2026

Work Session

A. Work Session on Land Use Code Articles 4, 5, and 6 -

Call to Order – Roll Call

At 7:02, Mayor Crites called the meeting to order and requested roll call. Present were Mayor Crites, Mayor Pro Tem Brown, Trustee Mahan, Trustee March, Trustee Lamach, and Trustee Padia. Also present were Town Manager Bryan Ostler, Assistant Town Manager Ryan Johnson, Town Attorney Jason Meyers, Town Clerk Tricia David and Deputy Town Clerk Emily Nitcher.

Pledge of Allegiance

Approval of Agenda

There was one change to the agenda. Mr. Ostler mentioned that the Oil and Gas item originally scheduled for the work session was moved to the Discussion Items portion of the meeting.

Special Presentations

B. Carbon Valley Rotary Club -

Bev Mendel of the Carbon Valley Rotary Club presented. A motion was made by Mayor Pro Tem Brown and seconded by Trustee Lamach to approve the \$500 Community Grant Request for the 2026 Carbon Valley Easter Egg Hunt. Upon roll call vote the motion passed unanimously.

Public Comment

This portion of the agenda is provided to allow members of the audience to provide comments to the Board of Trustees. Please sign in and you will be called. If your comments or concerns require an action, that item(s) will need to be placed on a later Agenda. Please limit the time of your comments to three (3) minutes.

One resident signed in for public comment but later withdrew.

Staff Reports

Mr. Ostler introduced Mr. Johnson who provided an update on the Economic Development Manager position — an offer was extended to Leisha Talley.

Consent Agenda

Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda Items unless a Board of Trustees member so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda.

A motion was made by Mayor Pro Tem Brown and seconded by Trustee Mahan to approve the Consent Agenda. Upon roll call vote, the motion passed unanimously.

C. Approval of Minutes

D. List of Bills -

Action Agenda

E. Public Hearing: Ordinance No. 1410 and Resolution No. 26-R-04: An Ordinance of the Board of Trustees Approving the Penrose Place Planned Unit Development Zoning Document and a Resolution of the Board of Trustees Approving with Conditions the Penrose Place Preliminary/Final Plat and Memorandum of Understanding for Public Improvements.

- Open the Public Hearing
- Staff Presentation
- Applicant Presentation
- Public Comment
- Board of Trustee Discussion and Questions
- Close the Public Hearing
- Board of Trustees Action on Ordinance No. 1410 and Resolution 26-

R-04 -

Audem Gonzales, Senior Planner

At 7:19 p.m., Mayor Crites opened the public hearing. Senior Planner Audem Gonzales presented, followed by presentations from Joey Reale of Landsea Homes and Savannah Benedick-Welch of Norris Design.

No one signed in for public comment for the public hearing.

Following discussion, Mayor Crites closed the public hearing at 8:07 p.m.

A motion was made by Mayor Pro Tem Brown and seconded by Trustee Mahan to approve Ordinance No. 1410. Upon roll call vote, the motion passed unanimously.

A motion was made by Mayor Pro Tem Brown to approve Resolution No. 26-R-04 with the condition that the resolution be written to include the staff-recommended provisions. The motion was seconded by Trustee Padia. Upon roll call vote, the motion passed unanimously.

Discussion Agenda

F. Main Street CO Presentation by DOLA -
Sierra Fedder, Economic Development Specialist

Redevelopment Administrator Sierra Fedder presented and was followed by Matt Gordon from Colorado Main Street and Larry Lucas from DOLA.

G. Roads Committee Update -
Bryan Ostler, Town Manager

Mr. Ostler introduced Trustee Lamach and Trustee March who presented an update on behalf of the Roads Committee.

After discussion, the Board took a brief recess.
Trustee March exited the meeting at 9:35 PM.

- H. Oil & Gas Inspection Report & General Update Presentation -
Robert Aronoff, Oil & Gas Liaison

Oil and Gas Liaison Robert Aronoff presented an update on the oil and gas program.

Mayor and Trustee Reports

There were no reports.

Adjournment

There being no further business of the Board of Trustees, Mayor Crites adjourned the meeting at 10:29 PM.

ATTEST:

Approved by the Board of Trustees:

Tracie Crites, Mayor

Tricia David, Town Clerk



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TOWN OF FREDERICK

Board of Trustees

Staff Report

Tracie Crites, Mayor

Kevin Brown, Mayor Pro Tem
Dan March, Trustee
Mark Lamach, Trustee

Adam Mahan, Trustee
Windi Padia, Trustee

Resolution 26-R-05 Annual Water Allowance and Water Reservation & Allocation Policy Updates

Agenda Date: Board of Trustees February 18, 2026

Attachments:

1. 26-R-05 Water Reservation Allocation Policy and Water Allowance
2. Municipal Code Section 13-2-230
3. Water Reservation and Allocation Policy 20260218

Reviewed By:

Action Type

1) Legislative: Actions that relate to subjects of a long term and general applicability; such as the passing of ordinances/resolutions/policies/etc.

Strategic Plan Alignment:

Strategic, Reliable & Sustainable Infrastructure – The Town's Water Reservation and Allocation Policy will facilitate the strategic use of the Town's water portfolio and the annual water allowance establishes the amount of water credits available for purchase through the policy.

Community and Economic Vitality – The Town's Water Reservation and Allocation Policy will allow the Town to dedicate its water resources in accordance with the strategic goal of Community and Economic Vitality.

Summary Statement:

The Board adopted the Town's first Water Reservation and Allocation Policy in May 2024. The policy specifies that the Board will review the goals, standards, and

procedures outlined in the policy each January, as well as at other times deemed appropriate. Staff has completed its annual review and is not recommending any updates to the policy at this time. However, staff recommends that the policy be amended in May 2026 to adjust the timing of the annual review to better align with the availability of data used to forecast annual water supply.

While no changes to the policy are recommended at this time, staff recommend establishing a preliminary water allowance of 0 C-BT units and revisiting the water planning analysis in April, taking into consideration the April CBT quota and known winter season snowpack conditions. Staff may return to the Board in May 2026 with an updated water allowance recommendation for consideration. This approach will provide a more reliable outlook for the year's water forecast.

Detail of Issue/Request:

The Water Reservation and Allocation Policy, adopted in May 2024, provides a framework for the Town of Frederick to allocate its water resources in a manner consistent with community needs and long-term planning objectives. The policy calls for an annual review each January, with updates made as necessary to ensure alignment with the Town's strategic goals. Following review this January, staff is not recommending any changes to the policy at this time.

The Water Reservation and Allocation Policy operates in conjunction with the Town's water dedication requirements, which became effective in August 2023. Specifically, the policy implements Section 13-2-230 of the Municipal Code (attached), which authorizes the Board to establish a water allowance for the purpose of offering water credits for purchase. Staff annually conduct a water supply planning analysis to determine a recommended water allowance. This analysis evaluates projected water demand for the upcoming year alongside the anticipated CBT quota established by Northern Water, taking into account current hydrologic conditions.

As of January, snowpack in the Upper Colorado River Basin is approximately 55 percent of the 1991–2020 median, resulting in a limited outlook for water supply this year. Northern Water will establish the CBT quota on April 1; therefore, staff are currently using a conservative planning assumption of a 0.6 quota in the water supply planning analysis. Given these conditions and uncertainties, staff recommend setting a preliminary water allowance of 0 CBT units for 2026 and reevaluating the allowance in April, once the CBT quota is finalized and additional snowpack data is available. Staff would then return in May with an updated recommendation, if the additional analysis conducted in April shows an increase in the water allowance.

In conjunction with the possible May update to the water allowance, staff also plan to recommend an amendment to the Water Reservation and Allocation Policy to shift the annual review and water allowance setting from January to May. This change would ensure that future water planning decisions are informed by more complete and reliable data, particularly in years with drier-than-average conditions.

Legal Comments:

Updates to the policy were reviewed by the Town Attorney's Office. The Town Attorney's Office has drafted the resolution.

Alternatives/Options

Approval: I move that Resolution 26-R-05 setting a Water Allowance for 2026 be approved.

Approval with changes: I move that Resolution 26-R-05 setting a Water Allowance for 2026 be approved with the following changes

No Action: I move to take no action on Resolution 26-R-05.

Financial Considerations

No additional funds will be requested.

Staff Recommendation

Staff recommend that the Board approve Resolution 26-R-05.

Community Impact

Taking a conservative and data-driven approach to water planning shows the Town's dedication to proactive, sustainable water management and to aligning policy decisions with accurate data. By timing reviews to coincide with more reliable forecasting information, staff and the Board demonstrate a commitment to long-term planning and responsible governance for the benefit of the community.

TOWN OF FREDERICK, COLORADO
RESOLUTION NO. 25-R-05

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FREDERICK,
COLORADO, APPROVING A WATER ALLOWANCE FOR 2026**

WHEREAS, the Town of Frederick is a community that fosters economic, recreational, cultural, and environmental vitality and builds upon and enhances a variety of economic opportunities; and,

WHEREAS, the Town of Frederick plans for, identifies, leverages, and utilizes water resources in a way that reflects exemplary stewardship; and,

WHEREAS, Section 13-2-230 of the Town’s Municipal Code supports establishment of a water reservation and allocation policy and a water allowance, which will assist the Town in implementing a decision-making structure to dedicate its water resources in accordance with the community’s needs and vision; and,

WHEREAS, the Policy states that the Board intends to review the goals, standards, and procedures contained in the Policy in January of each year and, upon review, may amend the Policy by resolution as it determines appropriate; and

WHEREAS, on the 14th day of May, 2024 the Board of Trustees approved a Water Reservation and Allocation Policy and Water Allowance (“Policy”), and approved an update to the Policy on the 14th of January, 2025; and

WHEREAS, the Town has conducted its yearly review and determined that no additional changes to the Policy are needed at this time; and

WHEREAS, the Board of Trustees further wishes to identify the Town’s water allowance for 2026.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
THE TOWN OF FREDERICK, COLORADO, AS FOLLOWS:**

- Section 1. Identification of Town’s Water Allowance for 2026.** The Water Allowance for the Town of Frederick for 2026 of 0 C-BT units is approved.
- Section 2. Effective Date.** This resolution shall become effective 30 days from the date of adoption.
- Section 3. Repealer.** All resolutions, or parts thereof, in conflict with this resolution are hereby repealed, provided that such repealer shall not repeal the repealer clauses of such resolution nor revive any resolution thereby.
- Section 4. Certification.** The Town Clerk shall certify the passage of this resolution

and make not less than one copy of the adopted resolution available for inspection by the public during regular business hours.

RESOLUTION APPROVED AND ADOPTED this _____ day of _____, 2026.

TOWN OF FREDERICK, COLORADO

Tracie Crites, Mayor

ATTEST:

BY: _____
Tricia David, Town Clerk

Sec. 13-2-230. Dedications for infill or special circumstances.

An annual cash-in-lieu allowance may be set by resolution by the Board of Trustees. The Board of Trustees by resolution may delegate the authority to accept cash-in-lieu water rights or shares for the following limited purposes:

- (a) Water dedication requirement per one (1) single-family residential infill lot;
- (b) Water dedication requirement per one (1) commercial/industrial lot, not to exceed 1.8 AF.
- (c) Or as a project aligns with the goals of the strategic plan adopted by the Board of Trustees.

Such authority may be limited to a total number of dedications per year, total number of acre-feet per year, or other restrictions as determined by the Board of Trustees to ensure an adequate and stable supply of water to all Town water users, to ensure the financial stability of the Town water utility and to promote the general welfare of the public. (Ord. 1387 §1, 2023)

The Frederick Municipal Code is current through Ordinance 1391, passed December 12, 2023.

Disclaimer: The Town Clerk's Office has the official version of the Frederick Municipal Code. Users should contact the Town Clerk's Office for ordinances passed subsequent to the ordinance cited above.

[Town Website: www.frederickco.gov](http://www.frederickco.gov)

[Town Telephone: \(720\) 382-5500](tel:(720)382-5500)

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2026 Water Reservation and Allocation Policy & Water Allowance

Kylie Couch, Civil Engineer II

BUILT ON WHAT MATTERS

Strategic Plan Alignment

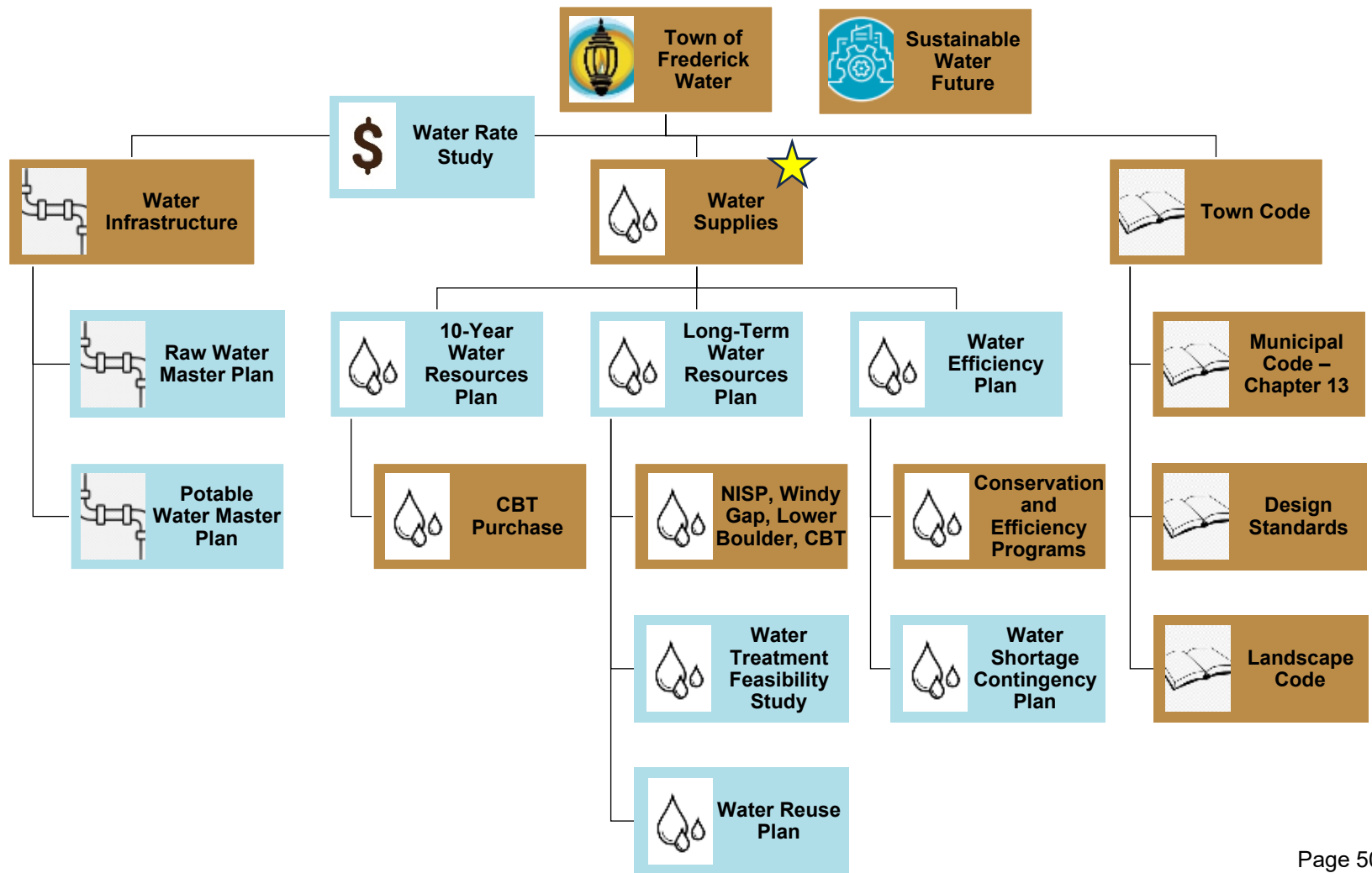


Strategic, Reliable & Sustainable Infrastructure - The Town's Water Reservation and Allocation Policy will facilitate the strategic use of the Town's water portfolio.



Community and Economic Vitality - The Town's Water Reservation and Allocation Policy will allow the Town to dedicate its water resources in accordance with the strategic goal of Community and Economic Vitality.

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Presentation Agenda

1. Background
2. Water Allowance
3. Water Reservation & Allocation Policy

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Background

August 2023 update to water dedication requirements:

- Town can set an amount of water available for development projects = Water Allowance
- Eligible projects include projects in line with strategic plan = Water Reservation and Allocation Policy



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Background

- First Water Reservation and Allocation Policy adopted May 14, 2024.
- Provides the Town with a decision-making structure to dedicate its water resources in accordance with the community's needs and vision.
- The adopted policy states that the Board intends to review the goals, standards, and procedures contained in the Policy in January of each year, and at other times as the Board determines appropriate.



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2025 Water Allowance

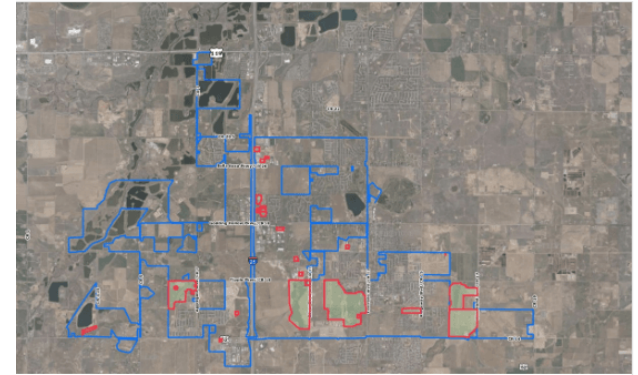
- Water Allowance: Amount of water credits available for purchase.
- 2025 Water Allowance = 154 CBT units.
- In 2025, of the available CBT units 0.73 were used.



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2026 Water Allowance

- Water Supply Planning Analysis assumptions: anticipated customer water use, existing commitments, CBT quota.
- Winter has been very dry, 55% of median precipitation as of January 2026.
- Due to dry winter, higher than average water use is expected during irrigation season.
- November CBT quota vs. April CBT quota.



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2026 Water Allowance

Under current conditions, staff recommends conservative assumptions for water supply analysis.

Staff Recommendation: Preliminary water allowance for 2026 is 0 C-BT units and staff do an additional water supply analysis in April.

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Water Reservation and Allocation Policy

- No changes to the policy recommended at this time.
- In May staff will bring a recommended update to the policy to the Board for consideration.
 - Recommendation: Change timeline for updates to the Water Reservation & Allocation Policy from January to May of each year.

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Questions?

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Recommendation

Approval (Staff Recommendation):

I move that Resolution 26-R-05 setting a Water Allowance for 2026 be approved.

Approval with changes:

I move that Resolution 26-R-05 setting a Water Allowance for 2026 be approved with the following changes . . .

No Action:

I move to take no action on Resolution 26-R-05.

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TOWN OF FREDERICK

Board of Trustees

Staff Report

Tracie Crites, Mayor

Kevin Brown, Mayor Pro Tem
Dan March, Trustee
Mark Lamach, Trustee

Adam Mahan, Trustee
Windi Padia, Trustee

Grant Administrator's Annual Report

Agenda Date: Board of Trustees February 18, 2026

Attachments: 1. 2026 Grant Administrator Report (1)

Reviewed By:

Action Type

4) Information: Items that require no specific action and are provided for informational purposes only.

Strategic Plan Alignment:



FISCALLY RESPONSIBLE GOVERNANCE– The Town of Frederick plans for, identifies, leverages, and utilizes resources that reflect exemplary stewardship for those who live in Frederick and those who will seek out Frederick in the future.

Summary Statement:

The Town successfully administered 15 active grants totaling nearly \$6.9 million and submitted new requests for an additional \$7 million to support various infrastructure and public safety initiatives. Key achievements included the grand opening of the St. Brigit's Village affordable housing project and the installation of over 1,500 advanced water meters to improve local utility management. Looking toward 2026, the Town plans to pursue over \$500,000 in new funding while prioritizing fiscal responsibility

through continued staff training and strategic collaboration across departments.

Detail of Issue/Request:

The Town of Frederick is navigating a significant shift in the grant funding landscape, primarily driven by new federal directives and evolving administrative requirements. This issue involves both the management of current multi-million dollar projects and the strategic planning for future community initiatives.

The Core Issue

The Town is currently managing **15 active grants** totaling **\$6,896,000** while simultaneously facing a "volatile" year for funding. The core challenge is a new federal standard, **Executive Order 14332**, which introduces "termination for convenience" clauses into discretionary grants. This means federal agencies can now unilaterally end a grant if it no longer aligns with shifting agency priorities or national interests, creating substantial financial risk for ongoing local projects.

Why: Drivers of Change

Several factors are complicating the town's ability to secure and maintain funding:

- **Policy Shifts:** Executive Order 14332 requires agencies to revise terms, permitting immediate termination and clarifying the termination process. This directive aligns federal spending more strictly with the current administration's policy priorities.
- **Administrative Burden:** Revised **2 CFR 200 guidelines** (the "Uniform Guidance") have introduced more stringent reporting requirements and a heightened focus on performance metrics.
- **Fiscal Uncertainty:** The town anticipates a "more cautious" state budget cycle and potential mid-year corrections due to federal unpredictability. Consequently, the town forecasts a reduction in grant proposals for 2026, targeting **\$561,000** compared to previous multi-million dollar cycles.

Implementation and Timeframes

The town is addressing these challenges through specific departmental projects and administrative rigor:

- **Water Infrastructure Project:** Utilizing American Rescue Plan Act (ARPA) funds, the town is replacing old residential water meters with **Advanced Metering Infrastructure (AMI)**.
 - **Status:** Over 1,500 meters were installed in mid-2025, with full completion expected by **Q1 2026**.
- **Economic Development:** The town completed the **St. Brigit's Village** affordable housing project in August 2025 and is currently using a **\$200,000 CDOT grant** to upgrade downtown sidewalks for ADA compliance.

- **Compliance Training:** The Grant Administrator is attending specialized training on **2 CFR 200 guidelines**, data analytics, and procurement standards to ensure the town remains a competitive and "fiscally responsible" candidate for limited funds.

Community Impact

These efforts matter because they directly improve the quality of life for Frederick residents:

- **Sustainability & Savings:** The AMI "smart" water meters provide real-time, two-way data, allowing for smarter water management and the immediate detection of leaks, which saves residents money and preserves resources.
- **Housing & Accessibility:** Projects like St. Brigit's Village provide **40 intergenerational rental homes** for families and seniors, while downtown sidewalk upgrades increase walkability and community access.
- **Fiscal Stewardship:** By mastering complex federal requirements, the town protects its ability to fund essential services—such as police recruitment, behavioral health, and road improvements—without placing the entire financial burden on local taxpayers.

Legal Comments:

NA

Alternatives/Options

NA

Financial Considerations

NA

Staff Recommendation

NA

Community Impact

The Town of Frederick's Grant Annual Report reflects a deep commitment to the **FRED** values (Family, Respect, Empowerment, and Dedication) through its strategic management of public funds and community projects.

Grant Administrator's Report

Traci Garcia Castells

BUILT ON WHAT MATTERS

Strategic Alignment



FISCALLY RESPONSIBLE GOVERNANCE: The Town of Frederick plans for, identifies, leverages, and utilizes resources that reflect exemplary stewardship for those who live in Frederick and those who will seek out Frederick in the future.

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Executive Summary: The Funding Landscape

Volatility: 2025 was a volatile year for state and federal funding

Policy Shift: Executive Order 14332 allows for "termination for convenience" of grants

Impact: Increased administrative burdens and more stringent reporting/performance metrics

Future Outlook: Anticipating a cautious state budget cycle and potential mid-year corrections for 2026

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2025 Grant Activity & Performance

Active Grants: Successfully administered 15 grants totaling \$6,896,000

New Submissions: 11 grant submissions totaling \$7,000,000

Success Rate: 2 awards received and 2 currently pending

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Economic Development Achievements

St. Brigit's Village: First affordable housing project in the Town

- 40 intergenerational rental apartments in August 2025

Frederick Downtown: Awarded \$200,000 from CDOT Main Streets

- Upgrading sidewalks for ADA compliance and increased walkability
- Projected Completion: 1st quarter of 2026

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Infrastructure & Public Works

Advanced Metering Infrastructure (AMI): Replaced old residential water meters with "Smart" digital meter provides real-time, two-way data for better water management

- Progress Report: 1,500+ meters installed during Spring/Summer 2025
- Projected completion: targeted for Q1 2026

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Public Safety Achievements

Public Safety:

- Enhanced victim services: Served 288 unduplicated victims served
- Officer recruitment: Hired three (3) new recruits
- Officer Wellness program: Completed DOLA Behavioral Health program
- School-based opioid awareness programs
- Updated Technology

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Strategic Grant Calendar 2026

Total Forecasted Submissions: Over \$550,000

- **Police:** VALE (\$81k) COPS Training/Equipment (\$50k)
- **Economic Development:** CDOT Main Street (\$200k) and Downtown TBD (\$50k)
- **Transportation:** DRCOG funding request (\$150k)
- **Sustainability:** Colorado Energy Building Code grant (\$20k)
- **Foundations:** Youth Commission, Arts, Victim Services (\$50k)

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Conclusion & Next Steps

Adaptability: The Town will continue to monitor funding updates and attend 2 CFR 200 training

Strategy: Collaborative efforts across departments, state, and regional partners to maximize funding despite increased competition

Commitment: Supporting the Town's Strategic Plan through rigorous grant administration

Collaboration: Partnering with regional stakeholders to identify potential funding opportunities

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Questions



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Intrepid Fiber Networks

Memorandum

TO: Mayor Crites and Board of Trustees, Town of Frederick; Bryan Ostler, Ryan Johnson, Jason Meyers, Renae Lehr, Jason Berg, Colby Johnson, Justin Ritter, Brittany Dvorak, Jason Crooks, and AJ Sandoval

FROM: Jeff Polachek, Chief Construction Officer, Intrepid Fiber Networks

DATE: February 4, 2026

SUBJECT: Update on Intrepid Fiber Construction, Utility Protection Measures, and Path Forward in Frederick

This memorandum is provided to summarize Intrepid's current construction status in Frederick, explain the utility protection program, incident response procedures, and describe the corrective actions and next steps Intrepid will implement with construction moving forward. Intrepid understands the Town's concerns about safety, operational practices in the field, and impacts to residents. We are committed to meeting the Town's expectations for safe execution, clear communication, and prompt issue resolution.

Construction Updates

Intrepid had its first homes online in November of 2025. As of early February 2026, 2,549 locations in Frederick are serviceable and 214 customers are actively in service, with new activations continuing as construction areas are released and service is turned up. Allo's sales activity has been strong, and residents have shared that they appreciate an additional offering in the market.

Construction has progressed across multiple neighborhoods, and a further 2,845 locations are under construction, including work supporting single family homes, multi-dwelling units, and homeowner associations. Intrepid's initial phase is intended to cover approximately 95.4 percent of the homes in Frederick that do not already have a fiber offering, which equates to approximately 5,394 homes out of approximately 5,652 total homes as well specific commercial areas within our Phase 1 build plan. Entry into private developments such as multi-dwelling units and homeowner associations will require an approved right-of-entry from the property owner.

Portions of the downtown area remain pending approvals related to utility attachment and coordination, including attachment approvals from United Power. In addition, underground build areas in and around



downtown require heightened coordination with the Town and utility owners to ensure complete identification and verification of utilities before any excavation or directional drilling proceeds.

Intrepid will continue to analyze expansion opportunities as new developments are built near our Phase 1 build out. We remain committed to building to the cluster of commercial areas located west of I-25 and south of Route 52 and along I-25 north and south of Godding Hollow Parkway on a success-based model. As customers order service, Intrepid will deploy its network. Intrepid will also continue to partner with Allo and the business community on service interests.

Utility protection: 811 and Subsurface Utility Engineering (SUE)

Intrepid's utility protection program in Frederick is structured to comply with Colorado 811 requirements and to incorporate Subsurface Utility Engineering (SUE), including SUE Level A practices, to reduce risk and improve certainty regarding the location and depth of underground facilities. At the design stage, our engineering firm submits an 811 request to collect existing utility information. Utility owners then respond with available records, including drawings and, when available, GIS shapefiles. Using that information, our engineering team prepares pothole plans and proposed test hole locations and submits those materials to the Town for review as part of the pothole permitting process.

Once a pothole permit is approved, Intrepid's general contractor submits an 811 locate request for the work area. The 811 center notifies all potentially affected utility owners, and utility owners respond by marking their facilities in the field, providing records when appropriate, or clearing the ticket if they have no facilities in conflict. When the locate ticket has been cleared and required markings and verification steps are complete, the contractor may proceed in accordance with the approved permit and standard operating procedures.

If a utility owner does not respond or does not complete a locate, our crews are instructed not to dig. In those situations, the contractor verifies ticket status, reports a no-show through 811, requests a re-locate or second notice as needed, and documents all steps taken. This documentation supports accountability and helps ensure that any deviations between records, markings, and actual conditions are identified and resolved before work proceeds.

SUE Level A practices are used to physically expose critical utilities prior to drilling or trenching when required by design conditions, conflict density, or Town direction. Typical steps include pre-marking test hole locations, core drilling pothole locations, using hydrovac excavation to safely expose utilities, identifying utility type and size, measuring horizontal and vertical location, photographing exposed utilities and test holes, recording utility depth, backfilling, and temporarily restoring the surface. When utilities are within the direct path of the proposed installation, our contractors shall reopen the potholed utility during the drilling phase so the bore head can be visually confirmed to pass the utility with adequate separation, followed by final restoration.



Underground Construction Standard Operating Procedure

Prior to beginning underground construction, Intrepid and its contractors follow a set of controls intended to reduce risk and standardize verification. These controls include white lining prior to requesting locates, confirming locate tickets are valid and that positive responses have been received, and completing a pre-construction walk-through. Crews confirm that utilities are visibly marked with paint or flags and compare markings to the design plan to identify missing or inconsistent facilities. In winter conditions, crews perform snowfall checks and refresh locates if markings are obscured or no longer reliable.

Before drilling begins, potholing is completed where required by the design plan or field conditions, and slot trenching is used when utility depth exceeds hydrovac reach. Locator equipment is calibrated, crew communication methods are established and tested, and the incident response plan is reviewed with the crew. Intrepid will apply additional scrutiny in areas with dense utility corridors and in downtown underground segments where coordination and verification requirements are higher.

Gas Strike Incident and Resolution

On January 6, 2026, a gas facility was damaged in the vicinity of 616 Aspen Circle. The available locate markings indicated the gas facility to be more than 24 inches from the point where the damage occurred. Work was stopped immediately and the site was assessed for hazards. Black Hills Energy was contacted without delay, responded to the location, and completed the repair. The incident was resolved without injury or escalation, and the location will be restored to its prior condition.

Intrepid's incident response protocol requires immediate cessation of work, shutdown of equipment, and a hazard assessment to determine whether the damage constitutes an emergency or non-emergency event. Any gas or electric incident is treated as an emergency response. Under that procedure, personnel and the public are moved to a safe distance as appropriate, 911 is contacted when required, ignition sources are prohibited near a suspected gas release, and the utility owner is contacted through 811 and direct owner notification when known. The worksite is secured with barriers and warning signage until the utility owner confirms it is safe to proceed and all required documentation is completed.

Resident Communication and Notification

Intrepid uses advance notice and on-site notifications to communicate with residents about upcoming work. Residents receive a mailed notice approximately one week ahead of construction activities in their area, and these notices are sent via USPS. Residents also receive a door hanger at least 72 hours in advance of work in the immediate vicinity of their property. To support accountability, crews take time-stamped photographs of door hangers after placement. Door hangers include information about construction processes, working hours, restoration, and how to contact Intrepid with questions or concerns.

Resident feedback is tracked through multiple intake paths, including the Contact Us page on Intrepid's website, construction tickets, and items forwarded by the Town. Intrepid's current average time to



resolution for resident-reported issues is approximately 48 hours. Many questions from residents relate to construction sequencing and restoration timing, the potential need for backyard access in specific areas, and steps to take if incidental damage occurs to items such as sprinklers. Intrepid will continue to use these channels and will maintain consistent coordination with Town staff so that resident concerns are logged, tracked, and resolved.

What Intrepid has done to go above and beyond for Frederick

Intrepid recognizes that the Town issued the Stop Work Order due to compounding safety concerns and concerns related to subcontractor compliance. In response, Intrepid has increased the rigor of utility verification prior to underground construction and committed to regular weekly coordination meetings with Town staff to review open items, community feedback, and upcoming work plans. Intrepid has strengthened oversight of subcontractor operations and field compliance. We ordered and deployed identifiable vests bearing contractor names, and we required improved vehicle standards, including the use of newer fleet vehicles on-site and a reduction in the number of personal vehicles used in public areas. We have worked directly with the Town on equipment compliance and have addressed resident concerns in a timely manner. Residents are also sent a mailer in advance of construction providing them with an additional channel to understand Intrepid's project and ensure they are aware of construction work coming to their area. Additionally, Intrepid has heard concerns about non-construction vehicles being parked at the construction site by personnel working on the project. To mitigate the general vehicle traffic and amount of equipment on site, Intrepid has mandated a ride-share requirement to our contractors and subcontractors to limit the amount of equipment within each neighborhood.

A Path to Completion

Once the Stop Work Order is lifted, Intrepid will restart construction in a controlled and measured manner to rebuild confidence and ensure safety and quality controls are consistently executed. Intrepid will implement a more deliberate build effort, including additional time in the field for verification of locates, additional exposure of utilities in higher-risk corridors, and more conservative production targets so that crews prioritize accuracy and safe execution over speed.

Intrepid proposes to begin the trial restart in an initial set of neighborhoods in direct coordination with the Town. Under this approach, work limits will be clearly defined, supervision levels will be increased by inviting a Frederick representative to join us on site, and Intrepid will provide frequent reporting to Town staff on planned activities, locate status, verification steps, and restoration progress. This trial start will allow the Town and Intrepid to validate processes, confirm that subcontractor practices meet expectations, and refine procedures before work scales to broader construction areas, including more complex downtown underground segments.



In closing, I want to reiterate that Intrepid is very much committed to moving forward with this project in a safe, responsible, and transparent manner. Our goal is to work collaboratively with the Town of Frederick and all relevant stakeholders to ensure construction is conducted safely and with minimal disruption, while ultimately delivering a meaningful improvement in internet service for Frederick residents. We believe this project will provide long-term benefits to the community, and we appreciate the Town's time, guidance, and partnership as we move toward that shared objective.

Please contact Intrepid if additional detail would be helpful.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeffrey Polachek', written in a cursive style.

Jeffrey Polachek

Chief Construction Officer